



**EXECUTIVE COMMITTEE
MEETING MINUTES
Monday December 2, 2016
Lake~Sumter MPO
1616 South 14th Street
Leesburg, Florida 34748**

Members Present

Commissioner Leslie Campione (Chairman)
Mayor Pat Kelley (Chairman-Elect)
Council Member Ray Goodgame (Immediate Past Chairman)
Commissioner Tim Sullivan (2nd Vice Chairman)

Representing

Lake County
City of Minneola
City of Clermont
Lake County

Members Absent

Commissioner Don Burgess (1st Vice Chairman)
Council Member Sally Rayman (Lake/At-Large Representative)
Council Member Richard Huff (Sumter/At-Large Representative)

Sumter County
City of Mascotte
City of Coleman

Staff

T.J. Fish
Doris LeMay
Mike Woods
Robert Woods
Luis Guzman

Executive Director
Executive Assistant
Transportation Planner
Financial Analyst
MPO Attorney

Mayor Pat Kelley, Chairman - Elect, called the meeting to order at 10:09 AM. A moment of silence was observed and Pledge of Allegiance was led by Commissioner Tim Sullivan. It was noted that the meeting was properly noticed and that a quorum was not present. Mayor Kelley noted that Items would be discussed and a vote would not take place until a quorum was met. (3 voting members present)

Commissioner Campione arrived at 10:40 (4 voting members)

I. AGENDA UPDATE

Please note the MPO Bylaws require agendas for meetings of the Executive Committee to be distributed to members and posted to the MPO's website seven days prior to the meeting. Agendas for subsequent meetings of the Governing Board are required to be distributed and posted seven days prior to the meetings. Therefore, changes may occur to items on the Governing Board agenda that were not anticipated at the time the Executive Committee agenda was finalized.

None

II. PUBLIC COMMENTS

None

III. CONSENT AGENDA

- Tab 1 Consent approval is requested of the following items:
- A. October 24, 2016, Executive Committee Meeting Minutes
 - B. 2017 Executive Committee Meeting Schedule
 - C. Recommend to Governing Board the 2017 Governing Board Meeting Schedule
 - D. Recommend to Governing Board Resolution 2016-26: Amending FY 2016/17 Budget to Account for Unanticipated Revenues and Expenditures

Motion was made by Ray Goodgame to approve Items A, B, C, and D of the Consent Agenda, seconded by Commissioner Leslie Campione – **motion passed 4-0.**

IV. ACKNOWLEDGEMENT OF PRESENTATION AND COMMITTEE REPORTS

PRESENTATIONS

- A. Process of Developing the List of Priority Projects (LOPP) and the five-year Transportation Improvement Program (TIP) – MPO
- B. Florida Department of Transportation and Florida's Turnpike Enterprise Tentative Five-Year Work Programs for FYs 2017/18 – 2021/22

T.J. Fish provided update on the presentations.

Tab 2 Committee Reports

V. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Consideration of Resolution 2016-25 Amending FYs 2016/17-2020/21 Transportation Improvement Program

T.J. Fish provided a brief update on Resolution 2016-25 Amending FYs 2016/17-2020/21 Transportation Improvement Program. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 3 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione – **motion passed 4-0.**

Tab 4 Consideration of Updated Transportation Management System (TMS) Interlocal Agreement among the MPO and Member Local Governments

T.J. Fish provided a brief overview of Updated Transportation Management System (TMS) Interlocal Agreement. Discussion Continued. **Motion** was made Ray Goodgame to recommend Tab 4 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione – **motion passed 4-0.**

- Tab 5 Consideration of Resolution 2016-27 Modifying the Unified Planning Work Program (UPWP) T.J. Fish provided a brief overview of Resolution 2016-27.
- Tab 6 Consideration of Draft State Legislative Positions and Priorities
T.J. Fish provided a brief overview of the Draft State Legislative Positions and Priorities.
- Tab 7 Consideration of Draft Policy 2017-1: Transportation Systems Management and Operations (TSM&O)
T.J. Fish provided a brief overview of the Draft Policy 2017-1.
- Tab 8 Presentation of and Acceptance of MPO Financial Report for First Quarter of FY 2016/17 (July – September).
T.J. Fish provided a brief overview of the MPO Financial Report. Discussion Continued.
- Tab 9 Consideration of Policy 2016-8: Chart of Accounts
T.J. Fish provided a brief overview of Policy 2016-8. Discussion Continued.
- Tab10 Election of Officers and MPO Appointments Effective January 2017.
T.J. Fish provided a brief explanation of the Election of Officers and MPO Appointments. Discussion Continued.

Motion was made by Ray Goodgame to recommend Tabs 5 – 10 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione.

VI. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

- Tab 11 Regional Indicators
T.J. Fish provided a brief explanation of Regional Indicators
- Tab 12 List of Priority Projects – Submittal of New Projects
T.J. Fish provided a brief explanation of the List of Priority Projects
- Tab 13 Update on Potential Relocation of MPO Offices
T.J. Fish provided a brief explanation of the space being offered by the Lady Lake Library as a possible location for the Lake~Sumter MPO. Discussion Continued.
- Tab 14 Project Updates
To be provided to MPO Governing Board.

Motion was made by Ray Goodgame to recommend Tabs 11 through 14 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione – **motion passed 4-0.**

VII. STAFF REPORT/COMMENTS

T.J. Fish provided a brief update on the Project Manager Position and also appointments to the BPAC and CAC.

VIII. EXECUTIVE COMMITTEE MEMBERS / COMMENTS

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:48 a.m.

NEXT MEETING: January 23, 2017 @ 2:00 PM at the Lake~Sumter MPO

Pat Kelley, Chairman