



AGENDA

SUMTER COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

Tuesday, December 12, 2017 - 2 p.m.

**The Villages Sumter County Service Center
7375 Powell Road, Room 102, Wildwood, FL**

CALL REGULAR MEETING TO ORDER

Proper Noticing, Roll-Call, Determination of Quorum

I. AGENDA UPDATE

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

III. PRESENTATION

- A. Langley Health Services, Thomas Chase, Chief Executive Officer
- B. Transportation Projects in Sumter County, T.J. Fish, Executive Director

IV. CONSENT AGENDA

- A. Approval of October 3, 2017 Annual Public Hearing Minutes (page 4)
- B. Approval of October 3, 2017 Meeting Minutes (pages 5-8)
- C. Approval of 2018 Meeting Schedule (page 9)
Staff recommends four (4) meeting dates in 2018 during the months of March, June, September and December. The dates are recommended in order to accommodate the due dates for required items to be sent to the TD Commission. Staff recommends the combined meeting between the Sumter and Lake TDCBs be held on Monday, March 12, 2018, at the Lake~Sumter MPO. All TDCB meetings will begin at 2 pm.

V. ACTION ITEMS

- A. Appoint Vice-Chair 2017 (page 10)
The TDCB is requested to elect a Vice-Chairman for 2018. The Vice-Chairman's term of office shall be for one year. The Vice-Chairman may be re-elected to an additional term or terms of office. Thomas Chase was appointed at the September meeting to serve as Vice-Chairman for the remainder of FY 2017.

- B. Annual Review and Approval of Grievance Procedures (pages 11-15)
The TDCB is required to annually review, update if necessary, and adopt the Grievance Procedures in accordance with the Commission's most recent Coordinating Board and Planning Agency Operating Guidelines. The Grievance Procedures have been reviewed by the MPO Attorney, the Grievance Subcommittee and staff. Recommended revisions are shown in tracking. Staff recommends updates as presented. Approval of the Grievance Procedures is requested of the TDCB.
- C. Review of Sumter County CTC FY 2016/17 Annual Operations Report (pages 16-28)
CTC staff will present the Sumter County CTC FY 2016/17 Annual Operations Report (AOR). The Florida Commission for the Transportation Disadvantaged (CTD) requires this report be submitted by September 15 of each year. The CTD uses these forms to gather information in order: (1) to accurately reflect each CTC's operating data, (2) to provide a statewide operational profile of the Florida Coordinated Transportation System, and (3) to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses data collected in this report to substantiate the need to seek additional funds. The Sumter County CTC must support all information submitted in this report with documentation substantiating the data's compliance with the state requirements. TDCB review is required. Acceptance of the AOR is requested of the TDCB.
- D. Memorandum of Agreement FYs 2018-2023 (pages 29-36)
According to Rule 41-2, F.A.C.; the designation of any Community Transportation Coordinator (CTC) shall be subject to approval of the Commission for the Transportation Disadvantaged (CTD). The selection of governmental agencies as a CTC may be negotiated, without competitive acquisition, upon the recommendation of the Metropolitan Planning Organization that it is in the best interest of the transportation disadvantaged. The Lake~Sumter MPO is expected to approve by resolution on December 13 to recommend the Sumter County BOCC remain the CTC for Sumter County beginning July 1, 2018 thru June 30, 2023. Approval of the Memorandum of Agreement is requested of the TDCB.

VI. DISCUSSION ITEMS

- A. Annual Review of Coordination Contract
The TDCB annually reviews Community Transportation Coordinator (CTC) coordination contracts to advise the CTC whether the continuation of said contracts provide the most cost-effective transportation available, consistent with Rule 41-2, F.A.C. Staff will provide an update on the current contract with SCARC.
- B. FY 2018/19 Section 5310 and 5311 Grant Updates
CTC staff attended the FDOT Section 5310, 5311 Grant Workshop in October and will provide an update on the grant applications to be submitted.

- C. Florida Commission for the Transportation Quality Assurance Review Update
The Florida Commission for the Transportation Disadvantaged performed a Quality Assurance Review of the Sumter County Transit System on November 7 at the Ride Right Office in Wildwood. The team of consultants from Thomas Howell Ferguson, P.A. reviewed items for the period July 1, 2016 through June 30, 2017. Items reviewed included Policies and Procedures Manuals, Sumter County Rider Brochure, System Safety Program Plan, Transportation Disadvantaged Service Plan, Driver Training Records, supporting documentation for rider eligibility, and documentation supporting information used to complete the Rate Worksheet and Annual Operating Report. CTC staff will provide an update.

VII. REPORTS

- A. Florida CTD
- B. FDOT
- C. Ride Right, LLC
- D. Sumter County CTC (pages 37-42)
- E. Lake~Sumter MPO (pages 44-47)

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT

- X. NEXT MEETING:** Monday, March 12, 2018 @ 2:00 p.m - Lake~Sumter MPO, Lady Lake
(Combined meeting with Lake County)

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.

Lake~Sumter MPO - (352) 315-0170 - www.LakeSumterMPO.com