



AGENDA

LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD

**Monday, December 11, 2017 - 2 p.m.
Lake~Sumter MPO, 225 W. Guava Street, Suite 217, Lady Lake, FL**

CALL REGULAR MEETING TO ORDER

Proper Noticing, Roll-Call, Determination of Quorum

I. AGENDA UPDATE

II. OPPORTUNITY FOR PUBLIC COMMENT (on agenda items or general comments)

III. PRESENTATIONS

- A. Lake Community Action Agency, James Lowe, Executive Director
- B. Transportation Projects in Lake County, T.J. Fish, Executive Director

IV. CONSENT AGENDA

- A. Approval of October 2, 2017 Annual Public Hearing Minutes (page 4)
- B. Approval of October 2, 2017 Meeting Minutes (pages 5-8)
- C. Approval of 2018 Meeting Schedule (page 9)

Staff recommends four (4) meeting dates in 2018 during the months of March, June, September and December. The dates are recommended in order to accommodate the due dates for required items to be sent to the TD Commission. Staff recommends the combined meeting between the Sumter and Lake TDCBs be held on Monday, March 12, 2018 at the Lake~Sumter MPO. All TDCB meetings will begin at 2 pm.

V. ACTION ITEMS

- A. Appoint Vice-Chair 2017 (page 10)

The TDCB is requested to elect a Vice-Chairman for 2018. The Vice-Chairman's term of office shall be for one year. The Vice-Chairman may be re-elected to an additional term or terms of office. Bebe Chudeusz is currently serving her fifth one-year term as Vice-Chairman.

- B. Annual Review and Approval of Grievance Procedures (pages 11-15)

The TDCB is required to annually review, update if necessary, and adopt the Grievance Procedures in accordance with the Commission's most recent Coordinating Board and Planning Agency Operating Guidelines. The Grievance Procedures have been reviewed by the MPO Attorney, the Grievance Subcommittee and staff. Recommended revisions are shown in tracking. Staff recommends updates as presented. Approval of the Grievance Procedures is requested of the TDCB.

- C. Memorandum of Agreement FYs 2018-2023 (pages 16-23)
According to Rule 41-2.010 F.A.C.; the designation of any Community Transportation Coordinator (CTC) shall be subject to approval of the Commission for the Transportation Disadvantaged (CTD). The selection of governmental agencies as a CTC may be negotiated, without competitive acquisition, upon the recommendation of the Metropolitan Planning Organization that it is in the best interest of the transportation disadvantaged. The Lake~Sumter MPO is expected to approve by resolution on December 13 to recommend the Lake County BCC remain the CTC for Lake County beginning July 1, 2018 thru June 30, 2023. Approval of the Memorandum of Agreement is requested of the TDCB.

VI. DISCUSSION ITEMS

- A. Annual Review of Coordination Contracts (pages 24-39)
The TDCB annually reviews Community Transportation Coordinator (CTC) coordination contracts to advise the CTC whether the continuation of said contracts provide the most cost-effective transportation available, consistent with Rule 41-2, F.A.C. CTC staff will provide an update on the current contracts.
- B. FY 2018/2019 Section 5310 and 5311 Grant Updates
Section 5310 Elderly and Persons with Disabilities Program: Transit staff will be seeking approval from the Board of County Commissioners to apply for the FDOT 5310 Capital Grant for 3 – 23' Turtle Top Cutaways for a cost of \$81,852 each or \$245,556 with a local match of \$24,555.60, and 3 – Dodge Conversion Vans (wheelchair accessible) for a cost of \$49,732 each or 149,196 with a local match of \$14,919.60.

Section 5311 Formula Grant for Rural Areas: Transit staff will be seeking approval from the Board of County Commissioners to apply for the FDOT 5311 Operating Grant - \$991,442 with a local match of \$495,721. This grant will provide 35,728 trips.
- C. Florida Department of Transportation On-Site Review Update
As a requirement for receiving Federal Transit Administration (FTA)/Florida Department of Transportation (FDOT) funding, Lake County is required to undergo a Vehicle Inventory Inspection. The Vehicle Inventory Inspection took place November 16 and consisted of a desktop review and an on-site visit by the consultant review team and FDOT. CTC staff will provide an update.
- D. ADA Advisory Committee
The ADA Advisory Committee advises the Lake County Transit Division on practices, services and policies related to meeting the transportation needs of customers with disabilities. CTC staff will provide a presentation on the LakeXpress bus shelters and benches.

VII. REPORTS

- A. Florida CTD
B. FDOT
C. McDonald Transit
D. Lake County CTC (pages 40-51)
E. Lake~Sumter MPO (pages 52-60)

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT

X. NEXT MEETING: Monday, March 12, 2018 @ 2:00 p.m. - Lake~Sumter MPO, Lady Lake (Combined meeting with Sumter TDCB)

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.