



MEETING MINUTES
Wednesday, January 25, 2017
Lake~Sumter MPO
1616 South 14th Street
Leesburg, FL 34748

Members Present:

Mayor Pat Kelley (Chairman)
Commissioner Don Burgess (Chairman - Elect)
Commissioner Tim Sullivan (1st Vice-Chairman)
Mayor Nick Girone (2nd Vice-Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
Mayor Joe Wynkoop (Lake/At-Large Representative)
Councilmember Mike Harris (Sumter/At-Large Representative)
Commissioner Wendy Breeden
Commissioner Josh Blake
Commissioner Sean Parks
Mayor Bil Spaude
Councilmember Ray Goodgame
Mayor Robert Morin
Council Member Dina Sweatt
Councilor Ed Conroy
Commissioner Jim Richards
Mayor Pro-Tem Dan Vincent
Mayor Bob Bone
Councilmember Sally Rayman
Council Member Troy Singer
Council Member Katherine Adams
Matt Schwerin
Board Member Christine Norris

Representing:

City of Minneola
Sumter County BCC
Lake County BCC
City of Mount Dora
Lake County BCC
Town of Montverde
City of Webster
Lake County BCC
Lake County BCC
Lake County BCC
City of Bushnell*
City of Clermont
City of Eustis
City of Groveland*
Town of Howey-in-the-Hills*
Town of Lady Lake
Town of Lady Lake
City of Leesburg
City of Mascotte*
City of Tavares
City of Umatilla*
Florida Central Railroad**
Sumter County Schools**

Members Absent:

Commissioner Doug Gilpin
Vice-Mayor Mitchell Mack
Commissioner Raymond Lewis
Council Member Richard Huff
Mayor Ed Wolf
Board Member Sandy Gamble

Sumter County BCC
Town of Astatula
City of Fruitland Park*
City of Coleman
City of Wildwood*
Lake County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

T. J. Fish	MPO Executive Director
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Mike Woods	Transportation Planner
Nancy Valenzano	Administrative Assistant
Luis Guzman	Lake County Attorney
Diana Johnson	MPO Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:06 p.m. by Chairman Pat Kelley. Commissioner Don Burgess gave the Invocation and led the Pledge of Allegiance. Chairman Kelley welcomed new Governing Board members and FDOT District 5 Secretary Steve Martin. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (14 voting members present).

I. AGENDA UPDATE

Amended agenda was transmitted Friday, January 20, 2017.

II. OPPORTUNITY FOR PUBLIC COMMENT

Kelly Williams, City of Webster asked for updates from FDOT District 5 on the City of Webster/ Complete Streets.

III. PRESENTATIONS

- A. Lake County Transit Development Plan (TDP) Update – Kristina Wright Bowen, Community Liaison Coordinator, Lake County Community Services Department, provided TDP Update.
- B. Sumter Advanced Traffic Systems Management (ATSM) Master Plan. Richard Baier, Sumter County and Brian Kanely, Senior Traffic Engineer, Volkert, Inc. presented the results of the master planning process to deploy Intelligent Transportation Systems technology.

IV. CONSENT AGENDA

On a motion by Commissioner Leslie Campione, seconded by Commissioner Don Burgess and carried by a vote of 14-0, the Lake~Sumter MPO approved Items A, B, C, D,E, F, and G of the Consent Agenda As Follows:

- A. December 7, 2016 Meeting Minutes
- B. Appoint Commissioner Campione as voting member of the CFMPOA and appoint Commissioner Tim Sullivan as an alternate member of the CFMPOA
- C. Consideration of moving June 28, 2017 Governing Board meeting due to annual Florida Association of Counties (FAC) Conference
- D. Acknowledgement of Sole Source and Non-Competed Contracts and Maintenance Agreements
- E. Approval of Financial Analyst Outsourcing through New Vendor: Milestones
- F. Acknowledgement of Agency Review Post Operational Audit

- G. Authorization to utilize local Funds to Cover Non-grant-reimbursable Expenses Associated with Executive Director Participation in Lake County Legislative Days February 15-16

V. COMMITTEE REPORTS

Tab 2 Committee Reports

1. Technical Advisory Committee (TAC)

Richard Baier, Chairman presented updates of the Technical Advisory Committee Meeting that was held on January 11, 2017.

2. Citizens' Advisory Committee (CAC)

None.

3. Bicycle & Pedestrian Advisory Committee (BPAC)

T.J.Fish, presented updates of the Bicycle & Pedestrian Advisory Committee Meeting that was held on January 12, 2017.

4. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

None.

5. Sumter County Transportation Disadvantaged Coordinating Board (TDCB)

None.

6. Public Transportation Task Force

None

7. South Lake Task Force

Chairman Pat Kelley reported the South Lake Task Force Meeting was held on January 5, 2017 @ 2pm. Next meeting will be held on March 2nd.

8. Executive Committee

Chairman Pat Kelley reported the Executive Committee recommended all agenda items to come before the Governing Board for approval or discussion.

VI. ACTION ITEMS

Tab 3 Consideration of Resolution 2017-1: Amending the FHWA Funding Agreement to Update the Scope of Work (the Unified Planning Work Program (UPWP)); and Authorizing the Executive Director to Administratively Amend the Funding Agreement for Modifications to the UPWP. County Attorney, Melanie Marsh added wording to be included in Resolution. T.J. Fish provided a brief update of Resolution 2017-1. Discussion Continued.

Motion was made by Mayor Nick Girone, seconded by Council Member Jim Richards and carried by a vote of 14-0, the Lake~Sumter MPO approved Resolution 2017-1 Amending the FHWA Funding Agreement to Update the Scope of Work; and Authorizing the Executive Director to Administratively Amend the Funding Agreement for Modifications to the UPWP.

Tab 4 Consideration of Resolution 2017-2 Amending FY 2016/17-2020/21 Transportation Improvement Program

T.J. Fish provided a brief update of Resolution 2017-2.

Motion was made by Commissioner Leslie Campione, seconded by Commissioner Don Burgess and carried by a roll call vote of 14-0, the Lake~Sumter MPO approved Resolution 2017-2 Amending FY 2016/17-2020/21 Transportation Improvement Program

Tab 5 Consideration of Authorization of Executive Director to Request of the Lake County Board of County Commissioners a Temporary Limit Increase in the Utilization of Pooled Cash.

T.J. Fish provided a brief explanation of Authorization of Executive Director to Request of the Lake County Board of County Commissioners a Temporary Limit Increase in the Utilization of Pooled Cash. Discussion Continued.

Motion was made by Councilmember Ray Goodgame, seconded by Commissioner Don Burgess and carried by a vote of 12-2 with Commissioner Tim Sullivan and Mayor Robert Morin opposed, the Lake~Sumter MPO approved Authorization of Executive Director to Request of the Lake County Board of County Commissioners a Temporary Limit Increase in the Utilization of Pooled Cash.

Tab 6 Consideration of Draft State Legislative Positions and Priorities

T.J. Fish provided a brief update of Draft State Legislative Positions and Priorities. Discussion Continued.

Motion was made by Commissioner Wendy Breeden, seconded by Commissioner Tim Sullivan and carried unanimously by a vote of 14-0, the Lake~Sumter MPO approved the Draft State Legislative Positions and Priorities.

Tab 7 Consideration of Draft Policy 2017-1 – Transportation Systems Management and Operations (TSM&O)

T.J. Fish provided a brief explanation of Draft Policy 2017-1. Discussion continued.

Motion was made by Councilmember Jim Richards, seconded by Commissioner Sean Parks and carried unanimously by a vote of 14-0, the Lake~Sumter MPO approved the Draft Policy 2017-1.

Tab 8 Consideration of Resolution 2017-3: Amendments to Committee Bylaws TAC, CAC & BPAC

T.J. Fish provided a brief explanation of Resolution 2017-3. Discussion Continued.

Motion was made by Commissioner Tim Sullivan, seconded by Councilmember Ray Goodgame and carried unanimously by a vote of 14-0, the Lake~Sumter MPO approved Resolution 2017-3.

VII. DISCUSSION ITEMS

Tab 9 Annual Process to Develop the List of Priority Projects

T.J. Fish provided a brief update on the Annual Process to Develop the List of Priority Projects.

Tab 10 State Gas Tax Increase

T.J. Fish provided a brief update on State Gas Tax Increase. Discussion Continued.

Tab 11 Assignment of National Environmental Protection Act (NEPA) Responsibilities to the Florida Department of Transportation

T.J. Fish provided an update on Assignment of National Environmental Protection Act (NEPA). Discussion Continued.

Tab 12 Update on Potential Relocation of MPO Offices

T.J. Fish provided an Update on Potential Relocation of MPO Offices. Discussion Continued.

Tab 13 Mount Dora/Lake County Coordination on Wekiva Trail ROW

T.J. Fish provided an update on Mount Dora/Lake County Coordination on Wekiva Trail ROW. Discussion Continued.

Tab 14 Project Updates

T.J. Fish provided a brief explanation of the Project Updates noting the project Updates are included in the Agenda Package.

VIII. REPORTS

A. Transportation Agency Reports

1. Federal Highway Administration
None
2. Florida Department of Transportation
Vickie Wyche provided updates.
3. Florida's Turnpike Enterprise
Carol Scott provided updates.
4. Central Florida Expressway Authority
Commissioner Sean Parks provided updates.
5. Public Works Reports
Richard Baier (Sumter), Jim Stivender (Lake) provided updates.
6. Public Transportation Reports
Richard Baier (Sumter) provided updates.

B. West Orange South Lake Transportation & Economic Development Task Force
Commissioner Sean Parks gave updates.

C. East Lake Northwest Orange Meeting of Elected Officials
Next Meeting March 24, 2017

D. Central Florida MPO Alliance (CFMPOA)
Commissioner Leslie Campione gave updates.

- E. MPO Advisory Council (MPOAC)
Commissioner Leslie Campione gave updates.
- F. Association of MPO's (AMPO) and National Association of Regional Councils (NARC)
TJ Fish gave updates.
- G. Lake~Sumter MPO Staff
T.J. Fish provided update on RFP and Introduced New Project Manager, Brian Hutt.
- H. MPO Governing Board Reports (opportunity for member comments)
Various Board Members provided reports. Discussion Continued. Chairman Pat Kelley presented a plaque to Commissioner Campione. T.J. Fish presented Commissioner Campione with flowers as a token of appreciation.

IX. ADJOURNMENT

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:59 p.m.



Pat Kelley, Chairman