



**EXECUTIVE COMMITTEE
MEETING MINUTES
Monday January 25, 2016
Lake~Sumter MPO
1616 South 14th Street
Leesburg, Florida 34748**

Members Present

Commissioner Leslie Campione (Chairman)
Mayor Pat Kelley (Chairman-Elect)
Commissioner Don Burgess (1st Vice Chairman)
Council Member Ray Goodgame (Immediate Past Chairman)
Sally Rayman (Lake/At-Large Representative)

Representing

Lake County
City of Minneola
Sumter County
City of Clermont
City of Mascotte

Members Absent

Commissioner Tim Sullivan (2nd Vice Chairman)
Council Member Richard Huff (Sumter/At-Large Representative)

Lake County
City of Coleman

Staff

T.J. Fish Executive Director
Doris Davis Recording Secretary
Pam Richmond, MPO Project Manager
Melanie Marsh Attorney

Others Present

None

Commissioner Leslie Campione, Chairman, called the meeting to order at 2:02 PM. It was noted that the meeting was properly noticed and that a quorum was present. (5 voting members present)

I. AGENDA UPDATE

TJ Fish asked to pull Item B. under Tab 1. Mr. Fish also made note that Tab 4 will be moved to an Action Item on the Governing Board Agenda.

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

- A. December 7, 2015 Meeting Minutes

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- B. On-Call Engineering Contracts with HDR, Inc., Kimley-Horn, and METRO Consulting Group, LLC
- C. Final Report Pertaining to Employee Complaint

After a brief explanation by TJ Fish, **Motion** was made by Don Burgess to approve Item A and to remove Item B, and C of the Consent Agenda be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

II. ACKNOWLEDGEMENT OF COMMITTEE REPORTS

Tab 2 Committee Reports

TJ Fish stated the reports will be presented at Governing Board Meeting. **Motion** was made by Ray Goodgame to recommend Tab 2 be moved forward to the Governing Board; seconded by Pat Kelley – **motion passed 5-0.**

III. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Recommendation of Approval of Amendment of the 2015/16-2019/20 Transportation Improvement Program

After a brief explanation by TJ Fish, **Motion** was made by Ray Goodgame to recommend Tab 3 be moved forward to the Governing Board; seconded by Pat Kelley – **motion passed 5-0.**

IV. DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

Tab 4 MPO Prioritization Process, Development of Prioritization Criteria and Development of the List of Project Priorities

After a brief explanation by TJ Fish, **Motion** was made by Don Burgess to recommend Tab 4 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 5 Implementation of *Transportation 2040*: Developing Policies for Programs

After a brief explanation by TJ Fish, **Motion** was made by Pat Kelley to recommend Tab 5 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 6 Transportation Management System: Status of TMS and Development of FY 2016/17 Budget

After a brief explanation by TJ Fish, **Motion** was made by Pat Kelley to recommend Tab 5 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 7 Development of FY 2016/17-2017/18 Unified Planning Work Program
After a brief explanation by TJ Fish, **Motion** was made by Pat Kelley to recommend Tab 5 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 8 2015 Horizon Awards/ Legislative Updates
After a brief explanation by TJ Fish, **Motion** was made by Pat Kelley to recommend Tab 5 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 9 Project Updates
To be provide to MPO Governing Board.

VII. DISCUSSION ITEM FOR EXECUTIVE COMMITTEE ONLY

Update on Operational Audit Process. TJ Fish gave brief update.

STAFF REPORT/COMMENTS

Mr. Fish noted that the current building the Lake~Sumter MPO is leasing is for sale. The current lease will expire in June of 2016. A search is underway for a new location.

EXECUTIVE COMMITTEE MEMBERS / COMMENTS

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:56 p.m.

NEXT MEETING: Monday February 22, 2016 @ 2 pm at the Lake~Sumter MPO

Leslie Campione, Chairman