



# **CITIZENS' ADVISORY COMMITTEE AGENDA**

**Wednesday, January 13, 2016  
Regular Meeting, 4:00 p.m.**

**1616 South 14<sup>th</sup> Street  
Leesburg, Florida 34748  
Phone (352) 315-0170 – Fax (352) 315-0993**

## **OPENING**

Call to Order  
Proper Noticing  
Determination of Quorum

## **I. REPORTS**

- A.** Florida Department of Transportation: Vickie Wyche, MPO Liaison
- B.** Florida's Turnpike Enterprise
- C.** Lake County Report
- D.** Sumter County Report
- E.** MPO Staff Reports
- F.** CAC Member Comments and Reports

## **II. AGENDA UPDATE**

## **III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS**

## **IV. ACTION ITEMS**

- A. October 14, 2015 Meeting Minutes**
- B. Recommendation of Approval of Amendment of the 2015/16-2019/20 Transportation Improvement Program**

New funds have been programmed by the FDOT for Florida Central Railroad rail crossing safety improvements at Shirley Shores Road. The FDOT description of this project states the project to be in Astatula. However, the location is actually within the Tavares Urban Service Boundary. The amendment programs \$180,507 into the MPO's five-year Transportation Improvement Program, thus creating consistency between the MPO's program and the FDOT's program. This amendment request was provided by the FDOT on the deadline day for agenda distribution. It is possible other amendment requests could be made prior to the distribution of the Governing Board agenda.

**C. Election of Officers effective January 2016**

The committee is to nominate and to vote on a Chairman and Vice-Chairman for 2016. The current member list is provided. The new chairman would begin presiding at the January 2016 committee meeting.

**V. WORKSHOP**

**MPO Prioritization Process, Development of Prioritization Criteria and Development of the List of Project Priorities**

MPO staff will workshop with the committee on the prioritization process for projects to be included in the List of Priority Projects, which is the document required to be utilized by the FDOT in determining funding decisions. The workshop will consist of three steps: (1) a review of the process for establishing priority projects, which includes what steps must be taken for a project to be eligible for the List of Priority Projects; (2) a review of the current and future criteria to qualify a project for the List of Priority Projects; and (3) an overview of the development and approval of the formal document, the List of Priority Projects. Committee members are requested to review the current List of Project Priorities on the MPO's website.

**VI. DISCUSSION ITEMS**

**A. Implementation of *Transportation 2040*: Developing Policies for Programs**

With the updated Long Range Transportation Plan, *Transportation 2040*, approved December 9, 2015, the MPO now shifts into implementation mode. One of the steps of implementation is to develop policies for each of the six programs established within the plan. The six programs are: (1) Complete Streets; (2) Safe School Emphasis Areas; (3) Sidewalks; (4) Regional Trails; (5) Intelligent Transportation Systems; and (6) Management and Operations. MPO staff requests to utilize the committee members willing to participate in the development of these policies.

**B. Transportation Management System: Status of TMS and Development of FY 2016/17 Budget**

Staff will provide an update on the status of the TMS. Also required to be approved and distributed to local government administrators this spring is the TMS budget to the next local government fiscal year, which begins October 1, 2016. The current TMD budget for FY 2015/16 will be provided for reference.

**C. Development of FY 2016/17-2017/18 Unified Planning Work Program**

Staff will provide an overview of the process to develop the MPO's two-year task-based work program required to meet federal grant requirements.

**D. 2015 Horizon Awards**

The event is January 27. The nomination deadline is January 15.

**VII. PROJECT UPDATES**

**VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING**

*January 27, 2016 @ 4 PM at Lake Receptions in Mount Dora*

**IX. ADJOURNMENT - NEXT MEETING: February 10, 2016, 4:00 p.m. @ Lake~Sumter MPO**

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter Metropolitan Planning Organization at (352) 315-0170, 48 hours in advance of the meeting.