



MEETING MINUTES
Wednesday, April 25, 2018
Lake~Sumter MPO
225 W. Guava Street, Suite 217
Lady Lake, FL 32159

Members Present:

Commissioner Tim Sullivan (Chair)
Commissioner Wendy Breeden
Commissioner Leslie Campione (1st Vice Chair)
Commissioner Josh Blake
Commissioner Sean Parks
Councilmember Ray Goodgame
Mayor Robert Morin
Mayor Jim Richards (2nd Vice Chair)
City Commissioner Dan Vincent
Mayor Dan Robuck
Mayor Nick Girone (Chair Elect)
Councilmember Troy Singer
Mayor Dina Sweatt
Councilmember Sally Rayman
Councilmember Katherine Adams (Lake/At-Large Representative)
Mayor Bill Spaude
City Commissioner Joe Elliott (Sumter/At-Large Representative)

Representing:

Lake County BCC
Lake County BCC
Lake County BCC
Lake County BCC
Lake County BCC
City of Clermont
City of Eustis
Town of Lady Lake
Town of Lady Lake
City of Leesburg
City of Mount Dora
City of Tavares
City of Groveland*
City of Mascotte*
City of Umatilla
City of Bushnell*

Members Absent:

Commissioner Don Burgess
Commissioner Doug Gilpin
Mayor Pat Kelley (Immediate Past Chair)
Vice-Mayor Mitchell Mack
Commissioner Rick Ranize
Councilor David Nebel
Mayor Joe Wynkoop
Councilmember Clay Godwin
Councilman Mike Foote*
Matt Schwerin
Pete Petree
Board Member Sandy Gamble
Board Member Christine Norris

Sumter County BCC
Sumter County BCC
City of Minneola
Town of Astatula*
City of Fruitland Park*
Town of Howey-in-the-Hills*
Town of Montverde*
City of Coleman*
City of Webster
Florida Central Railroad**
Florida Central Railroad**
Lake County Schools**
Sumter County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

Mike Woods

Doris LeMay

Francis Franco

Brian Hutt

Melanie Marsh

Interim Executive Director/
Multi Modal Project Manager

Executive Assistant

GIS Manager

TMS Project Manager

Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements/Executive Director's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:02 p.m. by Chair Commissioner Tim Sullivan. Commissioner Sullivan led the invocation and the Pledge of Allegiance. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (13 voting members present). Interim Executive Director, Mike Woods introduced the representatives from R Think.

I. AGENDA UPDATE

Add Item 7a to Agenda. Requesting Endorsement Letter from Lake~Sumter MPO to FDOT. Motion was made by Mayor Nick Girone, seconded by Commissioner Wendy Breeden and carried by a vote of 13-0, the Lake~Sumter MPO approved adding item 7a to the Agenda.

II. OPPORTUNITY FOR PUBLIC COMMENT

Dan Vincent introduced residents from Water Oak Country Club Estates. Ed Freeman and Ronald Auger discussed various traffic and light issues.

III. PUBLIC HEARINGS:

A. Approve Draft FY 2018/19 – 2022/23 Transportation Improvement Plan (TIP) and Acknowledgement of Opening of Public Review Period. Mike Woods provided a brief overview of the Draft TIP. Discussion continued.

Motion was made by Mayor Jim Richards, seconded by Commissioner Josh Blake and carried by a vote of 13-0, the Lake~Sumter MPO approved the Draft FY 2018/19 – 2022/23 Transportation TIP and Opening of Public Review Period.

B. Approve Draft 2018 List of Priority Projects and Opening the Public Review Period. Jennifer Musselman, EIT, Kittelson & Associates, Inc. provided a brief overview of the Draft 2018 List of Priority Projects. Discussion continued.

Motion was made by Commissioner Josh Blake, seconded by Commissioner Wendy Breeden and carried by a vote of 13-0, the Lake~Sumter MPO approved the Draft 2018 List of Priority Projects and Opening the Public Review Period.

III. CONSENT AGENDA

On a motion by Council Member Troy Singer, seconded by Council Member Ray Goodgame and carried by a vote of 13-0, the Lake~Sumter MPO approved Items A through G of the Consent Agenda As Follows:

- Tab 1 Consent approval is requested of the following items:
- A. February 28, 2018 and March 28, 2018 Governing Board Meeting Minutes
 - B. Approval of Financial Report as Presented by Milestone Professional Services
 - C. Approval of Lake~Sumter MPO Staff Services Agreement with Lake County
 - D. Approval of Joint Certification Statement between FDOT and MPO
 - E. Approval of Amendment to Agreements between the Lake~Sumter MPO and HDR Engineering, Inc., Kimley-Horn & Associates, Inc., and Kittelson & Associates, Inc. for Transportation and Traffic Planning Services, and Quality Counts, LLC for Traffic Count Program Services.
 - F. Approval of 2018/19 Transportation Management System Budget (TMS)
 - G. Approval of Resolution 2018-9 Disadvantaged Business Enterprise Plan (DBE)
And closing the 45 day public review period.

V. ACTION ITEMS

Tab 2 Consider Approval of Resolution 2018-6 Approving the FY 2018/19 MPO Budget
Mike Woods provided a brief explanation of Resolution 2018-6.

Motion was made by Mayor Nick Girone, seconded by Mayor Jim Richards and carried a by a vote of 13-0, the Lake~Sumter MPO approved Resolution 2018-6 Approving the FY 2018/19 MPO Budget.

Tab 3 Consider Approval of Resolution 2018-7 Approving the Unified Planning Work Program for FYs 2018/19 – 2019/20, and Approving amendment to the Agreement with FDOT.

Mike Woods provided a brief explanation of Resolution 2018-7.

Motion was made by Mayor Robert Morin, seconded by Mayor Jim Richards and carried by a vote of 13-0, the Lake~Sumter MPO approved Resolution 2018-7 Approving the Unified Planning Work Program for FYs 2018/19 – 2019/20, and Amendment to the Agreement with FDOT.

Tab 4 Consider Approval of Resolution 2018-8 approving the Public Involvement Plan (PIP), Title VI Nondiscrimination Plan, Limited English Proficiency Plan and closing the 45 day public review period.

Mike Woods provided a brief overview of Resolution 2018-8.

Mayor Robert Morin left the meeting (12 voting members)

Motion was made by Commissioner Wendy Breeden, seconded by Commissioner Leslie Campione and carried by a vote of 12-0, the Lake~Sumter MPO approved Resolution 2018-8 Approving the Public Involvement Plan (PIP), Title VI Nondiscrimination Plan, Limited English Proficiency Plan and Closing the 45 day public review period.

Tab 5 Consider Approval of Amending the FYs 2017/18 – 2021/22 Transportation Improvement Program (TIP)

Mike Woods provided a brief overview of the Amendment to the FYs 2017/18 – 2021/22 TIP.

Mayor Robert Morin returned to the meeting (13 voting members)

Motion was made by Mayor Nick Girone, seconded by Commissioner Josh Blake and carried by a roll call vote of 13-0, the Lake~Sumter MPO approved Amending the FYs 2017/18 – 2021/22 Transportation Improvement Program (TIP).

Tab 6 Consider Approval of Executive Director Recruitment Recommendations

Melanie Marsh provided a brief update on David Mack not accepting the position of Executive Director. Discussion continued.

Motion was made by Commissioner Leslie Campione to re advertise the position with the salary range 110,000 – 130,000, seconded by Commissioner Wendy Breeden and carried by a vote of 13-0, the Lake~Sumter MPO approved the motion.

Tab 7 Consider Approval of Restructuring of Citizens' and Bicycle Pedestrian Advisory Committees Staff Recommendations.

Mike Woods provided a brief overview of the Restructuring plans for the Citizens' and Bicycle Pedestrian Advisory Committee. Discussion continued.

No Action Taken

Tab 7a Item added under Agenda Updates. Commissioner Sullivan and Commissioner Leslie Campione provided brief background with the concerns of the current design of Segment 3B of the Wekiva Parkway project. The Lake County Board of County Commissioners sent a letter to the FDOT sharing the Boards concerns. A recommendation was made for a letter to be sent from the MPO voicing the same concerns. Discussion continued.

Motion was made by Mayor Nick Girone, seconded by Mayor Jim Richards and carried by a vote of 12-1, with Mayor Dan Robuck voting no, the Lake~Sumter MPO approved a letter from MPO to FDOT with the concerns of the current design of Segment 3B of the Wekiva Parkway project.

VI. DISCUSSION ITEMS

Tab 8 City of Groveland Request – Consideration of MPO Governing Board Bylaws revision to change Voting Representative on the MPO Governing Board

Mike Hein, Groveland City Manager, asked at this time to remove item from Agenda.

VII. INFORMATIONAL ITEMS

Tab 9 FASTact – FDOT Performance Measures on the May Board Agenda for Review and Approval

Mike Woods provided a brief update of FASTact – FDOT Performance Measures.

Tab 10 CFMPOA Long Range Transportation Plan (LRTP) – Executive Summary of LRTPs of the five MPOs in the FDOT District 5 and Polk TPO

Mike Woods provided a brief update of the CFMPOA LRTP.

Tab 11 MPO Safety Initiative – Top 25 Unsignalized Intersections

Mike Woods provided a brief update of the MPO Safety Initiative.

Tab 12 New Interim Approval of Rectangle Rapid Flashing Beacons (RRFB) – Recommended for Trail and Sidewalk Mid-Block Crossings locations

Mike Woods provided a brief update of the New Interim Approval of Rectangle Rapid Flashing Beacons.

Tab 13 2017 Wekiva Commission Report

Mike Woods noted the link attached to the agenda for the 2017 Wekiva Commission Report.

VIII. WRITTEN REPORTS – INCLUDED IN THE AGENDA PACKAGE

A. Transportation Agency Reports

1. Florida Department of Transportation (FDOT)
2. Florida's Turnpike Enterprise (FTE) – David Cook provided update
3. Central Florida Expressway Authority (CFX) Commissioner Sean Parks provided update
4. Public Works Reports – Blair Bean, Sumter Co. presented updates
5. Transit Reports

B. Regional Groups (WOSLTEDTF & EL-NOW Meeting of Elected Officials)

C. Central Florida MPO Alliance (CFMPOA) & MPO Advisory Council (MPOAC)

D. Association of MPO's (AMPO) & National Assoc. of Regional Councils (NARC)

E. Lake~Sumter MPO Staff Report & MPO Governing Board Member Reports

F. Transportation Management System Report

G. MPO Planning Area Project Update

X.ADJOURNMENT NEXT MEETING: May 23, 2018, 2 PM, Lake~Sumter MPO.

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 4:01 p.m.

Timothy Sullivan, Chair