



**EXECUTIVE COMMITTEE
MEETING MINUTES
September 25, 2017
Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

Members Present

Mayor Pat Kelley (Chairman)
Commissioner Don Burgess (Chairman-Elect)
Commissioner Tim Sullivan (1st Vice Chairman)
Mayor Nick Girone (2nd Vice Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
Mayor Joe Wynkoop (Lake/At-Large Representative)

Representing

City of Minneola
Sumter County
Lake County
City of Mount Dora
Lake County
Town of Montverde

Members Absent

(Sumter/At-Large Representative) City of Webster

Staff

T.J. Fish
Doris LeMay
Mike Woods
Francis Franco
Nancy Valenzano
Brian Hutt
Melanie Marsh

Executive Director
Executive Assistant
Multimodal Project Manager
GIS Manager
Associate Planner
TMS Project Manager
MPO Attorney

Mayor Pat Kelley, Chairman, called the meeting to order at 2:01 PM. It was noted that the meeting was properly noticed and that a quorum was present. (5 voting members present)

I. AGENDA UPDATE

Please note the MPO Bylaws require agendas for meetings of the Executive Committee to be distributed to members and posted to the MPO's website seven days prior to the meeting. Agendas for subsequent meetings of the Governing Board are required to be distributed and posted seven days prior to the meetings. Therefore, changes may occur to items on the Governing Board agenda that were not anticipated at the time the Executive Committee agenda was finalized.

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

A. August 22, 2017 Executive Committee Meeting Minutes

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- B. Appointment to the Sumter County and Lake County Transportation Disadvantaged Coordinating Boards
- C. Approval of Executive Director Leave Retention

Motion was made by Commissioner Don Burgess to approve Item A and move Items B and C of the Consent Agenda forward to the Governing Board, seconded by Commissioner Tim Sullivan – **motion passed 5-0.**

IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Recommendation of Resolution 2017-20 Amending the Unified Planning Work Program (UPWP) for FY 2017/18
T.J. Fish provided a brief update of Resolution 2017-20.

Motion was made by Commissioner Don Burgess to recommend Tab 3 be moved forward to the Governing Board; seconded by Commissioner Tim Sullivan – **motion passed 5-0.**

Tab 4 Recommendation of Policy 2017-3: Phone Allowance
T.J. Fish provided a brief overview of Policy 2017-3: Phone Allowance. Discussion continued.

Commissioner Leslie Campione arrived at this time (6 voting members).

Motion was made by Mayor Joe Wynkoop to recommend Tab 4 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 5 Recommendation to Accept Financial Report
T.J. Fish noted Donna Collins from Milestone Professional Services would be present at the Governing Board

Motion was made by Commissioner Don Burgess to recommend Tab 5 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 6 Process to Recruit Executive Director
T.J. Fish provided a brief update of process to Recruit Executive Director. Discussion continued.

Motion was made by Commissioner Tim Sullivan to recommend Tab 6 be moved forward to the Governing Board to include 4 steps; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 7 MPO Management Plan during Recruitment Process
T.J. Fish provided a brief update on MPO Management Plan during Recruitment Process. Hugh Harling from East Central Florida Regional Planning Council provided a brief update on the proposal submitted. Discussion continued.

Motion was made by Commissioner Tim Sullivan to recommend Tab 7 be moved forward to the Governing Board and to accept the proposals from East Central Florida Regional Planning Council and FDOT, seconded by Commissioner Don Burgess – **Motion failed** by roll call vote 3-3.

Motion was made by Mayor Joe Wynkoop to recommend Tab 7 be moved forward to the Governing Board and to accept the proposals from East Central Florida Regional Planning Council, FDOT and T.J. Fish, seconded by Commissioner Leslie Campione. Discussion continued. – **Motion passed** by roll call vote 4-2 with Commissioner Tim Sullivan and Don Burgess voting no.

V. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

Tab 8 FDOT Update on MPO Compliance
T.J. Fish provided a brief update on MPO Compliance

Tab 9 Community Transportation Coordinators (CTCs) Designation Process
T.J. Fish provided a brief update on the CTCs Designation Process

Tab 10 Update on MPO Maps: (Regionally Significant Corridors (2) Emerging Regionally Significant Corridors and (3) Policy Constrained Corridors
T.J. Fish provided a brief update on MPO Maps

Tab 11 Transportation Safety and Resiliency Planning – Post Irma
T.J. Fish provided a brief update on Transportation Safety and Resiliency Planning

Tab 12 I-75 Master Plan Summary Report
T.J. Fish provided a brief update on the I-75 Master Plan Summary Report

Tab 13 Project Updates
To be provided to MPO Governing Board.

Motion was made by Commissioner Leslie Campione to recommend Tabs 8-13 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0**.

VI. STAFF REPORT/COMMENTS

VII. EXECUTIVE COMMITTEE MEMBERS / COMMENTS

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:43 p.m.

NEXT MEETING: October 23, 2017 @ 2:00 p.m. at the Lake~Sumter MPO

Pat Kelley, Chairman