



AGENDA
LAKE COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD

Monday, September 12, 2016 - 2 p.m.
(Immediately Following the Annual Public Hearing)

Lake~Sumter MPO
1616 South 14th Street, Leesburg, FL
Phone (352) 315-0170
www.LakeSumterMPO.com

CALL REGULAR MEETING TO ORDER

Proper Noticing, Roll-Call, Determination of Quorum

I. AGENDA UPDATE

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

III. PRESENTATION: Road Construction & Transit in Lake and Sumter, T.J. Fish, MPO

IV. ACTION ITEMS

A. Approval of June 6, 2016 Meeting Minutes

B. Review and Approval of the FY 2016/17 Shirley Conroy Rural Area Capital Assistance Program Grant

The Shirley Conroy Rural Area Capital Assistance Program was named in honor of Mrs. Shirley Jenkins Conroy (1930-2010). She was a tireless advocate for coordinated community transportation services and for those who were disadvantaged. While this grant was originally named to honor Mrs. Conroy, it continues to memorialize her legacy in Community Transportation by providing funding for capital purchases for the rural areas of Florida. Unlike the Trip and Equipment Grant Program managed through the Transportation Disadvantaged Trust Fund Program, this grant is discretionary and requires the applicant to state the specific amount of money and the eligible equipment required to complete the project as well as provide specific details supporting the need, impact and value of the project on the coordinated system. The project should focus on addressing the capital needs of rural areas. CTC staff will provide a review of the grant application. Transportation Disadvantaged Coordinating Board (TDCB) review is required and the TDCB must approve the chairman certifying by signing Exhibit A of the grant application.

V. DISCUSSION ITEMS

- A. Review of Lake County CTC FY 2015/16 Annual Operations Report (AOR)
CTC staff will present the Lake County CTC FY 2015/16 AOR. The Florida Commission for the Transportation Disadvantaged (CTD) requires this report be submitted by September 15. The CTD uses these forms to gather information needed to accurately reflect each CTC's operating data, to provide a statewide operational profile of the Florida Coordinated Transportation System, and to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses data collected in this report to substantiate the need to seek additional funds. The Lake County CTC must be able to support all information submitted in this report with documentation substantiating the data's compliance with the requirements. TDCB review is required.
- B. Community Transportation Coordinator (CTC) Evaluation Recommendations Update
CTC staff will provide an update on the current status of the CTC Evaluation Recommendations approved at the June meeting.
- C. Florida Legislature HB 5001
Florida Legislature passed HB 5001 which stipulates that Community Transportation Coordinators (CTCs) shall "develop and implement performance measures which, at a minimum, shall address: 1) timing of advanced scheduling requests; 2) on-time passenger pick-up; 3) improved routing to minimize passenger wait times; 4) error rates for passenger pick-up and drop-off; and 5) collection and public posting of passenger satisfaction survey ratings. By September 30, each CTC must provide information to the Florida Department of Transportation (FDOT) which details the adopted performance measures and methods used to evaluate performance. FDOT will provide a report to the chairs of the legislative appropriations committees by December 15. CTC staff will review the response submitted to FDOT.
- D. ADA Advisory Committee
The ADA Advisory Committee advises the Lake County Transit Division on practices, services and policies related to meeting the transportation needs of customers with disabilities. Easterseals Project Action Consulting and the Center for Urban Transportation Research at the University of South Florida have launched a professional travel trainer certification program that provides new and veteran travel trainers with the Certified Travel Training Instructor (ctti) credential. The ctti program is the only travel trainer certification program in the United States and is an opportunity for professionals to demonstrate that they have the skill it takes to confidently and successfully assist individuals who want to learn how to independently ride both public and private transportation in urban, suburban and rural settings. Amy Bradford is currently enrolled in the program and will provide an update.

VI. REPORTS

- A. FDOT- Jo Santiago
B. Ride Right, LLC
C. Lake County CTC – Tomika Monterville/Amy Bradford
D. Lake~Sumter MPO – T.J. Fish/Nancy Valenzano

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

IX. NEXT MEETING: Friday, December 2, 2016 @ 1:00 p.m., Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter MPO, (352) 315-0170 48 hours in advance of the meeting.