



**MEETING MINUTES**  
**Wednesday, December 13, 2017**  
**Lake~Sumter MPO**  
**225 W. Guava Street, Suite 217**  
**Lady Lake, FL 32159**

Members Present:

Mayor Pat Kelley (Chairman)  
Commissioner Tim Sullivan (1st Vice-Chairman)  
Commissioner Leslie Campione (Immediate Past Chairman)  
Commissioner Josh Blake  
Commissioner Don Burgess  
Commissioner Doug Gilpin  
Mayor Robert Morin  
Mayor Jim Richards  
Commissioner Dan Vincent  
Mayor Bob Bone  
Mayor Nick Girone (2<sup>nd</sup> Vice-Chairman)  
Councilmember Troy Singer  
Commissioner Rick Ranize  
Council Member Dina Sweatt  
Councilor Ed Conroy  
Councilmember Sally Rayman  
Mayor Joe Wynkoop (Lake/At-Large Representative)  
Mayor Bil Spaude (Sumter/At-Large Representative)  
Commissioner Joe Elliott

Representing:

City of Minneola  
Lake County BCC  
Lake County BCC  
Lake County BCC  
Sumter County BCC  
Sumter County BCC  
City of Eustis  
Town of Lady Lake  
Town of Lady Lake  
City of Leesburg  
City of Mount Dora  
City of Tavares  
City of Fruitland Park\*  
City of Groveland\*  
Town of Howey-in-the-Hills\*  
City of Mascotte\*  
Town of Montverde  
City of Bushnell  
City of Wildwood\*

Members Absent:

Commissioner Sean Parks  
Commissioner Wendy Breeden  
Vice-Mayor Mitchell Mack  
Councilmember Ray Goodgame  
Councilmember Katherine Adams  
Councilmember Richard Huff  
Mike Foote  
Matt Schwerin  
Pete Petree  
Board Member Sandy Gamble  
Board Member Christine Norris

Lake County BCC  
Lake County BCC  
Town of Astatula\*  
City of Clermont  
City of Umatilla\*  
City of Coleman\*  
City of Webster  
Florida Central Railroad\*\*  
Florida Central Railroad\*\*  
Lake County Schools\*\*  
Sumter County Schools\*\*

\*Denotes non-voting members

\*\*Denotes ex-officio, non-voting member

Staff:

T. J. Fish	MPO Executive Director
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Mike Woods	Multi Modal Project Manager
Nancy Valenzano	Associate Planner
Brian Hutt	TMS Project Manager
Melanie Marsh	Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:04 p.m. by Chairman Pat Kelley. A moment of silence was observed and the Pledge of Allegiance was led by Commissioner Tim Sullivan. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (13 voting members present).

I. AGENDA UPDATE

Additions have been made to two resolutions: Tab 3, TIP amendment, and Tab 4, MPO response to FDOT Tentative Work Program.

II. OPPORTUNITY FOR PUBLIC COMMENT

None

III. PRESENTATIONS

- A. Lake County Transportation Systems Management & Operations (TSM&O) Master Plan – Dale Cody, Metric Engineering presented an overview of the Lake County Transportation Systems Management & Operations Master Plan.
- B. Lake County Parks & Trails Master Plan Update – Jennifer Bartlett, Tindale Oliver & Associates presented the Lake County Parks & Trails Master Plan Update

IV. CONSENT AGENDA

On a motion by Commissioner Leslie Campione, seconded by Commissioner Tim Sullivan and carried by a vote of 13-0, the Lake~Sumter MPO approved Items A through D of the Consent Agenda As Follows:

Tab 1

- A. October 25, 2017 Meeting Minutes
- B. 2018 Governing Board Meeting Schedule
- C. Resolution 2017-29 Appointing the Lake County Board of County Commissioners as the Community Transportation Coordinator for Lake County
- D. Resolution 2017-30 Appointing the Sumter County Board of County Commissioners as the Community Transportation Coordinator for Sumter County

## V. COMMITTEE REPORTS

### Tab 2 Committee Reports

#### 1. Technical Advisory Committee (TAC)

C.T. Eagle Vice Chair provided updates.

#### 2. Citizens' Advisory Committee (CAC)

None

#### 3. Bicycle & Pedestrian Advisory Committee (BPAC)

None

#### 4. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Leslie Campione provided updates.

#### 5. Sumter County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Don Burgess provided updates.

#### 6. Executive Committee

Chairman Pat Kelley reported the Executive Committee recommended all agenda items to come before the Governing Board for approval or discussion.

## VI. ACTION ITEMS

### Tab 3 Consideration of Resolution 2017-24 Amending the FYs 2017/18-2021/22 Transportation Improvement Plan

T.J. Fish provided a brief explanation of Resolution 2017-24. Discussion continued.

Motion was made by Commissioner Tim Sullivan, seconded by Mayor Bob Bone and carried by a roll call vote of 13-0, the Lake~Sumter MPO approved Resolution 2017-24 Amending the FYs 2017/18-2021/22 Transportation Improvement Plan.

### Tab 4 Consideration of Resolution 2017-25 to Address Project Deferrals in the FDOT 2018/19-2022/23 Tentative Work Program

T.J. Fish provided a brief explanation of Resolution 2017-25. Discussion continued.

Motion was made by Commissioner Leslie Campione, seconded by Mayor Jim Richards and carried by a vote of 12-1 , with Commissioner Doug Gilpin voting no, the Lake~Sumter MPO approved Resolution 2017-25 to Address Project Deferrals in the FDOT 2018/19-2022/23 Tentative Work Program

### Tab 5 Consideration of Supporting the Addition of SR 50, from I-75 in Hernando County to US 27 in Clermont, to the Emerging Strategic Intermodal System

T.J. Fish provided a brief explanation of Supporting the Addition of the specified section of SR 50 to the Emerging Strategic Intermodal System. Discussion continued.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Tim Sullivan and carried by a vote of 13-0, the Lake~Sumter MPO approved Supporting the Addition of

SR 50, from I-75 in Hernando County to US 27 in Clermont, to the Emerging Strategic Intermodal System.

Tab 6 Consideration of Resolution 2017-26 Requesting of FDOT an Agreement to Program ROW-Acquisition Funds for the Wekiva Trail

T.J. Fish provided a brief explanation of Resolution 2017-26. Discussion continued.

Motion was made by Mayor Nick Girone, seconded by Commissioner Leslie Campione and carried by a vote of 13-0, the Lake~Sumter MPO approved Resolution 2017-26.

Tab 7 Consideration of Interlocal Agreements with Metroplan Orlando and Ocala/Marion County TPO Regarding MPO Planning Responsibilities in Shared Urbanized Areas

T.J. Fish provided a brief explanation of the Interlocal Agreements.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Tim Sullivan and carried by a vote of 13-0, the Lake~Sumter MPO approved the Interlocal Agreements with Metroplan Orlando and Ocala/Marion County TPO

Tab 8 Consideration of Resolution 2017-27 Amending the 2017 List of Priority Projects

T.J. Fish provided a brief explanation of Resolution 2017-27. Discussion continued.

Motion was made by Mayor Nick Girone, seconded by Mayor Robert Morin and carried by a vote of 13-0, the Lake~Sumter MPO approved Resolution 2017-27 Amending the 2017 List of Priority Projects.

Tab 9 Consideration of Resolution 2017-28 Amending the Unified Planning Work Program

T.J. Fish provided a brief explanation of Resolution 2017-28

Commissioner Josh Blake left the room (12 voting members)

Motion was made by Mayor Jim Richards, seconded by Commissioner Tim Sullivan and carried by a vote of 12-0, the Lake~Sumter MPO approved Resolution 2017-28 Amending the Unified Planning Work Program

Tab 10 Consideration of Financial Report as Presented by Milestone Professional Services  
Donna Collins, Milestone Professional Services, provided the financial report that encompasses the period through August 31 and also address the annual financial statement through June 30, the end of FY 2016/17.

Motion was made by Commissioner Tim Sullivan, seconded by Mayor Jim Richards and carried by a vote of 12-0, the Lake~Sumter MPO accepted the Financial Report as Presented by Milestone Professional Services. Discussion continued.

Tab 11 Consideration of Slate for Election of Officers and MPO Appointments for 2018

T.J. Fish provided a brief update of the slate of officers and MPO Appointments for 2018 that was recommended by the Executive Committee. Discussion continued.

Motion was made by Council Member Troy Singer, seconded by Mayor Jim Richards and carried by a vote of 12-0, the Lake~Sumter MPO approved the Slate of Officers and MPO Appointments for 2018.

Tab 12 Consideration of 2018 Legislative Positions and Priorities

T.J. Fish provided a brief update of 2018 Legislative Positions and Priorities. Discussion continued.

No Action Taken

Tab 13 Update on Executive Director Search and Consideration of Internal Interim Management Options.

Melanie Marsh provided an update on the Executive Director Search. Discussion continued. Commissioner Leslie Campione asked for the two applicants to speak before the Governing Board and provide a brief overview of themselves and what they could bring to the table as far as what they could offer as the Interim. Both Michael Woods and Brian Hutt gave a brief overview.

Motion was made by Mayor Bob Bone to appoint Michael Woods as the Interim Director, seconded by Commissioner Don Burgess and carried by a vote of 12-0, the Lake~Sumter MPO approved Michael Woods as the Interim Director of the Lake~Sumter MPO.

Melanie Marsh asked the Board to establish a salary for Michael Woods. Discussion continued.

Motion was made by Commissioner Leslie Campione to approve a Ten Percent (10%) salary increase for Michael Woods while he is in the Interim position, seconded by Mayor Bob Bone and carried by a vote of 12-0, the Lake~Sumter MPO approved the Ten Percent (10%) Salary increase.

VII. DISCUSSION ITEMS

Commissioner Doug Gilpin and Commissioner Don Burgess left meeting (10 voting members).

Tab 14 FDOT Update on MPO Compliance

No Update at this time

Tab 15 List of Priority Projects – Submittal of New Projects

T.J. Fish provided a brief update on the List of Priority Projects

Tab 16 MPO Safety Initiative: Non-Signalized Intersections

T.J. Fish provided a brief update on the MPO Safety Initiative

Tab 17 Project Updates

T.J. Fish noted a Project Update is included in the Agenda Package

Tab 18 Interim Executive Director Debriefing

T.J. Fish provided a brief debriefing. Various members of the Board thanked T.J. for his time.

## VIII. REPORTS

### A. Transportation Agency Reports

1. Federal Highway Administration  
None
2. Florida Department of Transportation  
Vickie Wyche provided various updates
3. Florida's Turnpike Enterprise  
Carol Scott provided various updates
4. Central Florida Expressway Authority  
Emily Brown provided various updates.
5. Public Works Reports  
None
6. Transit Reports  
None

B. Regional Groups (WOSLTEDTF & EL-NOW Meeting of Elected Officials)  
None

C. Central Florida MPO Alliance (CFMPOA) & MPO Advisory Council (MPOAC)  
None

D. Association of MPO's (AMPO) & National Assoc. of Regional Councils (NARC)  
None

E. Lake~Sumter MPO Staff Report & MPO Governing Board Member Reports  
None

## IX. ADJOURNMENT

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 4:27 p.m.

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Timothy Sullivan, Chair