



MEETING MINUTES
Wednesday, September 27, 2017
Lake~Sumter MPO
225 W. Guava Street, Suite 217
Lady Lake, FL 32159

Members Present:

Commissioner Don Burgess (Chairman - Elect)
Mayor Nick Girone (2nd Vice-Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
Commissioner Wendy Breeden
Commissioner Josh Blake
Commissioner Doug Gilpin
Commissioner Al Butler
Commissioner Steve Printz
Councilmember Ray Goodgame
Mayor Robert Morin
Commissioner Rick Ranize
Mayor Jim Richards
Mayor Joe Wynkoop (Lake/At-Large Representative)
Mayor Pro Tem Dan Robuck
Councilmember Troy Singer
Commissioner Joe Elliott (Sumter/At-Large Representative)

Representing:

Sumter County BCC
City of Mount Dora
Lake County BCC
Lake County BCC
Lake County BCC
Sumter County BCC
Sumter County BCC
Sumter County BCC
City of Clermont
City of Eustis
City of Fruitland Park*
Town of Lady Lake
Town of Montverde
City of Leesburg
City of Tavares
City of Wildwood

Members Absent:

Mayor Pat Kelley (Chairman)
Commissioner Tim Sullivan (1st Vice-Chairman)
Commissioner Sean Parks
Vice-Mayor Mitchell Mack
Mayor Bil Spaude
Council Member Dina Sweatt
Councilmember Sally Rayman
Councilmember Katherine Adams
Councilor Ed Conroy
Councilmember Richard Huff
Matt Schwerin
Pete Petree
Board Member Sandy Gamble
Board Member Christine Norris

City of Minneola
Lake County BCC
Lake County BCC
Town of Astatula
City of Bushnell*
City of Groveland*
City of Mascotte
City of Umatilla*
Town of Howey-in-the-Hills*
City of Coleman
Florida Central Railroad**
Florida Central Railroad**
Lake County Schools**
Sumter County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

T. J. Fish	MPO Executive Director
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Mike Woods	Multi Modal Project Manager
Nancy Valenzano	Associate Planner
Brian Hutt	TMS Project Manager
Melanie Marsh	Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:02 p.m. by Chairman Elect Don Burgess. Invocation and Pledge of Allegiance was led by Chair Elect Don Burgess. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (12 voting members present).

I. AGENDA UPDATE

Propose to move Tab 8 ahead of Tab 6.

Motion was made by Mayor Nick Girone to move Tab 8 ahead of Tab 6, seconded by Mayor Joe Wynkoop and carried by a vote of 12-0, the Lake~Sumter MPO approved moving Tab 8 ahead of Tab 6.

II. OPPORTUNITY FOR PUBLIC COMMENT

Steve Printz former member of the Citizens' Advisory Committee asked that the Governing Board consider not moving forward with any continued employment in any capacity of the current Executive Director.

Commissioner Wendy Breeden arrived at this time (13 voting members).

III. CONSENT AGENDA

On a motion by Mayor Jim Richards, seconded by Commissioner Doug Gilpin and carried by a vote of 13-0, the Lake~Sumter MPO approved Items A through C of the Consent Agenda As Follows:

Tab 1

- A. August 23, 2017 Meeting Minutes
- B. Appointments to the MPO's Transportation Disadvantaged Coordinating Boards for Sumter County and Lake County
- C. Approval of Executive Director Leave Retention

IV. COMMITTEE REPORTS

Tab 2 Committee Reports

1. Technical Advisory Committee (TAC)

None

2. Citizens' Advisory Committee (CAC)

None

3. Bicycle & Pedestrian Advisory Committee (BPAC)

None

4. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Leslie Campione provided updates and noted reports in the agenda package.

5. Sumter County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Don Burgess provided updates and noted reports in the agenda package.

6. Public Transportation Task Force

None

7. South Lake Task Force

Chairman Elect Don Burgess noted the next meeting of the South Lake Task Force will be held November 2nd; the next combined meeting of the East Lake Task Force and the Northwest Lake Task Force will be held November 15th.

8. Executive Committee

Chairman Elect Don Burgess provided a brief update of the Executive Committee meeting that was held on Monday and reported the Executive Committee recommended all agenda items to come before the Governing Board for approval or discussion.

V. ACTION ITEMS

Tab 3 Consider Approval of Resolution 2017-20 Amending the Unified Planning Work Program (UPWP) for FY 2017/18

T.J. Fish provided a brief explanation of Resolution 2017-20. Discussion continued.

Motion was made by Commissioner Leslie Campione, seconded by Mayor Jim Richards and carried by a vote of 13-0, the Lake~Sumter MPO approved Resolution 2017-20 Amending the Unified Planning Work Program (UPWP) for FY 2017/18.

Tab 4 Consider Approval of Policy 2017-3: Phone Allowance

T.J. Fish provided a brief overview of Policy 2017-3. Discussion Continued.

Motion was made by Mayor Pro-Tem Dan Robuck to approve Policy 2017-3 with a cap of \$50.00 per month and to apply only to professional employees that are required to be out of office , seconded by Commissioner Doug Gilpin and carried by a vote of 13-0 , the Lake~Sumter MPO approved Policy 2017-3.

Tab 5 Consider Acceptance of Financial Report as Presented by Milestone Professional Services

Donna Collins, Milestone Professional Services, provided the financial report through June 30.

Motion was made by Commissioner Wendy Breeden, seconded by Council Member Ray Goodgame and carried by a vote of 13-0, the Lake~Sumter MPO accepted the Financial Report as Presented by Milestone Professional Services.

Tab 8 FDOT Update on MPO Compliance

Vickie Wyche, FDOT provided a brief update on MPO Compliance, FDOT Work Program, and project updates.

Tab 6 Consider Approval of Process to Recruit Executive Director

Chairman Elect Don Burgess asked Robert Anderson, Lake County Human Resources, to provide a brief update on the advertising process. Discussion continued. Mayor Pro-Tem Dan Robuck recommended obtaining an outside search firm to conduct a search for new Executive Director. Harry Barley, Executive Director of Metroplan Orlando provided a brief comment on the usage of a search firm.

Motion was made by Mayor Pro-Tem Dan Robuck, seconded by Mayor Robert Morin to approve Process to Recruit Executive Director using a private search firm, and carried by a vote of 12-1 with Mayor Nick Girone voting no, the Lake~Sumter MPO approved the Process to Recruit Executive Director.

Tab 7 Consider Approval of MPO Management Plan during Recruitment Process

Fred Milch, East Central Florida Regional Planning Council, answered questions pertaining to the proposal the ECFRPC submitted. Discussion continued.

Motion was made by Commissioner Wendy Breeden, seconded by Mayor Joe Wynkoop to consider T.J. Fish along with East Central Florida Regional Planning Council as Interim Director, and carried by a roll call vote of 13-0, the Lake~Sumter MPO approved the MPO Management Plan during Recruitment Process.

Motion was made by Commissioner Leslie Campione, seconded by Mayor Jim Richards to contract with T.J. Fish as Interim Director through January 5, 2018 with same benefits he receives currently, and carried by a roll call vote of 8-5 with Commissioner Don Burgess, Commissioner Doug Gilpin, Mayor Robert Morin, Mayor Pro-Tem Dan Robuck, and Commissioner Joe Elliott voting no, the Lake~Sumter MPO approved the Management Plan during Recruitment Process.

VI. DISCUSSION ITEMS

Tab 8 FDOT Update on MPO Compliance

Tab 8 moved before Tab 6

Tab 9 Community Transportation Coordinators (CTCs) Designation Process

T.J. Fish provided a brief update on the Community Transportation Coordinators (CTCs) Designation Process

Tab 10 Update of MPO Maps: (1) Regionally Significant Corridors (2) Emerging Regionally Significant Corridors and (3) Policy Constrained Corridors

T.J. Fish provided a brief update of MPO Maps

Tab 11 Transportation Safety and Resiliency Planning – Post Irma

T.J. Fish and Phil Maggio, Operations Engineer FDOT provided a brief update of Potential Impacts of State Appropriations on Prioritization Process.

Commissioners Doug Gilpin, and Leslie Campione left the meeting at this time.

Tab 12 I-75 Master Plan Summary Report

T.J. Fish provided a brief update on the I-75 Master Plan Summary Report.

Tab 13 Project Updates

T.J. Fish provided various Project Updates.

Mayor Joe Wynkoop left the meeting at this time.

VII. REPORTS

A. Transportation Agency Reports

1. Federal Highway Administration
None
2. Florida Department of Transportation
Vickie Wyche provided updates.
3. Florida's Turnpike Enterprise
Carol Scott provided updates.
4. Central Florida Expressway Authority
Emily Brown provided updates.
5. Public Works Reports
None
6. Transit Reports
None

B. Regional Groups (WOSLTEDTF & EL-NOW Meeting of Elected Officials)
None

C. Central Florida MPO Alliance (CFMPOA) & MPO Advisory Council (MPOAC)
T.J. Fish provided updates

D. Association of MPO's (AMPO) & National Assoc. of Regional Councils (NARC)
T.J. Fish provided updates

E. Lake~Sumter MPO Staff Report & MPO Governing Board Member Reports
T.J. Fish provided updates

VIII. ADJOURNMENT

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:43 p.m.

Pat Kelley, Chair