

**Minutes**  
**Lake~Sumter Metropolitan Planning Organization**  
**Technical Advisory Committee (TAC) Meeting**

**Wednesday, September 14, 2016**  
**Regular Meeting, 1:30 p.m.**

**1616 South 14<sup>th</sup> Street**  
**Leesburg, Florida 34748**  
**Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Vice-Chairman Melanie Peavy called the meeting to order at 1:36 p.m.; and confirmed the meeting was properly noticed and a quorum was present.

**Members Present**

Melanie Peavy, Vice-Chairman	City of Wildwood
Tomika Monterville	Lake County/Transit
Kyle Mills	Sumter County/Transit
Denise Lee	City of Bushnell
Jim Hitt	City of Clermont
Tom Carrino	City of Eustis
DC Maudlin	City of Leesburg
Vince Sandersfeld	City of Mount Dora
Aaron Mercer	City of Umatilla

**Members Absent**

Richard Baier, Chairman	Sumter County
Karl Holley	Sumter County
Stephen Cross	Town of Astatula
Gary La Venia	City of Fruitland Park
Thad Carroll	Town of Lady Lake
Jacques Skutt	City of Tavares

**Staff Present**

T.J. Fish	MPO Executive Director
Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Doris LeMay	Executive Assistant
Robert Williams	Financial Analyst

**Others Present**

Joan Carter	FDOT
Sharon Lewis	Lake County
Carol Scott	FDOT/Turnpike

## **I. REPORTS**

- A.** Florida Department of Transportation: Joan Carter provided updates
- B.** Florida's Turnpike Enterprise –Carol Scott provided updates
- C.** Lake County Report – Sharon Lewis provided updates.
- D.** Sumter County Report – Melanie Peavy noted the Sumter County reports are included in Agenda Package.
- E.** MPO Staff – T.J. Fish provided updates
- F.** TAC: Members Comments and Reports - None  
Lake County Transit – Tomika Monterville provided updates

## **II. AGENDA UPDATE**

None

## **III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS**

None

## **IV. ACTION ITEMS**

- A. Approval of August 10, 2016 Meeting Minutes**  
**Motion** was made by Vince Sandersfeld to approve the August 10, 2016 Meeting Minutes, seconded by Denise Lee – **motion passed 9-0.**
- B. Recommend Approval to Amend FY 2016/17 – 2020/21 Transportation Improvement Program**  
T.J. Fish provided a brief explanation of the Amendment to the FY 2016/17 – 2020/21 Transportation Improvement Program. Discussion Continued. **Motion** was made by Jim Hitt to approve the amendment to the FY 2016/17 – 2020/21 Transportation Improvement Program, seconded by Kyle Mills – **motion passed 9-0**
- C. Recommend Approval of Policy 2016-7: Safe Schools Emphasis Program**  
T.J. Fish provided a brief explanation of Policy 2016-7. **Motion** was made by Aaron Mercer to approve Policy 2016-7: Safe Schools Emphasis Program, seconded by Jim Hitt– **motion passed 9-0.**
- D. Recommend Approval of Amendment of the Unified Planning Work Program**  
T.J. Fish provided a brief explanation of the Amendment of the Unified Planning Work Program. Discussion Continued. **Motion** was made by Jim Hitt to approve the amendment the Unified Planning Work Program, seconded by Kyle Mills – **motion passed 9-0.**

## **V. DISCUSSION ITEMS**

- A. Annual Prioritization Process – List of Priority Projects**  
T.J. Fish gave a brief update of the Annual Prioritization – List of Priority Projects Discussion Continued.

**B. Safe Routes to Schools – Calls for Applications**

T.J. Fish gave a brief update of the Safe Routes to Schools and the Applications. Discussion Continued.

**C. Transportation Management System – Budget and Traffic Impact Analysis Methodology**

T.J. Fish provided a brief update of the Transportation Management System – Budget and Traffic Impact Analysis. Discussion Continued.

**D. Lake County Transportation Impact Fee Update**

T.J. Fish provided a brief update on the Lake County Transportation Impact Fee Update. Discussion Continued.

**E. MPO Coordination with Lake County on Transit Planning**

T.J. Fish and Tomika Monterville provided update on the MPO Coordination with Lake County on Transit Planning

**VI. PROJECT UPDATES**

T.J. Fish gave a brief update of various projects and also noted a report is included the Agenda Package.

**VII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING**

**VIII. ADJOURNMENT**

**Motion** was made by Vince Sandersfeld to adjourn meeting. Meeting adjourned at 2:59 p.m.

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Richard Baier, Chairman