



**EXECUTIVE COMMITTEE
MEETING MINUTES
October 23, 2017
Lake~Sumter MPO
225 W. Guava Street
Suite 217
Lady Lake, Florida 32159**

Members Present

Mayor Pat Kelley (Chairman)
Commissioner Don Burgess (Chairman-Elect)
Commissioner Tim Sullivan (1st Vice Chairman)
Mayor Joe Wynkoop (Lake/At-Large Representative)

Representing

City of Minneola
Sumter County
Lake County
Town of Montverde

Members Absent

Mayor Nick Girone (2nd Vice Chairman)
Commissioner Leslie Campione (Immediate Past Chairman)
(Sumter/At-Large Representative) City of Webster

City of Mount Dora
Lake County

Staff

T.J. Fish
Doris LeMay
Mike Woods
Francis Franco
Nancy Valenzano
Brian Hutt
Melanie Marsh

Executive Director
Executive Assistant
Multimodal Project Manager
GIS Manager
Associate Planner
TMS Project Manager
MPO Attorney

Mayor Pat Kelley, Chairman, called the meeting to order at 2:02 PM. Chairman Kelley observed a moment of silence and Commissioner Tim Sullivan Led the Pledge of Allegiance. It was noted that the meeting was properly noticed and that a quorum was present. (4 voting members present)

I. AGENDA UPDATE

Please note the MPO Bylaws require agendas for meetings of the Executive Committee to be distributed to members and posted to the MPO's website seven days prior to the meeting. Agendas for subsequent meetings of the Governing Board are required to be distributed and posted seven days prior to the meetings. Therefore, changes may occur to items on the Governing Board agenda that were not anticipated at the time the Executive Committee agenda was finalized.

II. PUBLIC COMMENTS

Kelly Williams former Mayor of Webster, Former MPO Board Member, Chairperson of the Scenic Sumter Heritage Byway voiced her concerns with the contract/termination of Executive Director.

Commissioner Don Burgess read a letter addressed to Chairman Pat Kelley offering his resignation effective immediately following today's Executive Committee Meeting as Chairman-Elect of the Executive Committee.

III. EXECUTIVE COMMITTEE MINUTES AND RECOMMENDATION OF CONSENT AGENDA

A. September 25, 2017 Executive Committee Meeting Minutes

Tab 1 Recommendation for approval is requested of the following items to be placed on the Governing Board Consent Agenda:

B. 2018 Florida MPO Advisory Council (MPOAC) Legislative Advocacy Activities: \$ 500 from local funds (not eligible for grant reimbursement)

C. Move December 6 Meeting of the Governing Board to December 13

Motion was made by Commissioner Tim Sullivan to approve Item A and move Items B and C of the Consent Agenda forward to the Governing Board, seconded by Commissioner Don Burgess – **motion passed 4-0.**

IV. ACTION ITEMS TO RECOMMEND TO GOVERNING BOARD

Tab 3 Recommendation of Resolution 2017-21 Amending the 2040 Long Range Transportation Plan to add Wellness Way Roadway Network and \$13 Million in Design Funds for SR 50 T.J. Fish provided a brief overview of Resolution 2017-21. Discussion continued.

Motion was made by Commissioner Don Burgess to recommend Tab 3 be moved forward to the Governing Board; seconded by Commissioner Tim Sullivan – **motion passed 4-0.**

Tab 4 Recommendation of Resolution 2017-22 Amending FY 2017/18-2021/22 Transportation Improvement Program to add Carryforward Funds, New Projects, and the two County Road Programs T.J. Fish provided a brief overview of Resolution 2017-22.

Motion was made by Commissioner Tim Sullivan to recommend Tab 4 be moved forward to the Governing Board; seconded by Commissioner Don Burgess – **motion passed 4-0.**

Tab 5 Recommendation of Resolution 2017-23 Amending the Unified Planning Work Program (UPWP) for FY 2017/18 to Establish a \$25,000 Line Item in Task 1.0, Administration, for Executive Search Professional Services

Motion was made by Commissioner Tim Sullivan to recommend Tab 5 be moved forward to the Governing Board; seconded by Commissioner Don Burgess – **motion passed 4-0.**

Tab 6 Recommendation to Review Process to Recruit Executive Director and Consider Authorizing Chair to Execute Contract with Waters & Company T.J. Fish provided a brief update of process to Recruit Executive Director and Chair to Execute Contract with Waters & Company.

Motion was made by Commissioner Tim Sullivan to recommend Tab 6 be moved forward to the Governing Board; seconded by Commissioner Don Burgess – **motion passed 4-0.**

Tab 7 Recommendation to Accept Financial Report as Presented By Milestone Professional Services
T.J. Fish noted Donna Collins from Milestone Professional Services would be present at the Governing Board

Motion was made by Commissioner Tim Sullivan to recommend Tab 7 be moved forward to the Governing Board; seconded by Mayor Joe Wynkoop – **Motion passed 4-0.**

Tab 8 Recommendation to Commence Process to Combine and Restructure the Citizens' Advisory Committee and Bicycle Pedestrian Advisory Committee
T.J. Fish provided a brief overview of Combining and Restructuring the Citizens' Advisory Committee and Bicycle Pedestrian Advisory Committee. Discussion continued.

Motion was made by Mayor Joe Wynkoop to recommend Tab 8 be moved forward to the Governing Board; seconded by Commissioner Tim Sullivan – **Motion passed 4-0.**

V. ACKNOWLEDGEMENT OF DISCUSSION ITEMS ON GOVERNING BOARD AGENDA

Tab 9 FDOT Update on MPO Compliance
T.J. Fish provided a brief update on MPO Compliance

Tab 10 MPO Management Update on FDOT Delay of FTA 5305 Grant Fund
T.J. Fish provided a brief update on the Delay of FTA 5305 Grant Funds

Tab 11 Interlocal Agreements with Metroplan Orlando and with the Ocala/Marion County TPO Regarding MPO Planning Responsibilities in Shared Urbanized Areas
T.J. Fish provided a brief update on the Interlocal Agreements

Tab 12 Requirements of the Cost-Feasible Long Range Transportation Plan (LRTP)
T.J. Fish provided a brief update on the Requirements of the Cost-Feasible (LRTP)

Tab 13 Annual Prioritization Process
T.J. Fish provided a brief update on the Annual Prioritization Process

Tab 14 Project Updates
To be provided to MPO Governing Board.

Motion was made by Commissioner Tim Sullivan to recommend Tabs 9-14 be moved forward to the Governing Board; seconded by Mayor Joe Wynkoop – **motion passed 4-0.**

VI. STAFF REPORT/COMMENTS

VII. EXECUTIVE COMMITTEE MEMBERS / COMMENTS

VIII. ADJOURNMENT - There being no further business, the meeting was adjourned at 2:43 p.m.

NEXT MEETING: December 4, 2017 @ 2:00 p.m. at the Lake~Sumter MPO

Pat Kelley, Chairman