



**Lake County Transportation Disadvantaged Coordinating Board
Minutes – October 2, 2017
Lake~Sumter MPO
1616 South 14th Street, Leesburg, Florida**

.....
Members Present

Leslie Campione, Chairman
Bebe Chudeusz, Vice Chair
Jo Santiago
Sheri Peterson
Leshia Buchbinder
Steve Homan
Tamyika Young
Darren Armstrong
Danielle Delgado
Gustavo Henriquez
Mark Godinez
Jim Lowe
Linda Diaz

Representing

Lake~Sumter MPO
Citizen Advocate
FDOT
Dept. of Children & Families
Children at Risk
FL Department of Elder Affairs
Florida Agency for Healthcare Administration
Medical Community
Vocational Rehabilitation/Dept. of Education
Regional Workforce Development Board
Veterans Service Office Representing Veterans
FL Association CAA/Economically Disadvantaged
Person over 60, Representing Elderly

Members Absent

Scott Pfender
Colleen Kollmann

Representing

Public Education/Lake County Schools
Person with a Disability/Representing Disabled

Staff Present

TJ Fish
Nancy Valenzano
Francis Franco
David Hope
Brandon Bradford
Tyrone Sharp

Representing

Lake~Sumter MPO
Lake~Sumter MPO
Lake~Sumter MPO
Lake County Public Transit Division
McDonald Transit
McDonald Transit

CALL TO ORDER

The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 2:03 p.m. by Chairman Campione. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present.

Chairman Campione welcomed new members Linda Diaz, Steve Homan, Tamyika Young and Gustavo Henriquez.

AGENDA UPDATE – None

OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments) –
No comments were received at this time.

ACTION ITEM

A. Approval of June 12, 2017 Minutes

On a motion by Jim Lowe, seconded by Danielle Delgado and carried unanimously by a 10-0 vote, the Board approved the June 12, 2017 meeting minutes as presented.

B. Appointment of Grievance Subcommittee Members

Chairman Campione reported the Grievance Subcommittee shall consist of five voting members annually appointed by the board. Current members include Chairman Campione, Danielle Delgado, Colleen Kollmann and Lesha Buchbinder. Chairman requested one member to volunteer on the Grievance Subcommittee. Bebe Chudeusz volunteered to serve on the subcommittee.

On a motion by Bebe Chudeusz, seconded by Danielle Delgado and carried unanimously by a 10-0 vote, the board approved the Grievance Subcommittee including Bebe Chudeusz, Leslie Campione, Danielle Delgado, Colleen Kollmann and Lesha Buchbinder to serve on the Grievance Subcommittee.

C. Appointment to the Health and Human Services Advisory Board

Chairman Campione reported the Lake County Board of County Commissioners has requested an appointment to serve on the Health and Human Services Advisory Board for a three year term. Bebe Chudeusz has served on the Board for the past three years and has offered to continue to serve on the Board.

On a motion by Jim Lowe, seconded by Mark Godinez and carried unanimously by a 10-0 vote, the board approved the appointment of Bebe Chudeusz to serve on the Health and Human Services Advisory Board.

Darren Armstrong, Lesha Buchbinder and Jo Santiago arrived.

D. Review of Lake County CTC FY 2016/17 Annual Operations Report

David Hope provided a review of the Annual Operations Report (AOR). A revised AOR was provided to the board. Mr. Hope provided clarification on the change in the revised number of driver hours. He added it is a standard report that the TDCB

is tasked with reviewing. Chairman Campione asked Mr. Hope to review each section of the AOR. Discussion ensued regarding the unmet need category, denied trips and unmet trips. Mr. Fish commented on the coordinated transportation system in the State of Florida and reemphasized the importance of the TDCBs role.

On a motion by Bebe Chudeusz, seconded by Lesha Buchbinder and carried unanimously by a 13-0 vote, the FY 2016/17 Annual Operating Report was accepted as presented.

DISCUSSION ITEMS

- A. Federal Transit Administration (FTA) FY 2017 Triennial Review – Final Report
David Hope provided information on the FTA Triennial Review and findings. He said it is a thorough review with items analyzed in detail. The review had 1,209 questions with Lake County missing 16 of those, he added it was a very good review. The FTA hires consultants to perform the reviews. Discussion referencing vehicle maintenance ensued and David Hope added there are no longer any small buses on the fixed route. Mr. Fish provided comments in support of the review and added the MPO is pleased with the improved process for the maintenance of vehicles.
- B. Community Transportation Coordinator Evaluation Recommendations Update
Current status of each item was provided in the agenda packet. David Hope reviewed each of the recommendations and discussed missed trips and the procedure to log the trips. Mr. Hope stated if the driver arrives late and rider goes on the trip it is considered a late pick up, if the driver arrives late and rider decides not to go on the trip it is considered a missed trip. Discussion regarding collection of e-mail addresses ensued.
- C. Central Florida Mobility Week 2017
Jo Santiago provided a review of Central Florida Mobility Week scheduled October 28 through November 3. Mobility Week is an opportunity for residents to explore the various transportation choices available to them. The theme for the week is "What Moves You?" The website was reviewed and the Lake County events were discussed by T.J. Fish and David Hope.
- D. 25th Annual Transportation Disadvantaged Training Workshop & Expo
Staff presented information received during the 25th Annual Transportation Disadvantaged Training Workshop August 29-30. The TD 101 presentation was provided to board members and the structure of the Florida Commission for the Transportation Disadvantaged was discussed.

REPORTS

A. FDOT

Jo Santiago provided information on the Grants Workshop for 5310, 5311, 5339 Grants. Ms. Santiago requested the MPO to forward the flyer to board members.

B. Lake County CTC

David Hope provided an update on Transit Department activities including the trips provided during Hurricane Irma by Lake County and the School Board.

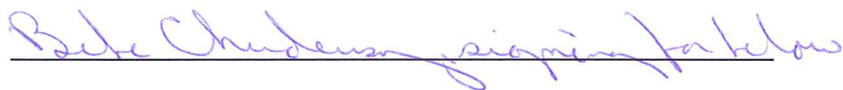
C. Lake~Sumter MPO

Nancy Valenzano reported the 4th quarter Planning Grant Progress Report and an onsite bus observation are included in the agenda packet. Mr. Fish reported on several items including: 1) CTC designation process for Lake County and Sumter County, 2) coordination with Lake County School staff to discuss transit support for dual enrollment students, 3) planning project involving transit for Lake County and 4) MPO management transition. T.J. Fish added he will attend the December 11 TDCB meeting and will provide an overview of all projects in Lake County at that time. David Hope complimented Mr. Fish and said it has been a pleasure working with him all these years and that TJ is a big part of why transit is here in Lake County.

BOARD MEMBER COMMENTS – Chairman Campione commented T.J. Fish will be missed and thanked him for the foundation he has laid. She added she is hopeful he will be in the general community in the future.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:05 p.m.



Chairman Campione

December 11, 2017

Date