



MEETING MINUTES
Wednesday, October 25, 2017
Lake~Sumter MPO
225 W. Guava Street, Suite 217
Lady Lake, FL 32159

Members Present:

Mayor Pat Kelley (Chairman)
Commissioner Tim Sullivan (1st Vice-Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
Commissioner Josh Blake
Commissioner Don Burgess
Commissioner Doug Gilpin
Commissioner Steve Printz
Councilmember Ray Goodgame
Mayor Robert Morin
Mayor Jim Richards
Commissioner Dan Vincent
Mayor Pro Tem Dan Robuck
Councilmember Troy Singer
Commissioner Rick Ranize
Mayor Joe Wynkoop (Lake/At-Large Representative)
Mayor Bill Spaude
Councilmember Richard Huff (Sumter/At-Large Representative)
Commissioner Joe Elliott
Board Member Christine Norris

Representing:

City of Minneola
Lake County BCC
Lake County BCC
Lake County BCC
Sumter County BCC
Sumter County BCC
Sumter County BCC
City of Clermont
City of Eustis
Town of Lady Lake
Town of Lady Lake
City of Leesburg
City of Tavares
City of Fruitland Park*
Town of Montverde
City of Bushnell*
City of Coleman
City of Wildwood
Sumter County Schools**

Members Absent:

Mayor Nick Girone (2nd Vice-Chairman)
Commissioner Sean Parks
Commissioner Wendy Breeden
Vice-Mayor Mitchell Mack
Council Member Dina Sweatt
Councilmember Sally Rayman
Councilmember Katherine Adams
Councilor Ed Conroy
Matt Schwerin
Pete Petree
Board Member Sandy Gamble

City of Mount Dora
Lake County BCC
Lake County BCC
Town of Astatula
City of Groveland*
City of Mascotte
City of Umatilla*
Town of Howey-in-the-Hills*
Florida Central Railroad**
Florida Central Railroad**
Lake County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

T. J. Fish	MPO Executive Director
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Mike Woods	Multi Modal Project Manager
Nancy Valenzano	Associate Planner
Brian Hutt	TMS Project Manager
Melanie Marsh	Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman’s Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:04 p.m. by Chairman Pat Kelley. Invocation and Pledge of Allegiance was led by Commissioner Tim Sullivan. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (13 voting members present). Chairman Kelley noted that a letter was received at Mondays Executive Committee meeting stating Chairman Elect Don Burgess was resigning as the Chairman Elect for the Lake~Sumter MPO Executive Committee. Commissioner Doug Gilpin noted that Sumter County would only be following statutory requirements.

I. AGENDA UPDATE

Tab 3 Change of Dollar Amount

II. OPPORTUNITY FOR PUBLIC COMMENT

Kelly Williams, Former Mayor of Webster, Former Member of MPO, Chairperson of the Scenic Sumter Heritage Byway, voiced her concerns with the contract/termination of Executive Director. Discussion continued.

III. PRESENTATIONS

- A. Florida Department of Transportation and Florida’s Turnpike Enterprise Tentative Five-Year Work Programs for FY 2018/19 – 2022/23
Vickie Wyche, FDOT presented the FDOT Tentative Five-Year Work Program. Discussion continued.
Carol Scott, Florida Turnpike Enterprise presented the Tentative Five-Year Work Program.

IV. CONSENT AGENDA

On a motion by Commissioner Leslie Campione, seconded by Council Member Ray Goodgame and carried by a vote of 13-0, the Lake~Sumter MPO approved Items A through C of the Consent Agenda As Follows:

Tab 1

- A. September 27, 2017 Meeting Minutes
- B. 2018 Florida MPO Advisory Council (MPOAC) Legislative Advocacy Activities:
\$ 500.00 from local funds (not eligible for grant reimbursement)
- C. Move December 6 Meeting of the Governing Board to December 13

V. COMMITTEE REPORTS

Tab 2 Committee Reports

1. Technical Advisory Committee (TAC)

None

2. Citizens' Advisory Committee (CAC)

None

3. Bicycle & Pedestrian Advisory Committee (BPAC)

None

4. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Leslie Campione provided updates.

5. Sumter County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Don Burgess provided updates.

6. Public Transportation Task Force

None

7. South Lake Task Force

Chairman Pat Kelley noted the next meeting of the South Lake Task Force will be held November 2nd; the next combined meeting of the East Lake Task Force and the Northwest Lake Task Force will be held November 15th.

8. Executive Committee

Chairman Pat Kelley reported the Executive Committee recommended all agenda items to come before the Governing Board for approval or discussion.

VI. ACTION ITEMS

Tab 3 Consider Approval of Resolution 2017-21 Amending the 2040 Long Range Transportation Plan to add Wellness Way Roadway Network and \$16.4 Million in Design Funds for SR 50.

T.J. Fish provided a brief explanation of Resolution 2017-21. Discussion continued.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Josh Blake and carried by a roll call vote of 13-0, the Lake~Sumter MPO approved Resolution 2017-21 Amending the 2040 Long Range Transportation Plan.

Tab 4 Consider Approval of Resolution 2017-22 Amending FY 2017/18-2021/22 Transportation Improvement Program to add Carryforward Funds, New Projects, and the two County Road Programs.

T.J. Fish provided a brief explanation of Resolution 2017-22.

Motion was made by Council Member Ray Goodgame, seconded by Commissioner Tim Sullivan and carried by a roll call vote of 13-0 , the Lake~Sumter MPO approved Resolution 2017-22 Amending FY 2017/18-2021/22 Transportation Improvement Program.

Tab 5 Consider Approval of Resolution 2017-23 Amending the Unified Planning Work Program (UPWP) for FY 2017/18 to Establish a \$25,000 Line Item in Task 1.0, Administration, for Executive Search Professional Services.

T.J. Fish provided a brief explanation of Resolution 2017-23. Discussion continued.

Motion was made by Commissioner Don Burgess, seconded by Commissioner Tim Sullivan and carried by a vote of 13-0, the Lake~Sumter MPO approved Resolution 2017-23 Amending the Unified Planning Work Program.

Tab 6 Review Process to Recruit Executive Director and Consider Authorizing Chair to Execute Contract with Waters & Company.

T.J. Fish provided a brief explanation of the Process to Recruit Executive Director.

Motion was made by Commissioner Tim Sullivan, seconded by Commissioner Leslie Campione and carried by a vote of 13-0, the Lake~Sumter MPO approved the Process to Recruit Executive Director and Authorized Chair to Execute Contract with Waters & Company.

Commissioner Josh Blake made an emergency motion, in light of the resignation of the Chairman Elect of the MPO, to add to the agenda discussion of the contract of the Executive Director, seconded by Leesburg Commissioner Dan Robuck and carried by a vote of 12-1 with Council Member Troy Singer voting no. Discussion continued.

Motion was made by Commissioner Josh Blake to end contact with the Interim Executive Director effective in two weeks and authorize Chair to execute contract with East Central Florida Regional Planning Council, seconded by Leesburg Commissioner Dan Robuck and failed by a roll call vote of 4-7 with Commissioner Tim Sullivan, Commissioner Leslie Campione, Council Member Ray Goodgame, Mayor Jim Richards, Council Member Troy Singer, Mayor Joe Wynkoop, Council Member Richard Huff voting no.

Commissioner Don Burgess abstained from voting. County/MPO Attorney Melanie Marsh advised Commissioner Burgess that he has an obligation to vote, unless he believes he has a conflict of interest. Commissioner Doug Gilpin abstained from voting. Ms. Marsh then provided Commissioners Burgess and Gilpin with a copy of Form 8A.

Mayor Joe Wynkoop left the meeting (12 voting members).

Tab 7 Consider Acceptance of Financial Report as Presented by Milestone Professional Services

Donna Collins, Milestone Professional Services, provided the financial report that encompassed the period through June 30, the end of FY 2016/17. Discussion continued.

Motion was made by Commissioner Tim Sullivan, seconded by Commissioner Josh Blake and carried by a vote of 12-0, the Lake~Sumter MPO accepted the Financial Report as Presented by Milestone Professional Services.

Tab 8 Consider Approval to Commence Process to Combine and Restructure the Citizens' Advisory Committee and Bicycle & Pedestrian Advisory Committee
T.J. Fish provided a brief update on the Process to Combine and Restructure the Citizens' Advisory Committee and Bicycle & Pedestrian Advisory Committee. Discussion continued.

Motion was made by Commissioner Leslie Campione, seconded by Commissioner Tim Sullivan and carried by a vote of 12-0, the Lake~Sumter MPO approved the Process to Combine and Restructure the Citizens' Advisory Committee and Bicycle & Pedestrian Committee.

VII. DISCUSSION ITEMS

Commissioner Doug Gilpin left meeting (11 voting members).

Tab 9 FDOT Update on MPO Compliance
Vickie Wyche, FDOT provide a brief update on MPO Compliance.

Tab 10 MPO Management Update on FDOT Delay of FTA 5305 Grant Fund Reimbursement
T.J. Fish provided a brief update on FDOT Delay of FTA 5305 Grant Fund Reimbursement.

Tab 11 Federal Highway Administration Request for Interlocal Agreements with Metroplan Orlando and with the Ocala/Marion TPO Regarding MPO Planning Responsibilities in Shared Urbanized Areas.

T.J. Fish provided a brief update of the Interlocal Agreements with Metroplan Orlando and with the Ocala/Marion TPO. Discussion continued.

Tab 12 Requirements of the Cost-Feasible Long Range Transportation Plan (LRTP).
T.J. Fish provided a brief update of the Requirements of the Cost-Feasible Long Range Transportation (LRTP).

Commissioner Josh Blake and Leesburg Commissioner Dan Robuck left meeting (9 voting members).

Tab 13 Annual Prioritization Process
T.J. Fish provided a brief update on the Annual Prioritization Process. Discussion continued.

Tab 14 Project Updates
T.J. Fish provided various Project Updates. Discussion continued.

VIII. REPORTS

A. Transportation Agency Reports

1. Federal Highway Administration
T.J. Fish provided updates.
2. Florida Department of Transportation
None

3. Florida's Turnpike Enterprise
None
 4. Central Florida Expressway Authority
T.J. Fish provided updates.
 5. Public Works Reports
None
 6. Transit Reports
None
- B. Regional Groups (WOSLTEDTF & EL-NOW Meeting of Elected Officials)
None
- C. Central Florida MPO Alliance (CFMPOA) & MPO Advisory Council (MPOAC)
Commissioner Leslie Campione provided updates
- D. Association of MPO's (AMPO) & National Assoc. of Regional Councils (NARC)
T.J. Fish provided updates
- E. Lake~Sumter MPO Staff Report & MPO Governing Board Member Reports
T.J. Fish provided updates

IX. ADJOURNMENT

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 3:55 p.m.

Pat Kelley, Chair