



**SUMTER COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD**  
*Commissioner Don Burgess, Chair*

**LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD**  
*Commissioner Leslie Campione, Chair*

**AGENDA**

**Tuesday March 14, 2017**  
**Regular Meeting, 2 p.m.**

**Lake~Sumter MPO**  
**1616 South 14<sup>th</sup> Street, Leesburg, FL**  
**Phone (352) 315-0170**

**CALL TO ORDER, PROPER NOTICING OF MEETING AND ROLL CALL OF MEMBERS**  
Sumter County TDCB Chair, Commissioner Don Burgess

**CALL TO ORDER, PROPER NOTICING OF MEETING AND ROLL CALL OF MEMBERS**  
Lake County TDCB Chair, Commissioner Leslie Campione

**INTRODUCTIONS** Chairman Burgess

**PUBLIC COMMENTS** Chairman Campione

**PRESENTATIONS**

- A. Annual Training / Sunshine & Ethics Law Diana Johnson, MPO Attorney
- B. Transportation Projects in Lake and Sumter Counties T.J. Fish, MPO Executive Director

**ACTION ITEMS**

- A. Approval of Minutes
  - Sumter County** December 6, 2016 minutes (pages 4-7) Chairman Burgess
  - Lake County** December 2, 2016 minutes (pages 8-11) Chairman Campione

- B. Annual Review and Approval of TDCB Bylaws (pages 12-29)  
*In accordance with the Florida Commission for the Transportation Disadvantaged's most recent Coordinating Board and Planning Agency Operating Guidelines, the update addresses emergency meetings, participation via conference call, and other clerical revisions. The Bylaws have been reviewed by the MPO Attorney and each of the Bylaws Subcommittees. Recommended revisions are shown in tracking.*
- |                      |                           |                   |
|----------------------|---------------------------|-------------------|
| <b>Sumter County</b> | TDCB Bylaws (pages 12-16) | Chairman Burgess  |
| <b>Lake County</b>   | TDCB Bylaws (pages 17-21) | Chairman Campione |

## DISCUSSION ITEMS

- A. Community Transportation Coordinator (CTC) Evaluation Subcommittee  
*The CTC Evaluation Subcommittee is responsible for the annual performance review of the CTC. Subcommittee members will work with MPO staff to review the CTC Evaluation Booklet, to review the results of rider surveys, to conduct on-site observation (bus ride), and to advise on any recommendations or commendations to the CTC. The process will begin during the month of April with a final report and recommendations presented at the June meetings for review and approval.*
- Sumter County CTC Evaluation Subcommittee**  
*Bonnie Cowie, Jo Santiago, Danielle Delgado and Richard Cole (alt.)*
- Lake County CTC Evaluation Subcommittee**  
*Leslie Campione, Leshia Buchbinder, Bebe Chudeusz, Cheryl Ridley and Jo Santiago*
- B. Legislative Update (pages 30-31)  
*Staff will provide a legislative update pertaining to Transportation Disadvantaged and other transportation issues being monitored by the MPO.*
- C. 2016 Annual Performance Report (pages 32-49)  
*Chapter 427 charges the Florida Commission for the Transportation Disadvantaged to submit an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year. The 2016 Annual Performance Report is available for review online at <http://www.dot.state.fl.us/ctd/>. The report consists of the individual county and statewide program achievements throughout last reporting year (July 2015-June 2016). Staff will review highlights of the report.*  
[www.fdot.gov/ctd/docs/AORAPRDocs/AOR2015-16Final20161221.pdf](http://www.fdot.gov/ctd/docs/AORAPRDocs/AOR2015-16Final20161221.pdf)
- D. Historic Policy and Funding Allocation Process Assessment Update  
*At the December TDCB meetings, staff discussed the study undertaken by the University of South Florida's Center for Urban Transportation Research (CUTR) to explore Florida's historic funding of transportation for the disadvantaged. Staff will provide an update on the findings of the study.*

E. Lake County ADA Advisory Committee

*The ADA Advisory Committee advises the Lake County Transit Division on practices, services, and policies related to meeting the transportation needs of customers with disabilities. The National Transit Institute provided ADA Eligibility training in Tampa on January 12 and 13. This training provided hands on guidance on accessing those with disabilities. Travel training was provided to students and teachers at Gray Middle School in Groveland on March 2, and to Tavares Middle School students and teachers on March 7. The Travel Training Program continues to grow in popularity.*

**BOARD MEMBER COMMENTS**

Chairman Burgess  
Chairman Campione

**REPORTS**

- A. FDOT - Jo Santiago
- B. Sumter County CTC – Kyle Mills (pages 50-55)  
Lake County CTC – Tomika Monteverille/Amy Bradford (pages 56-66)
- C. Ride Right – Sumter County Transit– Kyle Mills  
McDonald Transit – Lake County Connection – Rickey Mack
- D. Lake~Sumter MPO – TJ Fish/Nancy Valenzano (pages 67-76)

**ADJOURNMENT**

**NEXT MEETINGS:**

**Lake County:** Monday, June 5, 2017 @ 2 p.m., Lake~Sumter MPO, Leesburg, FL

**Sumter County:** Tuesday, June 6, 2017 @ 2p.m., Villages Service Center, Wildwood, FL

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact the Lake~Sumter MPO, (352) 315-0170 48 hours in advance of the meeting.