



**Lake County Transportation Disadvantaged Coordinating Board
Minutes - December 2, 2016
Lake~Sumter MPO
1616 South 14th Street, Leesburg, Florida**

Members Present

Leslie Campione, Chairman
Bebe Chudeusz, Vice Chair
John Carr
Scott Stevenson
Darren Armstrong
Cheryl Ridley
Mark Godinez
Carolos Colón
Milagros Chervoni
Colleen Kollmann
Timothy Bridges

Representing

Lake~Sumter MPO
Citizen Advocate
Public Education/Lake County Schools
FL Department of Elder Affairs
Medical Community
Regional Workforce Development Board
Veterans Service Office Representing Veterans
FDOT
Florida Agency for Healthcare Administration
Person with a Disability/Representing Disabled
FL Association CAA/Economically Disadvantaged

Members Absent

Lesha Buchbinder
Sheri Peterson
Danielle Delgado

Representing

Children at Risk
Dept. of Children & Families
FL Division of Vocational Rehabilitation/Dept. of Education

Staff Present

TJ Fish
Nancy Valenzano
Francis Franco
Amy Bradford
Tomika Monterville
Bill Downey

Representing

Lake~Sumter MPO
Lake~Sumter MPO
Lake~Sumter MPO
Lake County Public Transit Division
Lake County Public Transit Division
Ride Right, LLC

Others Present

Commissioner Sean Parks

Representing

Lake County BCC

CALL TO ORDER

The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 1:10 p.m. by Chairman Campione. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was not present.

AGENDA UPDATE – None

OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments) – none

PRESENTATION: Scott Stevenson, Senior Services Program Manager, Mid-Florida Community Services provided information on how seniors are served by the program as well as how transportation fits in.

CONSENT AGENDA

- A. Approval of September 12, 2016 Annual Public Hearing Minutes
Approval of September 12, 2016 Meeting Minutes

On a motion by Cheryl Ridley, seconded by Millie Chervoni and carried unanimously by a 10-0 vote, the Board approved the consent agenda as presented.

ACTION ITEM

- A. Approval of 2017 Meeting Schedule

Commissioner Campione provided update on the recommended four (4) meeting dates in 2017 during the months of March, June, September and December; dates were recommended in order to accommodate the due dates for required items to be sent to the TD Commission. Staff recommended the combined meeting between the Sumter and Lake TDCBs be held on Tuesday, March 14, 2017, at the Lake~Sumter MPO.

On a motion by Colleen Kollmann, seconded by Carlos Colón and carried unanimously by a 10-0 vote, the Board approved the 2017 meeting schedule as presented.

- B. Appoint Vice-Chair 2017

Commissioner Campione shared Bebe Chudeusz is currently serving her fourth one-year term as Vice-Chairman. Chairman Campione called for nominations.

On a motion by Cheryl Ridley, seconded by Darren Armstrong and carried unanimously by a 10-0 vote, Bebe Chudeusz was elected to serve as Vice-Chair for 2017.

Bebe Chudeusz arrived, 11 voting members present.

- C. Annual Review and Approval of Grievance Procedures

Nancy Valenzano reported that a copy of the proposed revisions to the grievance procedures were provided in the agenda packet for review. She added the MPO Attorney and the Grievance Subcommittee reviewed the procedures and the guidelines for any recommended revisions. Ms. Valenzano reviewed the proposed revisions on page 5, Section 4, Section 5 and Article VII. There were no other recommendations.

On a motion by Timothy Bridges, seconded by Colleen Kollmann and carried unanimously by a 11-0 vote, the revisions to the Grievance Procedures were approved as presented.

DISCUSSION ITEMS

- A. Annual Review of Coordination Contracts

Amy Bradford reviewed the list of Coordination Contracts provided in the agenda packet.

B. Update on Mobility Enhancement Grant Projects and Other Innovative Programs to Reduce Costs of Public Transit

TJ Fish reported on the Legislature authorizing the Commission to competitively award \$1,750,000 of non-recurring funds to Community Transportation Coordinators (CTCs) to support projects that 1) enhance the access of older adults, persons with disabilities, and low income individuals to healthcare, shopping, education, employment etc.; 2) assist in the development, improvement, and use of transportation systems in non-urbanized areas; 3) promote the efficient coordination of services; 4) support inter-city bus transportation; or 5) encourage private transportation provider participation. He reviewed the five projects awarded during the first round for a total of \$693,265. Two projects were awarded for the second round and service will begin on January 1, 2017 for a total of \$137,128.14. Discussion ensued on these and other programs to reduce costs of public transit serving the transportation disadvantaged citizens.

Commissioner Parks requested consideration of a pilot program in the South Lake area where the density is high and commented on the use of transportation network companies TNCs. Tomika Monterville provided a white paper and discussed the regulatory issues to consider before initiating such programs including liability. Commissioner Campione suggested talking to other governmental agencies and find out more about how we can leverage our dollars. Commissioner Parks suggested selecting certain trips for a pilot program; he agreed there are challenges but he has heard a lot of positive comments heading into this direction. Discussion regarding the liability and insurance continued.

Ms. Monterville discussed the direction Lake County is heading with their transit program, travel training and connecting riders with fixed route service. Staff is waiting to receive FTA guidance on how to proceed within the construct of these new programs. She added we can continue to do research to identify where within our area a pilot would be appropriate. Transit Department is in the middle of purchasing busses and in the middle of a contract extension and in the middle of an RFP process and by March a new Operator will be in place. Ms. Monterville added this is the first time in nine years maintenance will be under contract with a provider and not with the county. She wants to be cautious and have more dialogue and be responsive to the new types of service because it is definitely coming to Lake County; how it comes is important so that the most vulnerable riders are protected. She added the goal is to connect people and connect them to the fixed route service.

Commissioner Campione suggested sending out a survey to find out the number of people using the paratransit service who own a smart phone so we have more information moving forward. She also added we need to make sure the contract gives us the flexibility to do a pilot program if the county decides. Ms. Monterville said we can do a survey but with a new vendor coming on we are in a transition with drivers and do not have the staff capacity to take on a survey at this moment. She did add that they can ask riders during their eligibility process.

C. Historic Policy and Funding Allocation Process Assessment

Amy Bradford reported the Florida Commission for the Transportation Disadvantaged has engaged the University of South Florida's Center for Urban Transportation Research (CUTR) to undertake a study to explore Florida's historic funding of transportation for the

disadvantaged. She provided an update on the research that is focusing on the TD Trip and Equipment allocation methodology and formulas used for the distribution of the state Transportation Disadvantaged Program (TD) funds. CUTR surveyed Community Transportation Coordinators to discover opinions and perspectives on TD program funding, service characteristics, existing funding allocation methodology, and local conditions and issues. Ms. Bradford recently attended one of the Listening Sessions. *The* study will provide the commission with three scenarios for an equitable distribution of funds. A full report is expected to be issued by March.

D. ADA Advisory Committee

Ms. Bradford provided an update on her Travel Training Certification and the training staff has provided in recent months.

E. 5310, 5311 & 5339 Grant Updates

Amy Bradford reviewed the FY 2017/18: 1) Section 5310 Elderly and Persons with Disabilities Program; 2) Section 5311 Formula Grant for Rural Areas; and 3) Section 5339 Bus and Bus Facilities Grant Program. Tomika Monterville added there are opportunities to save money and discussed the current building they are housed in and a vision they have for the Section 5339 grant. She reported she is putting together an application for a 40,000 square foot building combined with a maintenance facility and space for staff.

REPORTS

A. FDOT

Carlos Colon reported on the application process for upcoming FDOT grants due January 17, 2017 by 5:00 pm.

B. Ride Right, LLC

Bill Downey discussed the recent changes to phone system and voice mail. Discussion ensued referencing documenting and tracking complaints.

C. Lake County CTC

Amy Bradford reviewed the Lake County Connection reports included in the agenda packet.

D. Lake~Sumter MPO

Mr. Fish reported the MPO location change is still pending. Nancy Valenzano referenced the planning grant first quarter progress report included in the agenda packet. She added staff will be attending the CTD Annual Training and Workshop in Jacksonville next week.

BOARD MEMBER COMMENTS

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:55 p.m.

Chairman Leslie Campione

Date