

**Minutes**  
**Lake~Sumter Metropolitan Planning Organization**  
**Technical Advisory Committee (TAC) Meeting**

**Wednesday, August 10, 2016**  
**Regular Meeting, 1:30 p.m.**

**1616 South 14<sup>th</sup> Street**  
**Leesburg, Florida 34748**  
**Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Chairman Richard Baier called the meeting to order at 1:30 p.m.; and confirmed the meeting was properly noticed and a quorum was present.

**Members Present**

Richard Baier, Chairman	Sumter County
Melanie Peavy, Vice-Chairman	City of Wildwood
Karl Holley	Sumter County
Kyle Mills	Sumter County/Transit
Fred Schneider	Lake County
Denise Lee	City of Bushnell
Tom Carrino	City of Eustis
Thad Carroll	Town of Lady Lake
Jimmy Feagle	City of Leesburg
Vince Sandersfeld	City of Mount Dora
Aaron Mercer	City of Umatilla

**Members Absent**

Tomika Monterville	Lake County/Transit
Stephen Cross	Town of Astatula
Jim Hitt	City of Clermont
Gary La Venia	City of Fruitland Park
Jacques Skutt	City of Tavares

**Staff Present**

T.J. Fish	MPO Executive Director
Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Doris LeMay	Executive Assistant
Robert Williams	Financial Analyst

**Others Present**

Vickie Wyche	FDOT
David Hope	Lake County Transit

## **I. REPORTS**

- A.** Florida Department of Transportation: Vickie Wyche provided updates and lane closures.
- B.** Florida's Turnpike Enterprise –Vickie Wyche reported the date and time of the Task Force meeting.
- C.** Lake County Report – Fred Schneider provided updates.
- D.** Sumter County Report – Richard Baier provided updates and also made note of the report included in agenda package.
- E.** MPO Staff – T.J. Fish made note he will be adding a report to the agenda for Lake County Transit. He will also be reaching out for help with the FDOT request for input on Freight Corridors. T.J. also provided an update on the TMS service the MPO provides. T.J. Fish introduced Robert Williams, Financial Analyst.
- F.** TAC: Members Comments and Reports

## **II. AGENDA UPDATE**

None

## **III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS**

None

## **IV. PRESENTATIONS**

### **A. SR 44 (Dixie Avenue)**

Jeff Arms, HDR Engineering Inc., provided a project overview along with renderings of the changes to come to the SR 44 (Dixie Avenue) corridor.

### **B. Project Information Application Interactive Website**

The MPO has been working with Kittelson Associates Inc. to create a website tool that will streamline the process for obtaining the needed information to complete FDOT Project Information Applications. The website tool also aids the organization and storage of the project forms and supporting information so that is readily accessible and updatable by member local governments. Consultant Jennifer Musselman demonstrated the tool and answered questions.

## **V. ACTION ITEMS**

### **A. Approval of June 8, 2016 Meeting Minutes**

**Motion** was made by Karl Holley to approve the June 8, 2016 Meeting Minutes, seconded by Vince Sandersfeld – **motion passed 11-0.**

### **B. Recommend Approval of Policy 2016-6: Sidewalks Program**

Richard Baier suggested several revisions throughout the various sections of the policy **Motion** was made by Karl Holley to approve Policy 2016-6 subject to the revisions mentioned being made to the various sections, seconded by Kyle Mills – **motion passed 11-0**

**C. Recommendation on FHWA/FTA Notice of Proposed Rulemaking: Metropolitan Planning Organization Coordination and Planning Area Reform)**

T.J. Fish provided a brief explanation of the recommendation on FHWA/FTA Notice of Proposed Rulemaking: Metropolitan Planning Organization Coordination and Planning Area Reform) **Motion** was made by Fred Schneider to incorporate into the rulemaking process the statewide and regional coordination already happening in Florida, seconded by Vince Sandersfeld– **motion passed 11-0.**

**VI. DISCUSSION ITEMS**

**A. Long Range Transportation Plan Draft Policy 2016-7: Safe Schools Emphasis Program**

Mike Woods gave a brief update of the draft Policy 2016-7: Safe Schools Emphasis Program. Discussion continued.

**B. Florida 511**

T.J. Fish gave a brief update of the Florida 511 and the online survey.

**C. New MPO Location**

T.J. Fish provided a brief update of the status of the new MPO location.

**VII. PROJECT UPDATES**

T.J. Fish gave a brief update of various projects and also noted a report is included the agenda package.

**VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING**

Richard Baier confirmed he will be attending the August 24, 2016 Governing Board meeting.

**IX. ADJOURNMENT**

**Motion** was made by Karl Holley to adjourn meeting, seconded by Kyle Mills **motion** passed 11-0. Meeting adjourned at 3:03 p.m.

---

Richard Baier, Chairman