



AGENDA

LAKE COUNTY

TRANSPORTATION DISADVANTAGED COORDINATING BOARD

Monday, June 6, 2016 - 2 p.m.

Lake~Sumter MPO
1616 South 14th Street, Leesburg, FL
Phone (352) 315-0170
www.LakeSumterMPO.com

CALL REGULAR MEETING TO ORDER

Proper Noticing, Roll-Call, Determination of Quorum

I. AGENDA UPDATE

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

III. PRESENTATION: Public Transit Overview, *Amy Bradford, Lake County Transit Division*

IV. ACTION ITEMS

A. Approval of March 7, 2016 Meeting Minutes (pages 4-10)

B. Review and Approval of the Annual CTC Evaluation (page 11)

The Transportation Disadvantaged Coordinating Board is tasked with annually reviewing the Community Transportation Coordinator (CTC) and evaluating the operations and the performance of the CTC. MPO staff is tasked with providing support to the CTC Evaluation Subcommittee in conducting the evaluation. The evaluation includes: (1) information from the latest Annual Operating Report (FY 2014/15), (2) the monitoring of contractors, (3) surveying of riders, contractors, and purchasing agencies (4) on-site observations of the system, (5) review of rider applications and (6) review of driver files.

The CTC Evaluation Subcommittee met on April 25, 2016 to review the Draft Evaluation Workbook and will present their recommendations to the Coordinating Board. Once approved, the MPO will transmit the final report with any recommendations to the Florida Commission for the Transportation Disadvantaged by June 30, 2016.

Staff recommends approval of the CTC Evaluation with recommendations of the CTC Evaluation Subcommittee.

- C. Review & Approval of FY 2016/17 Rate Calculation Model for Transportation Disadvantaged Trust Fund Trips for Lake County (pages 12-20)
CTC staff will present the FY 2016/17 Rate Calculation Model for TD Trust Fund trips. The Commission has established the Rate Calculation Model, which is utilized for the development of rates for transportation services that are arranged or provided by the Lake County CTC. The rates were reviewed by the Commission and were approved for further review by the TDCB. Once reviewed and approved, the rates will be included in the Transportation Disadvantaged Service Plan (TDSP) update.
Staff recommends approval of the FY 2016/17 Rate Calculation Model for TD Trust Fund Trips.
- D. Reinstatement of Life-Sustaining/Other Trips
CTC staff is seeking approval from the Transportation Disadvantaged Coordinating Board for the reinstatement of life-sustaining/other trips including 1) non-food shopping, 2) banking/social security, 3) visits to hospitals/nursing homes, and 4) recreational.

The request for the reinstatement of life-sustaining/other trips is due to the Medicaid program and economic changes. Lake County is no longer utilizing FDOT Section 5311 grant funds to transport Medicaid clients to get their prescriptions refilled and there is an excess of FDOT Section 5311 grant funds which can be provided to clients requesting life sustaining trips. Once approved the reinstatement of trips will be included in the TDSP update.
Staff recommends approval of the reinstatement of life-sustaining trips.
- E. Review & Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update (pages 21-32)
MPO staff is tasked with jointly developing and annually updating the TDSP with the Community Transportation Coordinator and the Transportation Disadvantaged Coordinating Board. Annual updates are due prior to the end of the grant agreement period (June 30). Staff will present the recommended annual updates to the TDSP.
Staff recommends approval of the TDSP Annual Update.
Roll Call Vote Required.
- F. Appointment of Grievance Committee Member (page 33)
Tom Osebold has retired from the Lake County Veterans Service Office leaving a vacancy on the Grievance Committee. The Bylaws require five (5) members be appointed to serve on the Grievance Committee. Current members: Lesha Buchbinder, Leslie Campione, Colleen Kollmann and Cheryl Ridley.
Staff requests an appointment to the Grievance Committee.

V. DISCUSSION ITEMS

- A. Lake County Connection Rider's Guide Update
CTC staff will present the update to the Lake County Connection Rider's Guide. The Rider's Guide is posted on the Lake County website: <http://www.ridelakexpress.com/> Please click on the Lake County Connection logo or the link to More Info to review the Rider's Guide.

VI. REPORTS

- A. FDOT- Jo Santiago
- B. Ride Right, LLC
- C. Lake County CTC – Tomika Monterville/Amy Bradford (pages 34-43)
- D. Lake~Sumter MPO – T.J. Fish/Nancy Valenzano (pages 44-48)

VII. BOARD MEMBER COMMENTS

VIII. ADJOURNMENT

IX. NEXT MEETING: Monday, September 12, 2016 @ 2 p.m., Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter MPO, (352) 315-0170 48 hours in advance of the meeting.