



**MEETING MINUTES**  
**Wednesday, September 28, 2016**  
**Lake~Sumter MPO**  
**1616 South 14<sup>th</sup> Street**  
**Leesburg, FL 34748**

Members Present:

Commissioner Leslie Campione (Chairman)  
Mayor Pat Kelley (Chairman-Elect)  
Commissioner Don Burgess (1st Vice-Chairman)  
Commissioner Tim Sullivan (2<sup>nd</sup> Vice-Chairman)  
Council Member Ray Goodgame (Immediate Past Chairman)  
Councilmember Sally Rayman (Lake/At-Large Representative)  
Council Member Richard Huff (Sumter/At-Large Representative)  
Commissioner Sean Parks  
Commissioner Doug Gilpin  
Commissioner Linda Bob  
Commissioner Raymond Lewis  
Council Member Dina Sweatt  
Commissioner Jim Richards  
Mayor Pro-Tem Dan Vincent  
Mayor Nick Girone  
Council Member Troy Singer  
Council President Peter Tarby  
Matt Schwerin  
Marc Dodd

Representing:

Lake County BCC  
City of Minneola  
Sumter County BCC  
Lake County BCC  
City of Clermont  
City of Mascotte  
City of Coleman  
Lake County BCC  
Sumter County BCC  
City of Eustis  
City of Fruitland Park\*  
City of Groveland\*  
Town of Lady Lake  
Town of Lady Lake  
City of Mount Dora  
City of Tavares  
City of Umatilla\*  
Florida Central Railroad\*\*  
Lake County Schools\*\*

Members Absent:

Commissioner Welton Cadwell  
Commissioner Jimmy Conner  
Mayor Pro-Tem Jay Hurley  
Vice-Mayor Mitchell Mack  
Councilor Scott Kearney  
Mayor Joe Wynkoop  
Mayor Bil Spaude  
Mayor Kelly Williams  
Mayor Ed Wolf  
Board Member Christine Norris

Lake County BCC  
Lake County BCC  
City of Leesburg  
Town of Astatula\*  
Town of Howey-in-the-Hills\*  
Town of Montverde\*  
City of Bushnell\*  
City of Webster\*  
City of Wildwood\*  
Sumter County Schools\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

T. J. Fish  
Doris LeMay  
Francis Franco  
Mike Woods  
Robert Williams  
Nancy Valenzano  
Melanie Marsh

MPO Executive Director  
Executive Assistant  
GIS Manager  
Transportation Planner  
Financial Analyst  
Administrative Assistant  
MPO Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:01 p.m. by Chairman Campione. Commissioner Don Burgess gave the Invocation and led the Pledge of Allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (11 voting members present).

I. AGENDA UPDATE

Commissioner Campione noted Tab 1 Item B under Consent Agenda will be pulled from Agenda.

II. OPPORTUNITY FOR PUBLIC COMMENT

None

III. CONSENT AGENDA

On a motion by Don Burgess, seconded by Ray Goodgame and carried by a vote of 11-0, the Lake~Sumter MPO approved Items A and B of the Consent Agenda As Follows:

- A. August 24, 2016 Meeting Minutes
- B. Citizens First Bank Sign Purchase

Commissioner Sean Parks arrived at this time (12 voting members).

T.J. Fish provided an update on the Citizens First Bank Sign Purchase. Discussion Continued. Motion was made by Nick Girone to purchase the Sign from the Discretionary Fund, seconded by Tim Sullivan and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved Citizens First Bank Sign Purchase.

IV. COMMITTEE REPORTS

Tab 2 Committee Reports

1. Technical Advisory Committee (TAC)

Richard Baier, Chairman presented updates of the Technical Advisory Committee Meeting that was held on September 14, 2016.

2. Citizens' Advisory Committee (CAC)

Susy Gibson, presented updates of the Citizens' Advisory Committee Meeting that was held on September 14, 2016

3. Bicycle & Pedestrian Advisory Committee (BPAC)

None

4. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Campione reported on the Annual Public Hearing and Meeting that was held on September 12, 2016 @ MPO

5. Sumter County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Burgess reported on the Annual Public Hearing and Meeting that was held on September 13, 2016 @ the new location.

6. Public Transportation Task Force

None

7. South Lake Task Force

None

8. Executive Committee

Chairman Campione reported the Executive Committee recommended all agenda items to come before the Governing Board for approval or discussion.

V. ACTION ITEMS

Tab 3 Consideration of Resolution 2016-22 Authorizing the Execution of the Multi-Year Joint Participation Agreement with the Florida Department of Transportation for Federal Transit Administration Section 5305(d) Funds

T.J. Fish provided a brief update of Resolution 2016-22.

Motion was made by Council Member Ray Goodgame, seconded by Council Member Jim Richards and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved Resolution 2016-22 Authorizing the Execution of the Multi-Year Joint Participation Agreement with the Florida Department of Transportation for Federal Transit Administration Section 5305(d).

Tab 4 Consideration of Resolution 2016-20 Amending FY 2016/17-2020/21 Transportation Improvement Program

T.J. Fish provided brief explanation of Resolution 2016-20 Amending FY 2016/17-2020/21 Transportation Improvement Program Discussion continued.

Motion was made by Commissioner Tim Sullivan, seconded by Mayor Pat Kelley and carried by a roll call vote of 12-0, the Lake~Sumter MPO approved Resolution 2016-20 Amending FY 2016/17-2020/21 Transportation Improvement Program

Tab 5 Consideration of Policy 2016-7: Safe Schools Emphasis Program

T.J. Fish provided a brief explanation of Policy 2016-7: Safe Schools Emphasis Program. Mayor Pat Kelley voiced his concerns on the safety of the children getting to and from Minneola High School. Discussion Continued.

Motion was made by Mayor Jim Richards, seconded by Sally Rayman and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved Policy 2016-7: Safe Schools Emphasis Program.

Tab 6 Consideration of Resolution 2016-23 Amending the FYs 2016/17-2017/18 Unified Planning Work Program

T.J. Fish provided a brief explanation of Resolution 2016-23 Amending the FYs 2016/17-2017/18 Unified Planning Work Program. Discussion Continued.

Motion was made by Commissioner Don Burgess, seconded by Mayor Pat Kelley and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved Resolution 2016-23 Amending the FYs 2016/17-2017/18 Unified Planning Work Program with removal of references to the sign purchase .

Tab 7 Consideration of Interim Outsourcing of Planning Activities and Approval of Request for Proposals for MPO Planning Functions

T.J. Fish provided a brief explanation of Request for Proposals for MPO Planning Functions. Mr. Fish also recommended to fill one of the two open Project Manager positions. Discussion Continued.

Motion was made by Commissioner Don Burgess, seconded by Ray Goodgame and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved filling the Project Manager position.

Motion was made by Ray Goodgame, seconded by Commissioner Tim Sullivan and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved the request for proposals for MPO Planning Functions with minor changes resulting in final review by Attorney and Procurement.

Tab 8 Consideration of Time Extension for Provision of the Required Annual Evaluation of the Executive Director

Commissioner Campione provided a brief explanation of the Time Extension for the Required Annual Evaluation of the Executive Director. Commissioner Campione along with the Executive Committee recommended postponing the Required Annual Evaluation for another month.

Motion was made by Ray Goodgame, seconded by Sally Rayman and carried unanimously by a vote of 12-0, the Lake~Sumter MPO approved postponing the Required Annual Evaluation of the Executive Director.

VI. DISCUSSION ITEMS

Tab 9 Annual Prioritization Process – List of Priority Projects

T.J. Fish provided a brief update on the Annual Prioritization Process –List of Priority Projects

Tab 10 Safe Routes to Schools – Call for Applications

T.J. Fish provided a brief update on the Safe Routes to Schools. Discussion Continued.

Tab 11 Transportation Management System: (1) Budget and (2) Traffic Impact Analysis Methodology

T.J. Fish provided a brief update on the Transportation Management System. Discussion Continued.

Tab 12 Lake County Transportation Impact Fee Update

T.J. Fish provided a brief explanation on Lake County Transportation Impact Fee Update. Discussion Continued

Tab 13 MPO Coordination with Lake County on Transit Planning For LakeXpress

T.J. Fish provided a brief explanation of the MPO Coordination with Lake County on Transit Planning for LakeXpress.

Tab 14 Update on Potential Relocation of MPO Offices

T.J. Fish provided an update on the potential relocation of MPO Offices. Discussion Continued.

Linda Bob arrived at this time (13 voting members).

Tab 15 Management Request for MPO Discretionary Fund

T.J. Fish provided a brief explanation of the Request for MPO Discretionary Fund. Discussion Continued.

Commissioner Doug Gilpin left meeting (12 voting members).

Tab 16 Project Updates

T.J. Fish provided a brief explanation of the Project Updates noting the project Updates are included in the Agenda Package.

VII. REPORTS

A. Transportation Agency Reports

1. Federal Highway Administration  
None
2. Florida Department of Transportation  
None
3. Florida's Turnpike Enterprise  
Carol Scott provided updates.
4. Central Florida Expressway Authority  
None
5. Public Works Reports  
Richard Baier (Sumter) & Jim Stivender (Lake) provided updates.
6. Public Transportation Reports  
Tomika Monterville (Lake) Richard Baier (Sumter) provided updates.

B. West Orange South Lake Transportation & Economic Development Task Force  
Commissioner Sean Parks provided updates.

- C. I-75 Relief Task Force  
Presentation next month
- D. Central Florida MPO Alliance (CFMPOA)  
Commissioner Leslie Campione gave updates.
- E. MPO Advisory Council (MPOAC)  
Commissioner Leslie Campione gave updates.
- F. Association of MPO's (AMPO) and National Association of Regional Councils (NARC)  
TJ Fish gave updates.
- G. Lake~Sumter MPO Staff  
T.J. Fish gave updates on staff in various training sessions.
- H. MPO Governing Board Reports (opportunity for member comments)  
Commissioner Sean Parks made note of the Constructing a Better Lake County Summit on October 4 from 1:00 – 4:00 @ Clermont City Center.

VII. ADJOURNMENT

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:40 p.m.

---

Leslie Campione, Chairman