



**EXECUTIVE COMMITTEE
MEETING MINUTES
Monday June 20, 2016
Lake~Sumter MPO
1616 South 14th Street
Leesburg, Florida 34748**

Members Present

Commissioner Leslie Campione (Chairman)
Commissioner Don Burgess (1st Vice Chairman)
Commissioner Tim Sullivan (2nd Vice Chairman)
Council Member Ray Goodgame (Immediate Past Chairman)
Council Member Richard Huff (Sumter/At-Large Representative)

Representing

Lake County
Sumter County
Lake County
City of Clermont
City of Coleman

Members Absent

Mayor Pat Kelley (Chairman-Elect)
Sally Rayman (Lake/At-Large Representative)

City of Minneola
City of Mascotte

Staff

T.J. Fish
Doris LeMay
Pam Richmond
Nancy Valenzano
Mike Woods
Francis Franco
Melanie Marsh

Executive Director
Executive Assistant
MPO Project Manager
Administrative Assistant
Transportation Planner
GIS Manager
MPO Attorney

Others Present

David Heath

Co. Manager Lake Co.

Commissioner Leslie Campione, Chairman, called the meeting to order at 2:04 PM. It was noted that the meeting was properly noticed and that a quorum was present. (5 voting members present)

I. AGENDA UPDATE

None

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

- A. April 14, 2016 Meeting Minutes
- B. May 23, 2016 Meeting Minutes

Motion was made by Ray Goodgame to approve Items A and B of the Consent Agenda, seconded by Don Burgess – **motion passed 5-0.**

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- C. Federal Transit Administration 5305 Grant Application
- D. Engagement Letter for FY 2015/16 from Independent Financial Auditors
- E. Interlocal Agreements with Groveland and Minneola for GIS Services
- F. Lease Agreement

Motion was made by Don Burgess to recommend Items C, D, E, and F of the Consent Agenda be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

IV. ACKNOWLEDGEMENT OF COMMITTEE REPORTS

Tab 2 Committee Reports
T.J. Fish stated the reports will be presented at Governing Board Meeting.

V. ACTION ITEM FOR EXECUTIVE COMMITTEE ONLY

T.J. Fish reported on the recommendations resulting from the Operational Audit and the Request for proposal (RFP) process. David Heath, County Manager Lake County, also reported on the RFP process as well as the financial analyst position.

VI. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Consideration of Corrective Action Plan Requested by the FDOT
T.J. Fish provided a brief explanation of the Corrective Action Plan Requested by the FDOT. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 3 be moved forward to the Governing Board; seconded by Don Burgess – **motion passed 5-0.**

Tab 4 Consideration of FY 2016/17 MPO Budget
T.J. Fish provided a brief explanation FY 2016/17 MPO Budget. Discussion Continued. **Motion** was made by Tim Sullivan to recommend Tab 4 be moved forward to the Governing Board; seconded by Don Burgess – **motion passed 5-0.**

Tab 5 Resolution Amending the Unified Planning Work Program for FYs 2016/17-2017/18
T.J. Fish provided a brief explanation of the Resolution Amending the Unified Planning Work Program for FYs 2016/17-2017/18. Discussion Continued. **Motion** was made by

Ray Goodgame to recommend Tab 5 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 5-0.**

Tab 6 Consideration of Update of the Project Candidate Priority List for the Transportation Regional Incentive Program (TRIP)
T.J. Fish provided a brief explanation of the Update of the Project Candidate Priority List for the Transportation Regional Incentive Program (TRIP). Discussion Continued. **Motion** was made by Don Burgess to recommend Tab 6 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 7 Resolution Approving of the Annual Central Florida MPO Alliance Regional List of Priority Projects
T.J. Fish provided a brief explanation of the Annual Central Florida MPO Alliance Regional List of Priority Projects. Discussion Continued. **Motion** was made by Don Burgess to recommend Tab 7 be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 5-0.**

Tab 8 Consideration of Policy 2016-2, Governing Document of MPO Funding Sources
T.J. Fish provided a brief explanation of Policy 2016-2, Governing Document of MPO Funding Sources. Discussion Continued. **Motion** was made by Tim Sullivan to recommend Tab 8 be moved forward to the Governing Board; seconded by Richard Huff – **motion passed 5-0.**

Tab 9 Consideration of Policy 2016-4, Regional Trails
T.J. Fish provided a brief explanation of Policy 2016-4, Regional Trails. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 9 be moved forward to the Governing Board; Seconded by Tim Sullivan – **motion passed 5-0.**

DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

Tab 10 Update on Modifications to the Unified Planning Work Program
T.J. Fish provided a brief explanation of the Modifications to the Unified Planning Work Program. Discussion Continued.

Tab 11 Long Range Transportation Plan Policy: Sidewalks Policy 2016-6
T.J. Fish provided a brief explanation of Policy 2016-6, Sidewalks. Discussion Continued.

Tab 12 Get to Know Your MPO Presentation and Discussion.
T.J. Fish provided a brief explanation of the Get to Know Your MPO Presentation and Discussion. Discussion Continued.

Tab 13 Project Updates
T.J. Fish noted the Project Updates will be included in Agenda Package.

VII. DISCUSSION ITEM FOR EXECUTIVE COMMITTEE ONLY

None

STAFF REPORT/COMMENTS

EXECUTIVE COMMITTEE MEMBERS / COMMENTS

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:49 p.m.

NEXT MEETING: Monday August 22, 2016 @ 2 pm at the Lake~Sumter MPO

Leslie Campione, Chairman