

Minutes
Lake~Sumter Metropolitan Planning Organization
Technical Advisory Committee (TAC) Meeting

Wednesday, January 11, 2017
Regular Meeting, 1:30 p.m.

1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993

OPENING

Chairman Richard Baier called the meeting to order at 1:30 p.m.; and confirmed the meeting was properly noticed and a quorum was present.

Members Present

Richard Baier, Chairman	Sumter County
Melanie Peavy, Vice-Chairman	City of Wildwood
Fred Schneider	Lake County
Kyle Mills	Sumter County/Transit
Stephen Cross	Town of Astatula
Tom Carrino	City of Eustis
DC Maudlin	City of Leesburg
Dolly Miller	City of Mascotte
Joyce Heffington	City of Minneola
Vince Sandersfeld	City of Mount Dora
Antonio Fabre	City of Tavares

Members Absent

Tomika Monterville	Lake County/Transit
Denise Lee	City of Bushnell
Gary La Venia	City of Fruitland Park
Thad Carroll	Town of Lady Lake
Aaron Mercer	City of Umatilla

Staff Present

T.J. Fish	MPO Executive Director
Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Doris LeMay	Executive Assistant

Others Present

Vickie Wyche	FDOT
Joan Carter	FDOT
Tom Werner	City of Clermont

I. REPORTS

- A.** Florida Department of Transportation: Vickie Wyche provided updates
- B.** Florida's Turnpike Enterprise –Carol Scott provided updates
- C.** Lake County Public Works, Economic Growth, Transit – Fred Schneider noted the Lake County reports are attached in Agenda Package
- D.** Sumter County Public Works, Transit – Richard Baier provided updates and noted the Sumter County reports are included in Agenda Package.
- E.** School Districts – None
- F.** Municipalities – None
- G.** MPO Staff – Various members of staff provided updates

II. AGENDA UPDATE

Action Item B and F removed from Agenda

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

None

IV. PRESENTATION

- A. Lake County Transit Development Plan (TDP) Update** – Kristina Wright Bowen, Lake County Community Services, provided an overview of the annual update to the TDP.
- B. Sumter Advanced Traffic Systems Management (ATSM) Master Plan.** Richard Baier, Sumter County and Brian Kanely, Senior Traffic Engineer, Volkert, Inc. presented the results of the master planning process to deploy Intelligent Transportation Systems technology.

V. ACTION ITEMS

- A. Approval of November 9, 2016 Meeting Minutes**
Motion was made by DC Maudlin to approve the November 9, 2016 Meeting Minutes, seconded by Kyle Mills – **motion passed 11-0.**
- B. Recommend Approval to Amend FY 2016/17 – 2020/21 Transportation Improvement Program**

No Action Taken – Pulled From Agenda
- C. Recommend Approval of Draft Legislative Positions and Priorities**
T.J. Fish provided a brief explanation of the Draft Legislative Positions and Priorities. Fred Schneider provided updates of cost estimates. Discussion Continued. **Motion** was made by Fred Schneider to approve the Draft Legislative Positions and Priorities with the updates, seconded by Stephen Cross – **motion passed 11-0.**
- D. Draft Policy 2017-1– Transportation Systems Management and Operations (TSM&O)**
T.J. Fish provided a brief explanation of Draft Policy 2017-1. **Motion** was made by Kyle Mills to approve the Draft Policy 2017-1 with the revisions mentioned, seconded by Vince Sandersfeld – **motion passed 11-0.**
- E. Approve Update of Bylaws**

T.J. Fish provided a brief explanation of the By-Laws for the Technical Advisory Committee. Richard Baier made note of the wording that was to be added under Purpose Responsibilities and Functions of the TAC dealing with the various policy issues. **Motion** was made by Stephen Cross to approve the Technical Advisory Committee Bylaws with the amendment noted, seconded by Kyle Mills – **motion passed 11-0**.

F. Recommend Approval of Transportation Impact Analysis (TIA) Methodology

T.J. Fish noted the Transportation Impact Analysis (TIA) Methodology would be brought back in February. Discussion Continued.

No Action Taken – Pulled From Agenda

VI. DISCUSSION ITEMS

A. List of Priority Projects – Submittal of New Projects

T.J. Fish gave a brief update of the annual process of developing the 2017 List of Priority Projects. A Subcommittee consisting of Richard Baier, Melanie Peavy, Fred Schneider, and DC Maudlin, will meet on February 8, 2017 to review the List of Priority Projects. Discussion Continued.

B. Regional Analysis of Major Intersections

T.J. Fish gave a brief update of the Regional Analysis of Major Intersections. Discussion Continued.

C. TMS Update: Interlocal Agreement and FY 2017/17 Invoicing

T.J. Fish provided a brief update of the Interlocal Agreement and FY 2016/17 Invoicing.

D. State Gas Tax Increase

T.J. Fish provided a brief update of the State Gas Tax Increase.

E. Assignment of National Environmental Protection Act (NEPA) Responsibilities to the Florida Department of Transportation

T.J. Fish provided a brief update of the National Environmental Protection Act.

VII. PROJECT UPDATES

T.J. Fish gave a brief update of various projects and also noted a report is included the Agenda Package.

VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

Richard Baier confirmed he will be attending the Governing Board Meeting.

IX. ADJOURNMENT

Motion was made by Vince Sandersfeld, seconded by Stephen Cross to adjourn meeting. Meeting adjourned at 2:50 p.m.

Richard Baier, Chairman