



**Sumter County Transportation Disadvantaged Coordinating Board  
Minutes  
Tuesday, May 10, 2016  
Sumter County Government Office, Room 142  
910 North Main Street, Bushnell, Florida**

**Members Present**

Don Burgess, Chairman  
Jo Santiago  
Sheri Peterson  
Christine Norris  
Mildred Haygood  
Karen Nolte  
Bonnie Cowie  
Carlina Lindo  
Mat Kline  
Millie Chervoni  
Cheryl Ridley  
Thomas Chase

**Representing**

Lake~Sumter MPO  
FDOT, D5  
Florida Department of Children & Families  
Public Education/Sumter County Schools  
Person Over 60 Representing the Elderly  
Person with a Disability/Representing Disabled  
Citizen Advocate/User of the System  
Children at Risk  
Florida Department of Elder Affairs  
Florida Agency for Health Care Administration  
Regional Workforce Development Board  
Medical Community

**Members Absent**

Danielle Delgado  
Neal Yarosz  
Richard Cole, Vice-Chairman

**Representing**

Vocational Rehabilitation/FL Dept. of Education  
Veterans Service Office Representing Veterans  
Citizen Advocate

**Staff Present**

Nancy Valenzano  
Michael Woods  
Mark Nelson  
Kyle Mills

**Representing**

Lake~Sumter MPO, TD Coordinator, Recording Secretary  
Lake~Sumter MPO, Transportation Planner  
Ride Right, LLC, General Manager  
Sumter County Transit Contract Support Specialist

**CALL TO ORDER REGULAR MEETING**

The meeting of the Sumter County Transportation Disadvantaged Coordinating Board was called to order by Chairman Burgess at 2:00 p.m. Staff announced that the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present.

**OPPORTUNITY FOR PUBLIC COMMENT** (on agenda items or general comments) - None

**ACTION ITEM**

- A. Approval of March 7, 2016 Meeting Minutes  
*On a motion by Christine Norris, seconded by Karen Nolte and carried unanimously by a 12-0 vote, the Board approved the March 7, 2016 meeting minutes as presented.*

B. Review and Approval of the Annual CTC Evaluation

Ms. Valenzano provided a summary of the CTC Evaluation process which began March, 2016. The CTC Evaluation Subcommittee met on April 25, 2016 to review the Evaluation Workbook. Items reviewed included (1) information from the latest Annual Operating Report (FY 2014/15), (2) the monitoring of contractors, (3) surveying of riders, purchasers of service and contractors (4) on-site observations of the system, (5) review of rider applications and (6) review of driver files.

Jo Santiago provided a review of the subcommittee recommendations and commendations that were included in the Evaluation Workbook. Discussion ensued referencing advertisement of the service and how to get the word out.

*On a motion by Karen Nolte, seconded by Bonnie Cowie and carried unanimously by a 12-0 vote, the Board approved the CTC Annual Evaluation Workbook and recommendations/commendations as presented.*

C. Review & Approval of FY 2016/17 Rate Calculation Model for TD Trust Fund Trips for Sumter County

Kyle Mills provided a review of the FY 2016/17 Rate Calculation Model that was approved by the TD Commission for further review and approval by the TDCB. He added the requested trip rates are \$23.09 for ambulatory trips and \$39.57 for wheelchair trips.

*On a motion by Christine Norris, seconded by Bonnie Cowie and carried unanimously by a 12-0 vote, the Board approved the FY 2016/17 Rate Calculation Model for TD Trust Fund Trips for Sumter County as presented and to include the rates in the TDSP update.*

D. Review and Approval of Transportation Disadvantaged Service Plan (TDSP) Annual Update

Nancy Valenzano provided a review of the TDSP updates to the Development Plan Section adding the FY 2014/15 data was added to all of the tables updating the Service Area Profile and Demographics and the Service Analysis. Kyle Mills provided a review of the Service Plan updates including the approved rate calculations and an increase to the service standards from 92% to 96%.

*On a motion by Cheryl Ridley, seconded by Carlina Lindo and carried unanimously by a 12-0 roll call vote, the Board approved the annual update to the Transportation Disadvantaged Service Plan.*

## **DISCUSSION ITEMS**

A. Medicaid Transportation Benefit Update

Jo Santiago shared the CTC Evaluation Subcommittee discussed concerns that some riders prefer the SCT service rather than the service provided under their Medicaid Transportation Benefit. If a rider has already been registered by a Medicaid transportation broker, the broker receives funding for the rider's trips. SCT is not provided with information regarding the rider's Medicaid status. Therefore, SCT seeks to

prevent Medicaid-broker riders from receiving trips paid for out of TD or FDOT grant funds. Millie Chervonis provided information from the Agency for Healthcare Administration regarding Medicaid clients. Staff will continue to explore options to address the concern.

B. Florida Legislature HB 5001

Kyle Mills reported the Florida Legislature passed HB 5001 which stipulates that Community Transportation Coordinators (CTCs) shall: "Develop and implement performance measures which, at a minimum, shall address: timing of advanced scheduling requests; on-time passenger pick-up; improved routing to minimize passenger wait times; error rates for passenger pick-up and drop-off; and collection and public posting of passenger satisfaction survey ratings." Each CTC must provide information to the Florida Department of Transportation (FDOT) detailing the adopted performance measures and the methods used to evaluate performance. CTC staff will provide an update at the September 13, 2016 meeting addressing their response to FDOT.

**REPORTS**

A. FDOT

Jo Santiago provided information on the Service Development Grants.

B. Ride Right, LLC

Mark Nelson shared it is a pleasure working with Kyle Mills and Jackie Jackson. He provided an update on the Travel Training program.

C. Sumter County CTC

Kyle Mills provided a review of the Sumter County Transit monthly reports included in the agenda packet.

D. Lake~Sumter MPO

Nancy Valenzano commented the 3<sup>rd</sup> quarter planning grant report was included in the agenda packet.

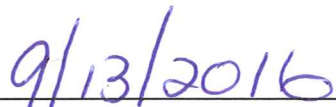
**BOARD MEMBER COMMENTS**

Chairman Burgess requested staff look at another meeting space for future Sumter TDCB meetings.

**ADJOURNMENT**

*There being no further business to discuss, the meeting adjourned at 3:20 p.m.*

  
\_\_\_\_\_  
Chairman Don Burgess

  
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Date