



**EXECUTIVE COMMITTEE
MEETING MINUTES
Monday May 23, 2016
Lake~Sumter MPO
1616 South 14th Street
Leesburg, Florida 34748**

Members Present

Commissioner Leslie Campione (Chairman)
Mayor Pat Kelley (Chairman-Elect)
Commissioner Don Burgess (1st Vice Chairman)
Commissioner Tim Sullivan (2nd Vice Chairman)
Council Member Ray Goodgame (Immediate Past Chairman)
Sally Rayman (Lake/At-Large Representative)
Council Member Richard Huff (Sumter/At-Large Representative)

Representing

Lake County
City of Minneola
Sumter County
Lake County
City of Clermont
City of Mascotte
City of Coleman

Members Absent

Staff

T.J. Fish
Doris LeMay
Pam Richmond
Nancy Valenzano
Mike Woods
Francis Franco
Melanie Marsh

Executive Director
Executive Assistant
MPO Project Manager
Administrative Assistant
Transportation Planner
GIS Manager
MPO Attorney

Others Present

David Heath
Bradley Arnold

Co. Manager Lake Co.
Co. Administrator Sumter Co.

Commissioner Leslie Campione, Chairman, called the meeting to order at 2:05 PM. It was noted that the meeting was properly noticed and that a quorum was present. (7 voting members present)

I. AGENDA UPDATE

T.J. Fish asked to move Tab 6 Draft Governing of MPO Funding Sources, Policy 2016-2 to Discussion

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

A. April 25, 2016 Meeting Minutes

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- B. Lake~Sumter MPO Lease Extension
- C. Agenda Package Transmittal Policy 2016-5
- D. Amendment to Agreement with Inwood Consulting Engineers, Inc., for the Wekiva Trail Project Development and Environment Study
- E. Transportation Disadvantaged Trust Fund Agreements
- F. Lake County Intelligent Transportation System (ITS) Master Plan Contract with Metric Engineering

Motion was made by Ray Goodgame to approve Item A and Item B, through F of the Consent Agenda be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 7-0.**

IV. ACKNOWLEDGEMENT OF COMMITTEE REPORTS

Tab 2 Committee Reports
T.J. Fish stated the reports will be presented at Governing Board Meeting.

V. ACTION ITEM FOR EXECUTIVE COMMITTEE ONLY

David Heath, County Manager Lake County and Bradley Arnold County Administrator Sumter County Provided Recommendations Resulting from the Operational Audit. Discussion Continued. Motion was made by Tim Sullivan to move forward with retaining a limited term financial support position and develop an RFP for outsourcing utilizing Option 4 of the model shown; seconded by Pat Kelley – motion passed 6-0, with Ray Goodgame opposed.

VI. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Resolution 2016-11 Approving Amendment to the FYs 2015/16-2019/20 Transportation Improvement Program
T.J. Fish provided a brief explanation of Resolution 2016-11 Amendment to the FYs 2015/16 – 2019/20 Transportation Improvement Program. Discussion Continued.
Motion was made by Don Burgess to recommend Tab 3 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 7-0.**

Tab 4 Resolution 2016-12 Amending the Unified Planning Work Program for FYs 2016/17-2017/18
T.J. Fish provided a brief explanation of 2016-12 Amending the Unified Planning Work Program for FYs 2016/17-2017/18. Discussion Continued. **Motion** was made by Tim

Sullivan to recommend Tab 4 be moved forward to the Governing Board; seconded by Don Burgess – **motion passed 7-0.**

- Tab 5 Resolution 2016-13 Closing Public Review and Approving FYs 2016/17-2020/21 Transportation Improvement Program
T.J. Fish provided a brief explanation of the Resolution 2016-13 and recommended Closing Public Review Period and Approving FYs 2016/17-2020/21 Transportation Improvement Program. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 5 be moved forward to the Governing Board; seconded by Pat Kelley – **motion passed 7-0.**
- Tab 6 Draft Governing Document of MPO Funding Sources, Policy 2016-2
Tab 6 moved from Action Item to Discussion Items
- Tab 7 Recommend Approval of the Policy for the Complete Streets Program, Policy 2016-3
T.J. Fish provided a brief explanation of Policy 2016-3 Complete Streets Program. Discussion Continued. **Motion** was made by Tim Sullivan to recommend Tab 7 be moved forward to the Governing Board; seconded by Richard Huff – **motion passed 7-0.**
- Tab 8 Interlocal Agreement with City of Groveland for GIS Services
T.J. Fish provided a brief explanation of the Interlocal Agreement with City of Groveland for GIS Services. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 8 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 7-0.**
- Tab 9 Resolution Supporting City of Tavares Endorsing and Authorizing the Florida Department of Transportation to Administer the Construction Phase of the Tav-Lee Trail
T.J. Fish provided a brief explanation of the Resolution Supporting City of Tavares Endorsing and Authorizing the FDOT to Administer the Construction Phase of the the Tav-Lee Trail. Discussion Continued. **Motion** was made by Tim Sullivan to recommend Tab 9 be moved forward to the Governing Board; Seconded by Pat Kelley – **motion passed 7-0.**

DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

- Tab 6 Draft Governing Document of MPO Funding Sources, Policy 2016-2. Moved from Action Items to Discussion Items.
T.J. Fish provided a brief update of the Draft Governing Document of MPO Funding Sources, Policy 2016-2.
- Tab 10 Status of MPO Office Lease
T.J. Fish provided an update on the Status of MPO Office Lease
- Tab 11 Long Range Transportation Plan Policy: Regional Trails Policy 2016-4
T.J. Fish provided a brief explanation of the Long Range Transportation Plan Policy: Regional Trails Policy 2016-4

Tab 12 Legislative Updates

T.J. Fish noted the Legislative Updates will be included in Agenda Package.

Tab 13 Project Updates

T.J. Fish noted the Project Updates will be included in Agenda Package.

Motion was made by Pat Kelley to move Tab 6, Tab 10, 11, 12, and 13 of the Discussion Items be moved forward to the Governing Board; seconded by Sally Rayman – **motion passed 7-0.**

VII. DISCUSSION ITEM FOR EXECUTIVE COMMITTEE ONLY

None

STAFF REPORT/COMMENTS

EXECUTIVE COMMITTEE MEMBERS / COMMENTS

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:08 p.m.

NEXT MEETING: Monday June 20, 2016 @ 2 pm at the Lake~Sumter MPO

Leslie Campione, Chairman