



**EXECUTIVE COMMITTEE  
MEETING MINUTES  
December 4, 2017  
Lake~Sumter MPO  
225 W. Guava Street  
Suite 217  
Lady Lake, Florida 32159**

Members Present

Mayor Pat Kelley (Chairman)  
Commissioner Tim Sullivan (1st Vice Chairman)  
Mayor Nick Girone (2<sup>nd</sup> Vice Chairman)  
Commissioner Leslie Campione (Immediate Past Chairman)  
Mayor Joe Wynkoop (Lake/At-Large Representative)  
Mike Foote (Sumter/At-Large Representative)

Representing

City of Minneola  
Lake County  
City of Mount Dora  
Lake County  
Town of Montverde  
City of Webster

Members Absent

Vacant (Chairman-Elect)

Staff

T.J. Fish  
Doris LeMay  
Mike Woods  
Francis Franco  
Nancy Valenzano  
Brian Hutt  
Melanie Marsh

Executive Director  
Executive Assistant  
Multimodal Project Manager  
GIS Manager  
Associate Planner  
TMS Project Manager  
MPO Attorney

Mayor Pat Kelley, Chairman, called the meeting to order at 2:02 PM. Chairman Kelley observed a moment of silence and Commissioner Tim Sullivan Led the Pledge of Allegiance. It was noted that the meeting was properly noticed and that a quorum was present. (6 voting members present)

## I. AGENDA UPDATE

*Please note the MPO Bylaws require agendas for meetings of the Executive Committee to be distributed to members and posted to the MPO's website seven days prior to the meeting. Agendas for subsequent meetings of the Governing Board are required to be distributed and posted seven days prior to the meetings. Therefore, changes may occur to items on the Governing Board agenda that were not anticipated at the time the Executive Committee agenda was finalized.*

Delay Tab 11 will bring back at later date, add Resolution to Adopt Performance Measures, add Action Item for Legislative Positions to the Governing Board Agenda. Remove the January meeting from the Executive and Governing Board Meeting Schedule.

## II. PUBLIC COMMENTS

None

## III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

- A. October 23, 2017 Executive Committee Meeting Minutes
- B. 2018 Executive Committee Meeting Schedule

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

- C. 2018 Governing Board Meeting Schedule
- D. Approval and Execution of Resolution appointing the Lake County Board of County Commissioners as the Community Transportation Coordinator for Lake County
- E. Approval and Execution of Resolution appointing the Sumter County Board of County Commissioners as the Community Transportation Coordinator for Sumter County

**Motion** was made by Mayor Nick Girone to approve Item A and B with January Meeting Date removed and move Items C, with the January Meeting Date removed, through E of Consent Agenda forward to the Governing Board, seconded by Commissioner Tim Sullivan – **motion passed 6-0.**

## IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Recommendation on Resolution Amending the FYs 2017/18-2021/22 Transportation Improvement Program  
T.J. Fish provided a brief overview on the Resolution.

**Motion** was made by Commissioner Leslie Campione to recommend Tab 3 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 4 Recommendation on Resolution to Address Project Deferrals in the FDOT 2018/19-2022/23 Tentative Work Program  
T.J. Fish provided a brief overview of Resolution.

**Motion** was made by Commissioner Leslie Campione to recommend Tab 4 be moved forward to the Governing Board; seconded by Mayor Nick Girone – **motion passed 6-0.**

Tab 5 Recommendation to Support the Addition of SR 50, from I-75 in Hernando County to US 27 in Clermont, to the Florida Strategic Intermodal System  
T.J. Fish provided a brief update of the addition to the Florida Strategic Intermodal System.  
Discussion continued

**Motion** was made by Commissioner Tim Sullivan to recommend Tab 5 be moved forward to the Governing Board; seconded by Mayor Pro-Tem Michael Foote – **motion passed 6-0.**

Tab 6 Recommendation on Resolution Requesting of FDOT an Agreement to Program ROW-Acquisition Funds for the Wekiva Trail  
T.J. Fish provided a brief update on Resolution.

**Motion** was made by Mayor Nick Girone to recommend Tab 6 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione – **motion passed 6-0.**

Tab 7 Recommendation on Interlocal Agreements with Metroplan Orlando and Ocala/Marion County TPO Regarding MPO Planning Responsibilities in Shared Urbanized Areas  
T.J. Fish provided a brief update on the Interlocal Agreements.

**Motion** was made by Commissioner Tim Sullivan to recommend Tab 7 be moved forward to the Governing Board; seconded by Mayor Joe Wynkoop – **Motion passed 6-0.**

Tab 8 Recommendation on Resolution Amending the 2017 List of Priority Projects  
T.J. Fish provided a brief overview on Resolution. Discussion continued.

**Motion** was made by Mayor Nick Girone to recommend Tab 8 be moved forward to the Governing Board; seconded by Commissioner Leslie Campione – **Motion passed 6-0.**

Tab 9 Recommend Consideration of Financial Report as Presented by Milestone Professional Services  
T.J. Fish noted that Donna Collins from Milestone Professional Services would present the Financial Report and answer any questions at the Governing Board meeting.

**Motion** was made by Commissioner Tim Sullivan to recommend Tab 9 be moved forward to the Governing Board; seconded by Mayor Pro-Tem Michael Foote – **Motion passed 6-0.**

Tab 10 Recommend Slate for Election of Officers and MPO Appointments Effective January 2018  
T.J. Fish provided a brief overview of the Slate for Election of Officers and MPO Appointments Effective January 2018. Discussion continued.

**Motion** was made by Commissioner Tim Sullivan to recommend Commissioner Leslie Campione as 1<sup>st</sup> Vice Chair and Mayor Jim Richards as the 2<sup>nd</sup> Vice Chair; seconded by Mayor Nick Girone – **Motion passed 6-0.**

Tab 11 Recommendation on Updates to the Public Involvement Plan to Comply with FAST Act Performance Measure Requirements

No Action Taken – Item Removed

Tab 12 Update on Executive Director Search and Recommendation of Interim Management Option  
T.J. provided update on the Executive Director Search. Discussion continued on the recommendation of Interim Management option

**Motion** was made by Commissioner Tim Sullivan to recommend the two in house applicants for the Interim Executive Director Position be moved forward to the Governing Board; seconded by Mayor Nick Girone – **Motion passed 6-0.**

Tab 13 Recommendation to Cancel January Meetings of the Executive Committee and the Governing Board  
Item moved to the Consent Agenda

## **V. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA**

Commissioner Campione left meeting at this time (5 voting members)

Tab 14 FDOT Update on MPO Compliance  
Vickie Wyche provided a brief update

Tab 15 List of Priority Projects – Submittal of New Projects  
T.J. Fish provided a brief update

Tab 16 MPO Safety Initiative: Non-Signalized Intersections  
T.J. Fish provided a brief update

Tab 17 Project Updates  
To be provided to MPO Governing Board.

Tab 18 Interim Executive Director Debriefing  
T.J. Fish provided a brief update

MPO Attorney, Melanie Marsh asked the Board if they wanted the Executive Director Search Brochure to be put out on the street at this time. Mayor Pro-Tem Michael Foote noted on the Executive Director Search Brochure that there is a typo. The correction should be as follows: 8 Public Schools, 3 Charter Schools, Student Count as of Oct. 2017 is 8416 for Sumter County.

**Motion** was made by Mayor Pro-Tem Michael Foote, with the approved changes, to put the Brochure out on the street, seconded by Commissioner Tim Sullivan – **Motion passed 5-0.**

## **VI. STAFF REPORT/COMMENTS**

## **VII. EXECUTIVE COMMITTEE MEMBERS / COMMENTS**

**VIII. ADJOURNMENT** - There being no further business, the meeting was adjourned at 2:48 p.m.

**NEXT MEETING:** February 26, 2018 @ 2:00 p.m. at the Lake~Sumter MPO

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Timothy Sullivan, Chairman