



CITIZENS' ADVISORY COMMITTEE AGENDA

**Wednesday, January 11, 2017
Regular Meeting, 4 p.m.**

**1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Call to Order
Proper Noticing
Determination of Quorum

I. REPORTS

- A.** Florida Department of Transportation
- B.** Florida's Turnpike Enterprise
- C.** Lake County Public Works, Economic Growth, Transit
- D.** Sumter County Public Works, Transit
- E.** School Districts
- F.** Municipalities
- G.** MPO Staff Reports

II. AGENDA UPDATE

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

IV. PRESENTATIONS

- A. Lake County Transit Development Plan (TDP) Update**
Dottie Keedy, Lake County Community Services, will provide an overview of the annual update to the TDP.
- B. Sumter Advanced Traffic Systems Management (ATSM) Master Plan**
Richard Baier, Sumter County Public Works, will present the results of the master planning process to deploy Intelligent Transportation Systems technology.

V. ACTION ITEMS

- A. Approval of November 9, 2016 Meeting Minutes**

B. Recommend Approval to Amend FY 2016/17-2020/21 Transportation Improvement Program

At the time the agenda was finalized, the MPO had received no TIP amendment requests from the FDOT. The item is placed on the agenda to meet the statutory requirements for public notice should a TIP amendment request be received prior to the committee meeting.

C. Draft Legislative Positions and Priorities

The 2017 Florida Legislative Session begins March 7, 2017, and will end in May. After receiving input from the Governing Board at the December 2016 meeting, staff has prepared a draft list of positions and priorities. The Governing Board will be requested to finalize the positions and priorities in February 2017. The draft list is focusing on a limited number of positions and priority projects.

D. Draft Policy 2017-1: Transportation Systems Management and Operations (TSM&O)

The final policy in a series of policies supporting *Transportation 2040* is presented in draft form for committee review and recommendation. Originally contemplated as two separate policies, the draft policy includes Intelligent Transportation Systems as part of the TSM&O policy. The policy supports the current efforts underway in both counties to develop ITS/TSM&O master plans.

E. Update of Bylaws

The committee is requested to approve minor changes to the committee's bylaws as part of the annual bylaw review process.

VI. DISCUSSION ITEMS

A. List of Priority Projects - Submittal of New Projects

The process of developing the 2017 List of Priority Projects began in September 2016 with a request for submittal of new or updated projects along with the required FDOT Project Information Application. This process applies to projects seeking FDOT funding through the Local Agency Program, which is a program in which local governments are eventually certified to manage projects receiving state or federal funds. Submittal of new or updated projects and the required application packages must occur by January 13, 2017. This is the final year the MPO has funding through FDOT to manage consultants in assisting in the preparation of all required information in the application packages. A draft List of Priority Projects will be presented in February.

B. Regional Analysis of Major Intersections

The MPO is undertaking an effort to prioritize major intersections in need of analysis. The prioritization process will focus on intersections appearing to be experiencing safety or operational concerns. This initial effort will focus on regionally-significant intersections, meaning that the candidate intersections will include two regionally-significant roadways, which can include state or county facilities. Committee members are requested to provide candidate intersections. The initial list will be populated with candidates and a planning-level analysis will be conducted on each intersection. Following the planning-level analysis, an engineering analysis may be conducted. As a

result of the analysis, some intersections may have safety or operational projects committed.

C. TMS Update: Interlocal Agreement and FY 2016/17 Invoicing

The Governing Board approved in December to transmit to the 18 participating local governments a new interlocal agreement for the MPO's Transportation Management System. The agreement specifies the services provided by the MPO and the process by which the annual TMS budget is developed. The new agreement also includes language that allows the MPO to utilize a small portion of the funds for non-grant-eligible activities subject to Governing Board approval. The local funds requested for the TMS are based upon a total budget that includes personnel and consulting costs. The amounts requested of each local government are based upon population. The interlocal agreement and an FY 2016/17 invoice are being transmitted to administrators and clerks this month.

D. State Gas Tax Increase

Florida's tax on gasoline and diesel fuel was automatically increased January 1. The gas tax is indexed by statute to increase each year per the Consumer Price Index. This year's increase was 0.1% to 20.8 cents per gallon. The state tax is in addition to federal (18.4 cents per gallon) and local gas taxes. Although the state tax is indexed, the legislature has not provided for the indexing of local gas taxes.

E. Assignment of National Environmental Protection Act (NEPA) Responsibilities to the Florida Department of Transportation

A Memorandum of Understanding was executed December 14, 2016, between the Federal Highway Administration (FHWA) and the FDOT assigning the federal responsibilities of ensuring NEPA compliance to the FDOT. FDOT is required to comply with the federal requirements for Project Development and Environment (PD&E) studies. The assignment of FHWA NEPA responsibilities to the FDOT is anticipated to reduce the timelines for future PD&E studies.

VII. PROJECT UPDATES

A written project update is presented for review. Staff will answer questions on any projects in the report or on projects not included in the report.

VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

January 25, 2017 @ 2 p.m. at Lake~Sumter MPO

IX. ADJOURNMENT - NEXT MEETING:

February 8, 2017 @ 4 p.m. @ Lake~Sumter MPO