



MEETING MINUTES
Wednesday, August 23, 2017
Lake~Sumter MPO
225 W. Guava Street, Suite 217
Lady Lake, FL 32159

Members Present:

Mayor Pat Kelley (Chairman)
Commissioner Don Burgess (Chairman - Elect)
Commissioner Tim Sullivan (1st Vice-Chairman)
Mayor Nick Girone (2nd Vice-Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
Commissioner Wendy Breeden
Commissioner Josh Blake
Commissioner Sean Parks
Commissioner Doug Gilpin
Commissioner Al Butler
Vice-Mayor Mitchell Mack
Mayor Bil Spaude
Councilmember Ray Goodgame
Mayor Robert Morin
Council Member Dina Sweatt
Mayor Jim Richards
Commissioner Dan Vincent
Mayor Bob Bone
Councilmember Sally Rayman
Councilmember Troy Singer
Councilmember Katherine Adams
Mayor Paul Remis (Sumter/At-Large Representative)
Councilmember Joe Elliott
Matt Schwerin
Pete Petree
Board Member Christine Norris

Members Absent:

Commissioner Raymond Lewis
Mayor Joe Wynkoop (Lake/At-Large Representative)
Councilor Ed Conroy
Councilmember Richard Huff
Board Member Sandy Gamble

Representing:

City of Minneola
Sumter County BCC
Lake County BCC
City of Mount Dora
Lake County BCC
Lake County BCC
Lake County BCC
Lake County BCC
Sumter County BCC
Sumter County BCC
Town of Astatula
City of Bushnell*
City of Clermont
City of Eustis
City of Groveland*
Town of Lady Lake
Town of Lady Lake
City of Leesburg
City of Mascotte
City of Tavares
City of Umatilla*
City of Webster
City of Wildwood*
Florida Central Railroad**
Florida Central Railroad**
Sumter County Schools**

City of Fruitland Park*
Town of Montverde
Town of Howey-in-the-Hills*
City of Coleman
Lake County Schools**

*Denotes non-voting members

**Denotes ex-officio, non-voting member

Staff:

T. J. Fish	MPO Executive Director
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Mike Woods	Multi Modal Project Manager
Nancy Valenzano	Associate Planner
Brian Hutt	TMS Project Manager
Melanie Marsh	Lake County Attorney

Call to Order/Invocation/Pledge of Allegiance/Notice/Roll Call/Chairman's Announcements

The meeting of the Lake-Sumter Metropolitan Planning Organization (MPO) was called to order at 2:02 p.m. by Chair Pat Kelley. A moment of silence was observed and Pledge of Allegiance was led by Chair Pat Kelley. Staff announced the meeting was properly noticed. The roll was called, at which time it was noted a quorum was present (15 voting members present).

I. AGENDA UPDATE

Chairman Pat Kelley noted the following Agenda Updates; Remove Item E Tab 1 and Tab 14 from the Agenda.

II. OPPORTUNITY FOR PUBLIC COMMENT

Kelly Williams, Chair for the Scenic Sumter Heritage Byway, discussed a project at Exit 309.

III. CONSENT AGENDA

On a motion by Commissioner Don Burgess, seconded by Council Member Sally Rayman and carried by a vote of 15-0, the Lake~Sumter MPO approved Items A through D of the Consent Agenda As Follows:

Tab 1

- A. May 24, 2017 Meeting Minutes
- B. Appointments to the MPO's Transportation Disadvantaged Coordinating Boards for Sumter County and Lake County
- C. Approval of Agreement with Moore Stephen Lovelace CPAs and Advisors (MSL) for Independent External Financial Audit Services and of the Engagement Letter from MSL for FY 2016/17 Financial Audit
- D. Amendment to Lease Agreement with the Town of Lady Lake
- E. Extension of Joint Participation Agreement (JPA) for FTA 5305(d) Grant Funding

IV. COMMITTEE REPORTS

Tab 2 Committee Reports

1. Technical Advisory Committee (TAC)

Melanie Peavy, Chair presented updates of the Technical Advisory Committee Meeting that was held on August 9, 2017.

2. Citizens' Advisory Committee (CAC)

Susy Gibson, Chairman presented updates of the Citizens' Advisory Committee Meeting that was held on August 9, 2017.

3. Bicycle & Pedestrian Advisory Committee (BPAC)

None

4. Lake County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Leslie Campione provided updates and noted reports in the agenda package.

5. Sumter County Transportation Disadvantaged Coordinating Board (TDCB)

Commissioner Don Burgess provided updates and noted the next meeting of the Sumter County Transportation Disadvantaged Coordinating Board will be held September 12 in Wildwood.

6. Public Transportation Task Force

None

7. South Lake Task Force

Chairman Pat Kelley noted the next meeting of the South Lake Task Force will be held November 2nd; the next combined meeting of the East Lake Task Force and the Northwest Lake Task Force will be held November 15th.

8. Executive Committee

Chairman Pat Kelley reported the Executive Committee recommended all agenda items to come before the Governing Board for approval or discussion.

Commissioner Sean Parks arrived at this time (16 voting members)

V. ACTION ITEMS

Tab 3 Consider Approval of Resolution 2017-15 Amending 2017 List of Priority Projects
T.J. Fish provided a brief explanation of Resolution 2017-15. Discussion continued.

Motion was made by Commissioner Tim Sullivan, seconded by Council Member Sally Rayman and carried by a vote of 16-0, the Lake~Sumter MPO approved Resolution 2017-15 Amending 2017 List of Priority Projects.

Tab 4 Consider Approval of Resolution 2017-16 Approving 2017 Central Florida MPO Alliance Regional List of Priority Projects
T.J. Fish provided a brief overview of Resolution 2017-16. Discussion Continued.

Motion was made by Commissioner Leslie Campione, seconded by Mayor Paul Remis and carried by a vote of 16-0 , the Lake~Sumter MPO approved Resolution 2017-16 Approving 2017 Central Florida MPO Alliance Regional List of Priority Projects.

Tab 5 Consider Approval of Resolution 2017-17 requesting of the FDOT the Designation as Strategic Intermodal System Facilities: US 27, from Florida's Turnpike to SR 470, and SR 470, from I-75 to US 27

T.J. Fish provided a brief update of Resolution 2017-17.

Motion was made by Mayor Paul Remis, seconded by Commissioner Tim Sullivan and carried by a vote of 16-0, the Lake~Sumter MPO approved Resolution 2017-17 requesting of the FDOT the Designation as Strategic Intermodal System Facilities: US 27, from Florida's Turnpike to SR 470, and SR 470, from I-75 to US 27.

Tab 6 Consider Approval of Update of MPO Maps: (1) Regionally Significant Corridors (2) Emerging Regionally Significant Corridors and (3) Policy Constrained Corridors

T.J. Fish provided a brief explanation of the Update of MPO Maps. Discussion continued.

Motion was made by Commissioner Tim Sullivan, seconded by Commissioner Leslie Campione and carried by a vote of 16-0, the Lake~Sumter MPO approved the Update of MPO Maps.

Tab 7 Consider Approval of MPO Safety Initiative: Data Analysis Phase – Regional Analysis of Major Intersections

T.J. Fish provided a brief explanation of MPO Safety Initiative. Discussion continued.

Motion was made by Mayor Paul Remis, seconded by Mayor Jim Richards and carried by a vote of 16-0, the Lake~Sumter MPO approved the MPO Safety Initiative.

Tab 8 Consider Approval of Transportation Impact Analysis Methodology

T.J. Fish provided a brief explanation of Transportation Impact Analysis Methodology

Motion was made by Council Member Ray Goodgame, seconded by Mayor Paul Remis and carried by a vote of 16-0, the Lake~Sumter MPO approved Transportation Impact Analysis Methodology.

Tab 9 Consider Acceptance of Financial Report as Presented by Milestone Professional Services

Donna Collins, Milestone Professional Services, provided a presentation of MPO Financial Report. Discussion continued.

Motion was made by Commissioner Don Burgess, seconded by Council Member Sally Rayman and carried by a vote of 16-0, the Lake~Sumter MPO accepted the Financial Report.

Bob Bone left the meeting at this time (15 voting members)

Tab 10 Consider Approval of Resolution 2017-18 Amending the FYs 2016/17-2017/18 Unified Planning Work Program (UPWP)

T.J. Fish provided a brief explanation of Resolution 2017-18.

Motion was made by Commissioner Tim Sullivan, seconded by Commissioner Don Burgess and carried by a vote of 15-0, the Lake~Sumter MPO approved Resolution 2017-18 Amending the FYs 2016/17-2017/18 Unified Planning Work Program (UPWP).

Tab 11 Consider Approval of Resolution 2017-19 Amending the FY 2016/17 MPO Budget to Account for 4th Quarter and Fiscal Year Closeout

T.J. Fish provided a brief explanation of Resolution 2017-19.

Motion was made by Mayor Paul Remis, seconded by Commissioner Tim Sullivan and carried by a vote of 15-0, the Lake~Sumter MPO approved Resolution 2017-19 Amending the FY 2016/17 MPO Budget to Account for 4th Quarter and Fiscal Year Closeout.

Bob Bone returned to the meeting (16 voting members)

Tab 12 Consider Approval of Separation Agreement with Executive Director

T.J. Fish provided a brief update of the Separation Agreement. Chair Pat Kelley provided a brief update of the Executive Committee Meeting. A recommendation to change the Separation date to October 6th was made. Discussion continued.

Motion was made by Commissioner Tim Sullivan, seconded by Commissioner Josh Blake and carried by a roll call vote of 9-7 with Commissioner Leslie Campione, Council Member Ray Goodgame, Mayor Jim Richards, Mayor Bob Bone, Mayor Nick Girone, Council Member Sally Rayman, Mayor Paul Remis voting no, the Lake~Sumter MPO approved the Separation Agreement with Executive Director.

Tab 13 Consider Approval of Interim Management Option

Commissioner Tim Sullivan provided a brief update on Interim Management Option. Discussion continued. Recommendation was made to request from FDOT and East Central Florida Regional Planning Council to provide interim management of the MPO, and also to advertise the open position of Executive Director.

Motion was made by Commissioner Wendy Breeden, seconded by Commissioner Leslie Campione and carried by a vote of 16-0, the Lake~Sumter MPO approved requesting from FDOT and East Central Florida Regional Planning Council to provide interim management of the MPO, and also to advertise the open position of Executive Director.

Tab 14 Consider Action on Current Structure of the Governing Board

No Action Taken Item Pulled from Agenda

VI. DISCUSSION ITEMS

Tab 15 FDOT Update on MPO Compliance

Brian Stanger, Planning & Environmental Manager for District 5, provided a brief overview/update on MPO Compliance. Discussion continued.

Tab 16 Florida MPO Advisory Council State and Federal Policy Positions

T.J. Fish provided a brief update on the Florida MPO Advisory Council State and Federal Policy Positions.

Tab 17 Fixing America's Surface Transportation (FAST) Act Performance Measurement Requirements

T.J. Fish provided a brief update of Fixing America's Surface Transportation (FAST) Act Performance Measurement Requirements.

Tab 18 Potential Impacts of State Appropriations on Prioritization Process
T.J. Fish provided a brief update of Potential Impacts of State Appropriations on Prioritization Process. Discussion continued.

Tab 19 Status of Process to Recommend Community Transportation Coordinators for Sumter County and for Lake County
T.J. Fish provided a brief update of FDOT Draft Complete Streets Handbook.

Tab 20 Project Updates
Updates are included in the Agenda Package.

VII. REPORTS

A. Transportation Agency Reports

1. Federal Highway Administration
None
2. Florida Department of Transportation
Vickie Wyche provided updates.
3. Florida's Turnpike Enterprise
Carol Scott provided updates.
4. Central Florida Expressway Authority
Commissioner Sean Parks provided updates.
5. Public Works Reports
Blair Bean (Sumter), Fred Schneider (Lake) provided updates.
6. Transit Reports
None

B. Regional Groups (WOSLTEDTF & EL-NOW Meeting of Elected Officials)
Ray Goodgame and T.J Fish provided updates

C. Central Florida MPO Alliance (CFMPOA) & MPO Advisory Council (MPOAC)
T.J. Fish provided updates

D. Association of MPO's (AMPO) & National Assoc. of Regional Councils (NARC)
None

E. Lake~Sumter MPO Staff Report & MPO Governing Board Member Reports
None

VIII. ADJOURNMENT

There being no further business to be brought to the attention of the Lake~Sumter Metropolitan Planning Organization, the meeting was adjourned at 4:01 p.m.

Pat Kelley, Chair