



AGENDA
LAKE COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD

June 12, 2017 - 1 p.m.

Lake~Sumter MPO
1616 South 14th Street, Leesburg, FL
Phone (352) 315-0170
www.LakeSumterMPO.com

CALL REGULAR MEETING TO ORDER

Proper Noticing, Roll-Call, Determination of Quorum

I. AGENDA UPDATE

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

III. PRESENTATION: Transportation Projects in Lake County - T.J. Fish, Lake~Sumter MPO

IV. ACTION ITEMS

A. Approval of March 14, 2017 Meeting Minutes (pages 4-9)

B. Review and Approval of the Annual CTC Evaluation (pages 10-76)

The Transportation Disadvantaged Coordinating Board is tasked with annually reviewing the Community Transportation Coordinator (CTC) and evaluating the operations and the performance of the CTC. MPO staff is tasked with providing support to the CTC Evaluation Subcommittee in conducting the evaluation. The evaluation includes: (1) information from the latest Annual Operating Report (FY 2015/16), (2) the monitoring of contractors, (3) surveying of riders, contractors, and purchasing agencies (4) on-site observations of the system, (5) review of rider applications and (6) review of driver files.

The CTC Evaluation Subcommittee will present their recommendations to the Coordinating Board. Once approved, the MPO will transmit the final report with any recommendations to the Florida Commission for the Transportation Disadvantaged by June 30, 2017.

Staff recommends approval of the CTC Evaluation with recommendations of the CTC Evaluation Subcommittee.

C. Review & Approval of FY 2017/18 Rate Calculation Model for Transportation Disadvantaged Trust Fund Trips for Lake County (pages 77-85)

CTC staff will present the FY 2017/18 Rate Calculation Model for TD Trust Fund trips. The Commission has established the Rate Calculation Model, which is utilized for the development of rates for transportation services that are arranged or provided by the Lake County CTC. The rates were approved by the Commission for further review by the TDCB. Once reviewed and approved, the rates will be included in the Transportation Disadvantaged Service Plan (TDSP) update. The rates for the upcoming fiscal year will change from \$23.86 to \$26.63 per one-way ambulatory passenger TD Trust Fund trip. The rate will change from \$40.91 to \$45.65 per wheelchair passenger TD Trust Fund trip and from \$85.22 to \$95.10 per stretcher trip.

Staff recommends approval of the FY 2017/18 Rate Calculation Model for TD Trust Fund Trips.

D. Review & Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update (pages 86-118)

MPO staff is tasked with jointly developing and annually updating the TDSP with the Community Transportation Coordinator and the Transportation Disadvantaged Coordinating Board. Annual updates are due prior to the end of the grant agreement period (June 30). Staff will present the recommended annual updates to the TDSP. The TDSP updates include updated population trends for Lake County, and an updated Critical Need TD Population Forecast. The Service Plan component has updates to the unmet trip request figures, vehicle inventory, Lake County Connection phone number, Eligibility for Medicaid Beneficiaries, Public Transit Utilization, Inter-County Services and Marketing. The update also includes the new TD Trust Fund trip rates for FY 2017/18.

Staff recommends approval of the TDSP Annual Update.

Roll Call Vote Required.

V. DISCUSSION ITEMS

A. ADA Advisory Committee (page 119)

The ADA Advisory Committee advises the Lake County Transit Division on practices, services and policies related to meeting the transportation needs of customers with disabilities. Amy Bradford will provide a quarterly update on the Lake County Travel Training Program and an update on the bus shelters.

B. Triennial Review Update (page 120)

CTC staff will provide an update on the FTA triennial review scheduled the week of June 7, 2017.

C. Memorandum of Agreement

MPO staff will provide an update on the upcoming process for the State of Florida Commission for the Transportation Disadvantaged (CTD) Memorandum of Agreement (MOA). The current MOA between the CTD and the Community Transportation Coordinator (CTC), which is Lake County Board of County Commissioners, is for the period July 1, 2013 through June 30, 2018. The MPO is tasked with initiating the process for the designation a Community Transportation Coordinator. The MPO will transmit to the CTC, the Lake County BCC, a letter inquiring as to the Lake County BCC's desire to remain the CTC for Lake County beyond June 30, 2018.

VI. REPORTS

- A. CTD
- B. FDOT
- C. McDonald Transit
- D. Lake County CTC (pages 121-131)
- E. Lake~Sumter MPO (pages 132-139)

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

IX. NEXT MEETING: Monday, September 11, 2017 @ 2:00 p.m., Lake~Sumter MPO Office

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter MPO, (352) 315-0170 48 hours in advance of the meeting.