



**Lake County Transportation Disadvantaged Coordinating Board
Minutes – June 12, 2017
Lake~Sumter MPO
1616 South 14th Street, Leesburg, Florida**

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Members Present

Leslie Campione, Chairman
Bebe Chudeusz, Vice Chair
Jo Santiago
Sheri Peterson
Scott Pfender
Danielle Delgado
Cheryl Ridley
Mark Godinez
Colleen Kollmann
Jim Lowe

Representing

Lake~Sumter MPO
Citizen Advocate
FDOT
Dept. of Children & Families
Public Education/Lake County Schools
Vocational Rehabilitation/Dept. of Education
Regional Workforce Development Board
Veterans Service Office Representing Veterans
Person with a Disability/Representing Disabled
FL Association CAA/Economically Disadvantaged

Members Absent

Lesha Buchbinder
Mat Kline
Milagros Chervoni
David Taylor

Representing

Children at Risk
FL Department of Elder Affairs
Florida Agency for Healthcare Administration
Medical Community

Staff Present

TJ Fish
Nancy Valenzano
Amy Bradford

Representing

Lake~Sumter MPO
Lake~Sumter MPO
Lake County Public Transit Division

CALL TO ORDER

The meeting of the Lake County Transportation Disadvantaged Coordinating Board (TDCB) was called to order at 1:00 p.m. by Chairman Campione. Staff announced that the meeting was properly noticed, the roll was called, at which time it was noted that a quorum was present.

Chairman Campione welcomed new member Scott Pfender representing Public Education-Lake County Schools and shared Colleen Kollmann has been reappointed for an additional three year term.

AGENDA UPDATE – None

OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments) – none

ACTION ITEM

A. Approval of March 14, 2017 Minutes

Bebe Chudeusz requested a correction to a phone number she provided on page 7 under Board Member Comments.

On a motion by Colleen Kollmann, seconded by Jim Lowe and carried unanimously by a 10-0 vote, the Board approved the March 14, 2017 meeting minutes with the correction as requested by Ms. Chudeusz.

B. Review and Approval of the Annual CTC Evaluation

Jo Santiago provided a review of the CTC Evaluation process which included surveys, review of driver files, review of rider applications and on-site observations of the system. Ms. Santiago reviewed each of the recommendations and commendations provided by the CTC Evaluation Subcommittee. Discussion ensued regarding Route Shout availability for paratransit buses.

On a motion by Jim Lowe, seconded by Colleen Kollmann and carried unanimously by a 10-0 vote, the board approved the CTC Evaluation Workbook with the recommendations and commendations as presented by the Evaluation Subcommittee.

C. Review & Approval of FY 2017/18 Rate Calculation Model for Transportation Disadvantaged Trust Fund Trips for Lake County

Amy Bradford provided a review of the Rate Calculation Model. Ms. Bradford reported the rates for the upcoming fiscal year will be \$26.63 per one-way ambulatory passenger trip, \$45.65 per one-way wheelchair passenger trip and \$95.10 per stretcher trip. Ms. Bradford added Lake County has had very few stretcher trips. The rate calculations will be included in the Transportation Disadvantaged Service Plan (TDSP) update.

On a motion by Cheryl Ridley, seconded by Bebe Chudeusz and carried unanimously by a 10-0 vote, the FY 2017/18 rate calculations for TD Trust Fund trips were approved as presented and will be included in the TDSP annual update.

D. Review and Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update

Nancy Valenzano referenced page 86 of the agenda packet, summary of updates. Ms. Valenzano provided a review of the Development Plan updates. Ms. Bradford reviewed the Service Plan updates and discussed the vehicles currently in use and those on order to replace older buses. Discussion continued regarding the eligibility application process and the request for two year timeframe, use of identification cards and driver responsibilities.

Bebe Chudeusz commented she attended the Sumter County TDCB meeting last week and shared information discussed regarding the CTC standard for car seats. Ms. Bradford responded the Lake County CTC is not liable for car seats and that the riders are responsible for placing them on the bus.

On a motion by Bebe Chudeusz, seconded by Danielle Delgado and carried unanimously by a 10-0 roll call vote, the Transportation Disadvantaged Service Plan Update was approved as presented.

DISCUSSION ITEMS

A. ADA Advisory Committee

Amy Bradford provided a quarterly update on the Lake County Travel Training Program and the ADA training she has received. Ms. Bradford provided information on the current bus shelters in Lake County.

B. Triennial Review Update

Ms. Bradford reported on the 17 items that were reviewed the week of June 7, 2017. There are 23 preliminary findings staff is addressing each one to resolve. Copies of the final report will be provided to the TDCB for review. Discussion ensued regarding the findings, the past performance of the Operator at that time and the lack of information and files provided to the CTC during the change in operators. Chairman Campione questioned how the current provider is doing thus far and Ms. Bradford reported McDonald Transit has been a huge improvement and the reporting they are providing is accurate and they are not receiving complaints. Bebe Chudeusz commented as the Citizen Advocate she sees the riders perspective. She discussed the difficulty with the phone lines being busy or the line rings a long time and then gets disconnected. Ms. Chudeusz commented positively on how quickly forms and information on the website were updated. Amy Bradford said she is very optimistic issues will be resolved once the Operator moves into their new building. Chairman Campione asked that staff work to provide an update to the board on the phone systems. Jo Santiago requested a copy of the FTA review report. Staff will provide the report to the TDCB once it is available.

C. Memorandum of Agreement

Mr. Fish provided an update on the Memorandum of Agreement (MOA) between the Florida Commission for the Transportation Disadvantaged (CTD) and the Community Transportation Coordinator (CTC), which Lake County Board of County Commissioners (BCC). The MPO is tasked with initiating the process for the designation of a CTC. The MPO will be transmitting a letter to the CTC in the near future inquiring as to the Lake County BCC's desire to remain the CTC for Lake County beyond June 30, 2018.

PRESENTATION: T.J. Fish provided presentation on Transportation Projects in Lake County.

REPORTS

A. FDOT

Jo Santiago provided information on Mobility Week October 28-November 3 and shared FDOT would like to promote other agencies transit events. Staff was requested to forward the letter from Secretary Martin to the TDCB.

B. McDonald Transit

Amy Bradford shared Rickey Mack, General Manager for McDonald could not be in attendance today due to their move.

C. Lake County CTC

Amy Bradford reviewed the Lake County Connection reports included in the agenda packet. Ms. Bradford provided a comparison of March 2016 vs. March 2017. Discussion ensued regarding RouteMatch Software and the parameters that are set within the system.

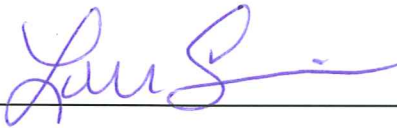
D. Lake~Sumter MPO

Nancy Valenzano reported the 3rd quarter Planning Grant Progress Report is included in the agenda packet. Board member vacancies and advertising methods were discussed.

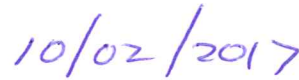
BOARD MEMBER COMMENTS

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:32 p.m.



Chairman Campione



Date