

## MINUTES

### Lake~Sumter Metropolitan Planning Organization Citizens' Advisory Committee (CAC) Meeting

**Wednesday, August 10, 2016  
Regular Meeting, 4 p.m.**

**1616 South 14<sup>th</sup> Street  
Leesburg, Florida 34748  
Phone (352) 315-0170 – Fax (352) 315-0993**

#### OPENING

T.J. Fish called the meeting to order at 4:01 p.m.; Mr. Fish asked for a volunteer that would be willing to serve as Chairman for the meeting due to the resignation of Chairman Steve Ferrell. Susy Gibson volunteered to Chair the meeting. T.J. Fish asked for a motion and second. **Motion** was made by Doug Tharp to appoint Susy Gibson as Chairman for the meeting, seconded by John Schaller – **motion passed 7-0**. Susy Gibson confirmed the meeting was properly noticed and a quorum was present.

#### **Members Present**

|                       |                        |
|-----------------------|------------------------|
| Susy Gibson, Chairman | City of Clermont       |
| Gregory Jones         | Lake County, D5        |
| Doug Tharp            | Sumter County          |
| Gerald Cobb           | City of Eustis         |
| John Schaller         | City of Fruitland Park |
| Regis LeClerc         | Town of Lady Lake      |
| Stephen Stone         | City of Wildwood       |

#### **Members Absent**

|                     |                            |
|---------------------|----------------------------|
| Ben Homan           | Lake County, D2            |
| Bradley W. Campbell | Lake County, D3            |
| Natalie Werner      | Lake County, D4            |
| David Kilmartin     | Town of Howey-in-the-Hills |
| David Clutts        | City of Tavares            |
| Steve Printz        | Sumter County              |
| Hal Lyons           | City of Bushnell           |
| Sam Slaughter       | City of Minneola           |

#### **Staff Present**

|                 |                        |
|-----------------|------------------------|
| T.J. Fish       | Executive Director     |
| Mike Woods      | Transportation Planner |
| Francis Franco  | GIS Manager            |
| Doris LeMay     | Executive Assistant    |
| Robert Williams | Financial Analyst      |

#### **Others Present**

|              |      |
|--------------|------|
| Vickie Wyche | FDOT |
|--------------|------|

**I. REPORTS**

- A. Florida Department of Transportation  
Vickie Wyche provided updates and lane closures.
- B. Florida's Turnpike Enterprise  
T.J. Fish provided updates
- C. Lake County Report  
Included in Agenda Package
- D. Sumter County Report  
Reports included in Agenda Package.
- E. MPO Staff Reports  
T.J. Fish provided a brief update of the status of the new MPO location. Mr. Fish also provided update on the operational audit findings. T.J. Fish introduced Robert Williams the newly hired financial analyst. Discussion continued.
- F. CAC Members Comments and Reports  
None

**II. AGENDA UPDATE**

T.J. Fish recommended Action Item C be moved before Presentations.

**III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS**

None

**IV. PRESENTATIONS**

- A. SR 44 (Dixie Avenue)  
Mike Woods provided a project overview along with renderings of the changes to come to the SR 44 (Dixie Avenue) corridor.

**V. ACTION ITEMS**

- A. June 8, 2016 Meeting Minutes  
**Motion** was made by Stephen Stone to approve the June 8, 2016 meeting minutes, seconded by Doug Tharp– **motion passed 7-0.**
- B. Recommend Approval of Policy 2016-6: Sidewalks Program  
Mike Woods provided a brief explanation of Policy 2016-6: Sidewalks Program. Mr. Woods also provided wording suggested by the Technical Advisory Committee to be added to the policy.  
**Motion** was made by Stephen Stone to approve Policy 2016-6: Sidewalks Program, seconded by Regis LeClerc – **motion passed 7-0.**

- C. Recommendation on FHWA/FTA Notice of Proposed Rulemaking: Metropolitan Planning Organization Coordination and Planning Area Reform  
T.J. Fish provided a brief explanation of the recommendation on FHWA/FTA Notice of proposed rulemaking: Metropolitan Planning Organization Coordination and Planning Area Reform. Discussion Continued. **Motion** was made by Doug Tharp to strongly oppose the proposed rulemaking and to incorporate into the rulemaking process the statewide and regional coordination already happening in Florida, seconded by Regis LeClerc – **motion passed 7-0.**

**VI. DISCUSSION ITEMS**

- A. Long Range Transportation Plan: Plan Draft Policy 2016-7: Safe Schools Emphasis Program  
Mike Woods gave a brief update of the draft Policy 2016-7: Safe Schools Emphasis Program. Mr. Woods also provided the wording suggested by the Technical Advisory Committee to be added to the Draft Policy.
- B. Florida 511  
Susy Gibson gave a brief update of Florida 511 service provided by FDOT.
- C. New MPO Location  
T.J. Fish provided update at beginning of meeting. Susy Gibson made recommendations for providing the disclosure form needed to sign the new lease. Discussion continued.

**VII. PROJECT UPDATES**

Project updates included in the agenda package. Mike Woods also provided additional updates.

**VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING**

Susy Gibson confirmed that she will be attending the August 24, 2016 Governing Board Meeting.

**IX. ADJOURNMENT – Motion** was made by Doug Tharp to adjourn meeting, seconded by Regis LeClerc **motion passed 7-0.** Meeting adjourned at 4:58 p.m.

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Susy Gibson, Chairman