



**EXECUTIVE COMMITTEE
MEETING MINUTES
February 26, 2018
Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

Members Present

Tim Sullivan (Chair)
Nick Girone (Chair-Elect)
Leslie Campione (1st Vice-Chair)
Jim Richards (2nd Vice-Chair)
Katherine Adams (Lake/At-Large Representative)

Representing

Lake County
City of Mount Dora
Lake County
Town of Lady Lake
City of Umatilla

Members Absent

Mayor Pat Kelley (Immediate Past Chair)
Joe Elliott (Sumter/At-Large Representative)

City of Minneola
City of Wildwood

Staff

| | |
|-----------------|---|
| Mike Woods | Interim Executive Director/Multimodal Project Manager |
| Doris LeMay | Executive Assistant |
| Francis Franco | GIS Manager |
| Nancy Valenzano | Associate Planner |
| Brian Hutt | TMS Project Manager |
| Melanie Marsh | MPO Attorney |

Commissioner Tim Sullivan, Chair, called the meeting to order at 2:05 PM. It was noted that the meeting was properly noticed and that a quorum was present. (4 voting members present)

I. AGENDA UPDATE

None

II. PUBLIC COMMENTS

None

III. RECOMMENDATION OF CONSENT AGENDA

Recommendation for approval is requested for Item A; and Items B and C to be placed on the Governing Board Consent Agenda:

- Tab 1
- A. December 4, 2017 Executive Committee Meeting Minutes
 - B. Approval of Resolution 2018-1 Amending the Unified Planning Work Program (UPWP)
 - C. Approval of Resolution 2018-2 Amending the FY 2017/18 Budget

Motion was made by Mayor Nick Girone to approve Item A, and move Items B and C of Consent Agenda forward to the Governing Board, seconded by Mayor Jim Richards – **motion passed 4-0.**

IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 2 Recommend Consideration of FY 2016/17 Independent Financial Audit and Financial Statement
Mike Woods noted Moore Stephens Lovelace, P.A. would present the results of the FY 2016/17 Independent Financial Audit.

Tab 3 Recommendation on Amending the FYs 2017/18-2021/22 Transportation Improvement Program (TIP)
Mike Woods provided a brief overview of the Amendment to the FYs 2017/18-2021/22 TIP.

Tab 4 Recommend Consideration of Financial Report as Presented by Milestone Professional Services
Donna Collins, Milestone Professional Services will present at Governing Board Meeting.
Discussion continued to have Milestone Professional Services present quarterly at Governing Board Meeting and continue to provide written reports monthly.

Commissioner Leslie Campione arrived at this time (5 voting members)

Motion was made by Mayor Nick Girone to recommend Tabs 2 through 4 be moved forward to the Governing Board; seconded by Mayor Jim Richards – **motion passed 5-0.**

Tab 5 Recommendation on Executive Director Recruitment
Commissioner Tim Sullivan recommended to conduct a workshop on the applicants for the Executive Director position, to suspend the Executive Director Search, and look at the structure of the MPO. Discussion continued. Recommendation was made to conduct a workshop for the Executive Committee to discuss the Transportation Management System (TMS) to be held on March 26th @ 2:00 p.m. Recommendation was made by Commissioner Campione to conduct a workshop to view and discuss the Executive Director applicants. Recommendation was made for March 9th @ 2:00 p.m. for Executive Committee to convene.

Tab 6 Executive Committee recommendation on adding a March Meeting for MPO Executive Committee

Tab 7 Consider canceling June Meetings for MPO Board and Committees.
Mike Woods provided a brief update on a conflict of the dates of June Meetings, recommending canceling of meetings.

V. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

Tab 8 FDOT Update on MPO Compliance
Commissioner Sullivan noted FDOT would provide update at Board Meeting.

Tab 9 MPO Safety Initiative: Non-Signalized Intersections
Brian Hutt will provide update at Board Meeting.

Tab 10 2018 List of Priority Projects Update
Mike Woods will provide update at Board Meeting.

Tab 11 2018 Legislative Positions and Priorities Update
Mike Woods will provide update at Board Meeting.

Tab 12 Letter Requesting Consideration and Approval from City of Groveland Granting a Voting Representative on the MPO Governing Board
Melanie Marsh provided a brief update on an item in Legislation to reduce size of MPO Board Members. Recommendation to wait until Legislative session is complete before any recommendation is made.

Motion was made by Mayor Nick Girone to recommend Tabs 5 through 14 be moved forward to the Governing Board, seconded by Council Member Katherine Adams – **Motion passed 5-0.**

VI. INFORMATIONAL ITEMS

Tab 13 Draft 2018/19 Transportation Management System (TMS) Budget, final approval at April meeting
Mike Woods noted for information purposes only.

Tab 14 MPO committees structure update – Revised Bylaws will be presented in April
Mike Woods noted for information purposes only.

VII. MPO STAFF REPORTS

VIII. EXECUTIVE COMMITTEE MEMBERS REPORTS / COMMENTS

IX. ADJOURNMENT - There being no further business, the meeting was adjourned at 3:20 p.m.

NEXT MEETING: March 9, 2018 @ 2:00 p.m. at the Lake~Sumter MPO

Timothy Sullivan, Chair