



**Sumter County Transportation Disadvantaged Coordinating Board  
Minutes – June 6, 2017**

The Villages Sumter County Service Center  
7375 Powell Road, Room 102  
Wildwood, FL

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**Members Present**

Don Burgess, Chairman  
Jo Santiago  
Marisol Martinez  
Christine Norris  
Kim Rummell  
Karen Nolte  
Sandra Woodard  
Milagros Chervoni  
Thomas Chase  
Mildred Haygood  
Bonnie Cowie  
Cheryl Ridley  
Bebe Chudeusz

**Representing**

Lake~Sumter MPO  
FDOT  
Dept. of Children & Families  
Public Education/Sumter County Schools  
Veterans Service Office Representing Veterans  
Person with a Disability/Representing Disabled  
FL Association CAA/Economically Disadvantaged  
Florida Agency for Healthcare Administration  
Medical Community  
Person over 60, Representing the Elderly  
Citizen Advocate/User of the System  
Regional Workforce Development Board  
Technical Advisor (non-voting)

**Members Absent**

Mat Kline  
Rich Cole, Vice Chair  
Danielle Delgado  
Carlina Lindo

**Representing**

FL Department of Elder Affairs  
Citizen Advocate  
Vocational Rehabilitation/Dept. of Education  
Children at Risk

**Staff Present**

TJ Fish  
Nancy Valenzano  
Mike Woods  
Richard Baier  
Jackey Jackson

**Representing**

Lake~Sumter MPO  
Lake~Sumter MPO  
Lake~Sumter MPO  
Sumter County  
Sumter County

**CALL TO ORDER**

The meeting of the Sumter County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 2:00 p.m. by Chairman Burgess. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present.

**AGENDA UPDATE** – Ms. Valenzano shared Sue Littnan, Early Learning Coalition Child Passenger Safety representative was in attendance and would be addressing the board with information regarding Child Safety Devices during the Annual TDSP Update.

**OPPORTUNITY FOR PUBLIC COMMENT** (on agenda items or general comments)  
Chairman Burgess introduced Gail Burgess who is on the Board of Directors for SCARC in Bushnell. He added SCARC uses the Sumter County Transit services.

**PRESENTATION:** T.J. Fish provided a presentation on Transportation Projects in Sumter County.

## **ACTION ITEM**

A. Approval of March 14, 2017 Minutes

*On a motion by Christine Norris, seconded by Cheryl Ridley and carried unanimously by a 12-0 vote, the Board approved the March 14, 2017 meeting minutes as presented.*

Sandra Woodard questioned the outcome of the comment by board member Bonnie Cowie regarding signal timing on CR 48. Mr. Fish responded he had addressed it with Traffic Ops at FDOT. Richard Baier added Sumter County is changing walk rate to 3 feet per second. Ms. Chudeusz questioned the contact point with regards to timing issues. Mr. Baier responded the phone number is (352) 689-4400 and the call will be routed appropriately.

B. Review and Approval of the Annual CTC Evaluation

Nancy Valenzano provided a review of the CTC Evaluation process which included surveys, review of driver files, review of rider eligibility applications and on-site observations of the system. Ms. Santiago reviewed each of the recommendations and the commendations provided by the CTC Evaluation Subcommittee. Staff will research the need for a Travel Training program in the county. Chairman Burgess thanked the CTC Evaluation Subcommittee members for their role in the evaluation process.

*On a motion by Sandra Woodard, seconded by Christine Norris and carried unanimously by a 12-0 vote, the board approved the CTC Evaluation Workbook with the recommendations and commendations as presented by the Evaluation Subcommittee.*

C. Review & Approval of FY 2017/18 Rate Calculation Model for Transportation Disadvantaged Trust Fund Trips for Sumter County

Jackey Jackson provided a review of the Rate Calculation Model for FY 2017/18. Mr. Jackson reported the improvements in route planning have reduced the average trip length by 2.5 miles compared to last year. The rates for the upcoming

fiscal year will be \$20.24 per one-way ambulatory passenger trip and \$34.70 per one-way wheelchair passenger trip.

*On a motion by Mildred Haygood, seconded by Millie Chervoni and carried unanimously by a 12-0 vote, the FY 2017/18 rate calculations for TD Trust Fund trips were approved and will be included in the TDSP annual update.*

D. Review and Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update

Nancy Valenzano provided a review of the TDSP proposed annual updates to the Development and Service Plan sections of the TDSP. She reported the update includes the approved FY 2017/18 TD Trust Fund Trip rates.

Ms. Valenzano introduced Sue Littnan, from the Early Learning Coalition, who is a Child Passenger Safety Instructor. Ms. Littnan addressed the board regarding the current CTC Standard for Child Restraint Devices in the Sumter County TDSP and provided information on language used in the Citrus County TDSP: *Child restraint devices are not required on CCT's Public bus service. However, if used, it is the responsibility of the parent to secure the devices.* Her concerns are due to liability issues that could include the installation of the child restraint device, the fit of the device for a child, and the cleaning of the devices. She commented when they inspect car seats there is a 90% misuse in the county. Discussion. Richard Baier suggested looking into it further. Mr. Fish added the TDSP updates could be approved with the additional language for the CTC Standard for Child Restraint Devices pending legal review.

*On a motion by Sandra Woodard, seconded by Christine Norris and carried unanimously by a roll call vote of 11-1, with Bonnie Cowie opposed, the Transportation Disadvantaged Service Plan Update was approved with the addition of the new language for the CTC Standard for Child Restraint Devices pending legal review.*

## **DISCUSSION ITEMS**

A. Memorandum of Agreement

Mr. Fish provided an update on the Memorandum of Agreement (MOA) between the Florida Commission for the Transportation Disadvantaged (CTD) and the Community Transportation Coordinator (CTC), which is the Sumter County Board of County Commissioners (BCC). The MPO is tasked with initiating the process for the designation of a CTC. The MPO will be transmitting a letter to the CTC in the near future inquiring as to the Sumter County BCC's desire to remain the CTC providing paratransit service for Sumter County beyond June 30, 2018.

## REPORTS

### A. FDOT

Jo Santiago provided information on a letter from Secretary Martin regarding Mobility Week October 28-November 3 and added she is the contact person in the letter. This is an effort FDOT started last year promoting other agencies transit events. She shared there will be website and a calendar of events available. Mr. Baier shared Sumter County received the letter and they are working with the Sheriff's Office on a Mobility Safety Campaign with Marion and Lake and all three Public Works Department will be involved. Mr. Baier added it is a state-wide roster of all events.

### B. Ride-Right

Mark Nelson reported on the safety meetings Sumter County Transit holds for their drivers. Chairman Burgess asked if there was a lot of turnover in drivers and Mark Nelson responded the turnover is minimal.

### C. Sumter County CTC

CTC reports included in the agenda packet.

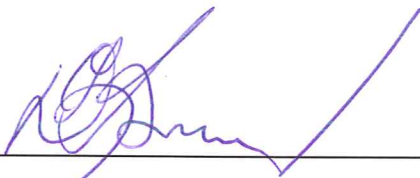
### D. Lake~Sumter MPO

Nancy Valenzano reported the 3<sup>rd</sup> quarter Planning Grant Progress Report is included in the agenda packet. Discussion regarding grant funds for FY 2017/18. Mr. Fish reported the MPO plans to move to the Town of Lady, second floor of the Lake Library sometime in July.

## BOARD MEMBER COMMENTS

## ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:10 p.m.



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Chairman Don Burgess

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10/03/2017