

MINUTES

Lake~Sumter Metropolitan Planning Organization Citizens' Advisory Committee (CAC) Meeting

**Wednesday, September 14, 2016
Regular Meeting, 4 p.m.**

**1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Susy Gibson called the meeting to order at 4:10 p.m.; and confirmed the meeting was properly noticed and a quorum was not present. Susy Gibson asked for everyone to introduce themselves, and thanked everyone for attending the meeting.

Members Present

Susy Gibson	City of Clermont
Gregory Jones	Lake County, D5
Doug Tharp	Sumter County
Regis LeClerc	Town of Lady Lake
Victoria Diaz	City of Leesburg

Members Absent

Ben Homan	Lake County, D2
Bradley W. Campbell	Lake County, D3
Natalie Werner	Lake County, D4
Gerald Cobb	City of Eustis
John Schaller	City of Fruitland Park
Stephen Stone	City of Wildwood
David Clutts	City of Tavares
Steve Printz	Sumter County
Hal Lyons	City of Bushnell
Sam Slaughter	City of Minneola

Staff Present

Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Doris LeMay	Executive Assistant
Robert Williams	Financial Analyst

Others Present

Carol Scott	FDOT/Turnpike
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I. REPORTS

A. Florida Department of Transportation

Mike Woods noted that the reports are included in the Agenda Package.

B. Florida's Turnpike Enterprise

Carol Scott provided updates

C. Lake County Report

None

D. Sumter County Report

Reports included in Agenda Package.

E. MPO Staff Reports

Mike Woods provided a brief update of the status of the new MPO location. Discussion continued.

F. CAC Members Comments and Reports

None

II. AGENDA UPDATE

None

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

None

IV. ACTION ITEMS

A. August 10, 2016 Meeting Minutes

No Action Taken

B. Election of Chairman and Vice-Chairman

No Action Taken

C. Recommend Approval to Amend FY 2016/17-2020/21 Transportation Improvement Program

No Action Taken

D. Recommend Approval of Policy 2016-7: Safe Schools Emphasis Program

No Action Taken

E. Recommend Approval of Amendment of the Unified Planning Work Program

No Action Taken

V. DISCUSSION ITEMS

- A. Annual Prioritization Process – List of Priority Projects
Mike Woods gave a brief update of the Annual Prioritization Process – List of Priority Projects. Discussion Continued.
- B. Safe Routes to Schools – Call for Applications
Mike Woods gave a brief update of the Safe Routes to Schools. Discussion Continued.
- C. Transportation Management System – Budget and Traffic Impact Analysis Methodology
Mike Woods gave a brief update of the Transportation Management System and Budget and Traffic Impact Analysis Methodology. Discussion continued.
- D. Lake County Transportation Impact Fee Update
Mike Woods gave a brief update of the Lake County Transportation Impact Fee. Discussion Continued.
- E. MPO Coordination with Lake County on Transit Planning
Mike Woods gave a brief update of the MPO Coordination with Lake County on Transit Planning
- F. Merging of the Citizens’ Advisory Committee and the Bicycle & Pedestrian Advisory Committee
Mike Woods gave a brief update of the merging of the Citizens’ Advisory Committee and the Bicycle & Pedestrian Committee. Discussion Continued.

VI. PROJECT UPDATES

Mike Woods noted the project updates are included in the Agenda Package.

VII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

Susy Gibson confirmed that she will be attending the September 28, 2016 Governing Board Meeting.

VIII. ADJOURNMENT – Motion was made by Doug Tharp to adjourn meeting. Meeting adjourned at 5:15 p.m.

Susy Gibson, Chairman