



**EXECUTIVE COMMITTEE
MEETING MINUTES
Monday February 22, 2016
Lake~Sumter MPO
1616 South 14th Street
Leesburg, Florida 34748**

Members Present

Commissioner Leslie Campione (Chairman)
Commissioner Don Burgess (1st Vice Chairman)
Commissioner Tim Sullivan (2nd Vice Chairman)
Council Member Ray Goodgame (Immediate Past Chairman)
Sally Rayman (Lake/At-Large Representative)
Council Member Richard Huff (Sumter/At-Large Representative)

Representing

Lake County
Sumter County
Lake County
City of Clermont
City of Mascotte
City of Coleman

Members Absent

Mayor Pat Kelley (Chairman-Elect)

City of Minneola

Staff

T.J. Fish
Doris LeMay
Pam Richmond
Erin Hartigan

Executive Director
Executive Assistant
MPO Project Manager
Attorney

Others Present

None

Commissioner Leslie Campione, Chairman, called the meeting to order at 2:00 PM. It was noted that the meeting was properly noticed and that a quorum was present. (6 voting members present)

I. AGENDA UPDATE

TJ Fish noted an addendum Item will be inserted between Tab 5 and Tab 6.

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

A. January 25, 2016 Meeting Minutes

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

B. Appointment to the Lake County and Sumter County Transportation Disadvantaged Coordinating Boards

C. On-Call Engineering Contracts with HDR, Inc., Kimley-Horn, and METRO Consulting Group, LLC

Motion was made by Don Burgess to approve Item A and Item B, and C of the Consent Agenda be moved forward to the Governing Board; seconded by Ray Goodgame – **motion passed 6-0.**

IV. ACKNOWLEDGEMENT OF COMMITTEE REPORTS

Tab 2 Committee Reports

TJ Fish stated the reports will be presented at Governing Board Meeting.

V. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 FY 2014/15 Financial Audit – Financial Statement
TJ Fish provided a brief explanation of FY 2014/15 Financial Audit – Financial Statement. Discussion Continued. **Motion** was made by Ray Goodgame to accept the findings of the audit and to implement changes as needed directing staff to bring back any items that may need action; seconded by Don Burgess – **motion passed 6-0.**

Tab 4 Resolution 2016-2 Approving Amendment of the 2015/16-2019/20 Transportation Improvement Program
TJ Fish provided a brief explanation of 2016-2 Amendment of the 2015/16-2019/20 Transportation Improvement Program. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 4 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 6-0.**

Tab 5 Resolution 2016-3 Approving Amendment to the FY 2014/15-2015/16 Unified Planning Work Program
TJ Fish provided a brief explanation of 2016-3 Amendment to the FY 2014/15-2015/16 Unified Planning Work Program. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 5 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 6-0.**

Addendum – Resolution 2016-5 Amending the FY 2015/16 Budget.

TJ Fish provided a brief explanation of Resolution 2016-5 amending the FY 2015/16 Budget. No action was taken.

- Tab 6 Resolution 2016-4 – Support for the Heart of Florida Loop Trail
TJ Fish provided a brief explanation of 2016-4 – Support for the Heart of Florida Loop Trail.
Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 6 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 6-0.**
- Tab 7 Recommend Approval of Draft List of Priority Projects and Recommend to Open Public Review Period
TJ Fish provided a brief explanation of the Draft List of Priority Projects and the Open Public Review Period. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 7 be moved forward to the Governing Board; seconded by Don Burgess – **motion passed 6-0.**
- Tab 8 Recommend Approval of Draft FY 2016/17-2017/18 Unified Planning Work Program
TJ Fish provided a brief explanation of the Draft FY 2016/17-2017/18 Unified Planning Work Program. Discussion Continued. **Motion** was made by Don Burgess to recommend Tab 8 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 6-0.**
- Tab 9 Recommend Approval of Draft FY 2016/17 Transportation Management System Budget
TJ Fish provided a brief explanation of the Draft FY 2016/17 Transportation Management System Budget. Discussion Continued. **Motion** was made by Tim Sullivan to recommend Tab 9 be moved forward to the Governing Board; Seconded by Don Burgess – **motion passed 6-0.**
- Tab 10 Request for Attorney General Opinion on behalf of Florida MPOs
TJ Fish provided a brief explanation of the Request for Attorney General Opinion on behalf of Florida MPOs. Discussion Continued. **Motion** was made by Ray Goodgame to recommend Tab 10 be moved forward to the Governing Board; seconded by Tim Sullivan – **motion passed 6-0.**

VI. DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

- Tab 11 Pending Transit 101 Event
TJ Fish provided an update on the Pending Transit 101 Event that will be scheduled at a later date.
- Tab 12 Legislative Update
TJ Fish provided an update on the Legislative Updates.

Tab 13 2016 Horizon Award Results

TJ Fish will provide an update on the 2016 Horizon Award Results.

Tab 14 Project Updates

TJ Fish noted the Project Updates included in Agenda Package

VII. DISCUSSION ITEM FOR EXECUTIVE COMMITTEE ONLY

Lake County Clerk of Courts Operational Audit Status. TJ Fish gave brief update.

STAFF REPORT/COMMENTS

Mr. Fish noted the building the Lake~Sumter MPO is leasing is currently up for sale. The current lease will expire in June of 2016. A search is underway for a new location.

EXECUTIVE COMMITTEE MEMBERS / COMMENTS

Ray Goodgame made note of pipeline concerns.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:35 p.m.

NEXT MEETING: Monday April 25, 2016 @ 2 pm at the Lake~Sumter MPO

Leslie Campione, Chairman