



**EXECUTIVE COMMITTEE
MEETING MINUTES
Friday, February 17, 2017
Lake~Sumter MPO
1616 South 14th Street
Leesburg, Florida 34748**

Members Present

Mayor Pat Kelley (Chairman)
Commissioner Tim Sullivan (1st Vice Chairman)
Mayor Nick Girone (2nd Vice Chairman)
Council Member Mike Harris (Sumter/At-Large Representative)

Representing

City of Minneola
Lake County
City of Mount Dora
City of Webster

Members Absent

Commissioner Don Burgess (Chairman-Elect)
Commissioner Leslie Campione (Immediate Past Chairman)
Mayor Joe Wynkoop (Lake/At-Large Representative)

Sumter County
Lake County
Town of Montverde

Staff

T.J. Fish
Doris LeMay
Mike Woods
Diana Johnson

Executive Director
Executive Assistant
Transportation Planner
MPO Attorney

Mayor Pat Kelley, Chairman, called the meeting to order at 10:02 AM. A moment of silence was observed and Pledge of Allegiance was led by Commissioner Tim Sullivan. It was noted that the meeting was properly noticed and that a quorum was present. (4 voting members present)

I. AGENDA UPDATE

Please note the MPO Bylaws require agendas for meetings of the Executive Committee to be distributed to members and posted to the MPO's website seven days prior to the meeting. Agendas for subsequent meetings of the Governing Board are required to be distributed and posted seven days prior to the meetings. Therefore, changes may occur to items on the Governing Board agenda that were not anticipated at the time the Executive Committee agenda was finalized.

Pull Tab 7 Action Item from Agenda if FDOT does not request amendment to Transportation Improvement Program

II. PUBLIC COMMENTS

None

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

- A. January 23, 2017 Executive Committee Meeting Minutes

Tab 1

Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- B. Amended Executive Committee Bylaws
C. Approval to Utilize Local Funds for Certain Expenses Not Eligible for Grant Reimbursement

Motion was made by Commissioner Tim Sullivan to approve Items A, B, and C of the Consent Agenda, seconded by Mayor Nick Girone – **motion passed 4-0.**

IV. ACKNOWLEDGEMENT OF PRESENTATION AND COMMITTEE REPORTS

Presentations

- A. North I-75 Master Plan – FDOT representative, Andrew Young will discuss the alternatives analysis results for I-75 and parallel corridors of US 41, US 441 and US 301
B. County Road 470 PD&E Study – Mary McGehee, FDOT Project Manager, and Greg Moore, VHB Project Manager, will present project updates for the widening of C-470 from C-527 in Sumter County east to Florida's Turnpike in Lake County.
C. FDOT Completing Florida's Streets – Vickie Wyche, FDOT

Tab 2

Committee Reports

V. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Consideration of Acceptance of FY 2015/16 Independent Financial Audit and Financial Statement.

T.J. Fish provided a brief update of FY 2015/16 Independent Financial Audit and Financial Statement. Discussion Continued.

Tab 4 Recommend Consideration of Resolution Amending the Unified Planning Work Program (UPWP).

T.J. Fish provided a brief overview of Resolution Amending the Unified Planning Work Program (UPWP).

Tab 5 Recommend Approval of MPO Travel Policy

T.J. Fish provided a brief update of the MPO Travel Policy.

- Tab 6 Recommend to Support Safety Initiative to Address the 2016 Dangerous By Design Report by Smart Growth America.
T.J. Fish provided a brief overview to Support Safety Initiative to address the 2016 Dangerous by Design Report by Smart Growth America.
- Tab 7 Recommend Approval to Amend FY 2016/17-2020/21 Transportation Improvement Program.
T.J. Fish made note if FDOT does not request amendment to Transportation Improvement Program Item will be removed from agenda.
- Tab 8 Recommend Final Approval of 2017 Legislative Positions and Priorities.
T.J. Fish provided a brief overview of the 2017 Legislative Positions and Priorities
- Tab 9 Recommend Approval of Amendment to Governing Board Bylaws
T.J. Fish provided a brief overview of the Amendment to Governing Board Bylaws.
- Tab 10 Recommend Approval of Amended TMS and Local Funding Interlocal Agreement
T.J. Fish provided a brief overview of the Amended TMS and Local Funding Interlocal Agreement
- T.J. Fish noted the Draft List of Priority Projects will be on Governing Board Agenda.

Motion was made by Commissioner Tim Sullivan to recommend Tabs 3 – 10 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 4-0.**

VI. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

- T.J. Fish noted the FDOT will present an update on Post-Audit Actions
- Tab 11 Transportation Management System: MPO's Role in Regional Coordination
T.J. Fish provided a brief explanation of the MPO's Role in Regional Coordination: Transportation Management System
- Tab 12 Regional Analysis of Major Intersections
T.J. Fish provided a brief explanation of the Regional Analysis of Major Intersections
- Tab 13 Status of MPO Request for Proposals for Mandatory Planning Services
T.J. Fish provided a brief explanation of MPO Request for Proposals for Mandatory Planning Services. Discussion Continued.
- Tab 14 MPO Structure Relative to Agreement with Lake County
T.J. Fish provided a brief explanation of the MPO Structure Relative to Agreement with Lake County. Discussion Continued.
- Tab 15 Update on Potential Relocation of MPO Offices
T.J. Fish provided a brief explanation on the Potential Relocation of MPO Offices. Discussion Continued.

Tab 16 Project Updates
To be provided to MPO Governing Board.

Motion was made by Commissioner Tim Sullivan to recommend Tabs 11 through 16 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 4-0.**

VII. STAFF REPORT/COMMENTS

None

VIII. EXECUTIVE COMMITTEE MEMBERS / COMMENTS

IX. ADJOURNMENT

Motion was made by Mayor Nick Girone to adjourn the meeting, seconded by Commissioner Tim Sullivan – **motion passed 4-0.** There being no further business, the meeting was adjourned at 10:39 a.m.

NEXT MEETING: April 24, 2017 @ 2:00 p.m. at the Lake~Sumter MPO

Pat Kelley, Chairman