



**EXECUTIVE COMMITTEE
MEETING MINUTES
August 22, 2017
Lake~Sumter MPO
315 West Main Street, Commission Chambers
Tavares, Florida**

Members Present

Mayor Pat Kelley (Chairman)
Commissioner Don Burgess (Chairman-Elect)
Commissioner Tim Sullivan (1st Vice Chairman)
Mayor Nick Girone (2nd Vice Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
Mayor Joe Wynkoop (Lake/At-Large Representative)

Representing

City of Minneola
Sumter County
Lake County
City of Mount Dora
Lake County
Town of Montverde

Members Absent

Council Member Mike Harris (Sumter/At-Large Representative)

City of Webster

Staff

T.J. Fish
Doris LeMay
Mike Woods
Francis Franco
Nancy Valenzano
Brian Hutt
Melanie Marsh

Executive Director
Executive Assistant
Multimodal Project Manager
GIS Manager
Associate Planner
TMS Project Manager
MPO Attorney

Mayor Pat Kelley, Chairman, called the meeting to order at 2:01 PM. It was noted that the meeting was properly noticed and that a quorum was present. (6 voting members present)

I. AGENDA UPDATE

Please note the MPO Bylaws require agendas for meetings of the Executive Committee to be distributed to members and posted to the MPO's website seven days prior to the meeting. Agendas for subsequent meetings of the Governing Board are required to be distributed and posted seven days prior to the meetings. Therefore, changes may occur to items on the Governing Board agenda that were not anticipated at the time the Executive Committee agenda was finalized.

Remove Tab 1 Item F Extension no longer needed. Add CTD Discussion item

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

A. May 22, 2017 Executive Committee Meeting Minutes

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- B. Appointment to the Sumter County and Lake County Transportation Disadvantaged Coordinating Boards
- C. Approval of Agreement with Moore Stephens Lovelace CPAs and Advisors (MSL) for Independent External Financial Audit Services
- D. Approval of Engagement Letter from Moore Stephens Lovelace for FY 2016/17 Financial Audit
- E. Amendment to Lease Agreement with the Town of Lady Lake
- F. Extension for a Joint Participation Agreement (JPA) for Federal Transit Administration (FTA) 5305(d) Grant Funding

Motion was made by Commissioner Don Burgess to approve Items A through E of the Consent Agenda, Item F removed, seconded by Commissioner Leslie Campione – **motion passed 6-0.**

IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Recommendation of Resolution 2017-XX Amending 2017 List of Priority Projects
T.J. Fish provided a brief update of Resolution 2017-XX. Discussion continued.

Motion was made by Commissioner Leslie Campione to recommend Tab 3 be moved forward to the Governing Board; seconded by Commissioner Don Burgess – **motion passed 6-0.**

Tab 4 Recommendation on the 2017 Central Florida MPO Alliance Regional List of Priority Projects
T.J. Fish provided a brief overview on the 2017 Central Florida MPO Alliance Regional List of Priority Projects.

Motion was made by Commissioner Tim Sullivan to recommend Tab 4 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 5 Recommendation of Resolution 2017-X Requesting of the FDOT the Designation as Strategic Intermodal System Facilities US 27 from Florida's Turnpike to SR 470 and SR 470 from I-75 to US 27
T.J. Fish provided a brief update on Resolution 2017-X. Discussion continued.

Motion was made by Commissioner Leslie Campione to recommend Tab 5 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 6 Recommendation on Update of MPO Maps: (1) Regionally Significant Corridors (2) Emerging Regionally Significant Corridors and (3) Policy Constrained Corridors
T.J. Fish provided a brief update of MPO Maps.

Motion was made by Commissioner Don Burgess to recommend Tab 6 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 7 Recommendation on MPO Safety Initiative: Data Analysis Phase – Regional Analysis of Major Intersections
T.J. Fish provided a brief update on MPO Safety Initiative.

Motion was made by Mayor Nick Girone to recommend Tab 7 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione – **motion passed 6-0.**

Tab 8 Recommendation on Transportation Impact Analysis Methodology
T.J. Fish provided a brief update on Transportation Impact Analysis Methodology.

Motion was made by Mayor Joe Wynkoop to recommend Tab 8 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 9 Recommend Consideration to Accept Financial Report
Donna Collins from Milestone Professional Services provided a brief presentation on the MPO financial report. Discussion continued.

Motion was made by Commissioner Don Burgess to recommend Tab 9 be moved forward to the Governing Board; seconded by Commissioner Tim Sullivan – **motion passed 6-0.**

Tab 10 Recommend Approval of Resolution 2017- Amending the Unified Planning Work Program (UPWP) for FY 2017/18
T.J. Fish provided a brief update of Resolution 2017- Amending the Unified Planning Work Program (UPWP) for FY 2017/18

Motion was made by Mayor Joe Wynkoop to recommend Tab 10 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 11 Recommend Amendment of the FY 2017/18 MPO Budget
T.J. Fish provided a brief update of the Amendment of the FY 2017/18 MPO Budget.

Motion was made by Commissioner Leslie Campione to recommend Tab 11 be moved forward to the Governing Board; seconded by Commissioner Tim Sullivan – **motion passed 6-0.**

Tab 12 Recommend Approval of Separation Agreement with Executive Director
T.J. Fish provided a brief update of the Separation Agreement. Discussion continued.
Commissioner Leslie Campione recommended amending the Separation Agreement to October 6, 2017.

Motion was made by Commissioner Tim Sullivan to recommend Tab 12 be moved forward to the Governing Board with the Separation date of October 6, 2017; seconded by Commissioner Don Burgess – **motion passed 5-0 with Mayor Joe Wynkoop voting no.**

Tab 13 Recommend Approval of Interim Management Option
Mayor Pat Kelley and Commissioner Leslie Campione provided a brief update on Interim Management Option. Discussion continued.

Motion was made by Commissioner Tim Sullivan to recommend Tab 13 be moved forward to the Governing Board; seconded by Commissioner Don Burgess – **motion passed 6-0.**

Tab 14 Recommend Discussion and Potential Action on Current Structure of the Governing Board
Mayor Pat Kelley provided a brief update on the Potential Action on Current Structure of the Governing Board. Discussion continued.

No Action Taken

Mayor Joe Wynkoop left the meeting at this time (5 voting members)

V. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

Tab 15 FDOT Update on MPO Compliance

Tab 16 Florida MPO Advisory Council State and Federal Policy Positions

Tab 17 Fixing America's Surface Transportation (FAST) Act Performance Measurement Requirements

Tab 18 Potential Impacts of State Appropriations on Prioritization Process

Tab 19 Project Updates
To be provided to MPO Governing Board.

Motion was made by Commissioner Leslie Campione to recommend Tabs 15-19 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 5-0.**

VI. STAFF REPORT/COMMENTS

VII. EXECUTIVE COMMITTEE MEMBERS / COMMENTS

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:24 p.m.

NEXT MEETING: September 25, 2017 @ 2:00 p.m. at the Lake~Sumter MPO

Pat Kelley, Chairman