

MINUTES

Lake~Sumter Metropolitan Planning Organization Citizens' Advisory Committee (CAC) Meeting

**Wednesday, January 13, 2016
Regular Meeting, 4 p.m.**

**1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Steve Ferrell called the meeting to order at 4:00 p.m.; and confirmed the meeting was properly noticed and a quorum was present.

Members Present

Steve Ferrell, Chairman	Lake County, D1
Regis LeClerc	Town of Lady Lake
Stephen Stone	City of Wildwood
Doug Tharp	Sumter County
Steve Printz	Sumter County
David Kilmartin	Town of Howey-in-the-Hills
Suzy Gibson	City of Clermont
John Schaller	City of Fruitland Park

Members Absent

Ben Homan	Lake County, D2
Natalie Werner	Lake County, D4
Hal Lyons	City of Bushnell
Sam Slaughter	City of Minneola
David Clutts	City of Tavares

Staff Present

T.J. Fish	Executive Director
Pam Richmond	MPO Project Manager
Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Doris Davis	Executive Assistant

Others Present

Vickie Wyche	FDOT
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I. REPORTS

- A. Florida Department of Transportation
Vickie Wyche, MPO Liaison gave the Construction in progress report and Lane Closures updates.
- B. Florida's Turnpike Enterprise
None
- C. Lake County Report
None
- D. Sumter County Report
None
- E. MPO Staff Reports
TJ provided updates
- F. CAC Members Comments and Reports
Susy Gibson noted the issue with her not being able to open the CAC Agendas is still ongoing. TJ Fish apologized and noted that we will look into the matter.

II. AGENDA UPDATE

None

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

None

IV. ACTION ITEMS

- A. October 14, 2015 Meeting Minutes -
Motion was made by Steve Printz to approve the October 14, 2015 meeting minutes, seconded by Doug Tharp – **motion passed 8-0.**
- B. Recommendation of Approval of Amendment of the 2015/16-2019/20 Transportation Improvement Program
TJ Fish provided a brief explanation of the Amendment of the 2015/16-2019/20 Transportation Improvement Program. **Motion** was made by Susy Gibson to approve the Amendment of the 2015/16-2019/20 Transportation Improvement Program, seconded by Steve Printz – **motion passed 8-0.**
- C. Election of Officers effective January 2016
Steve Printz made a **Motion** to nominate Steve Ferrell as Chairman of the CAC Committee, seconded by Stephen Stone. Susy Gibson made a **Motion** to nominate Stephen Stone as Chairman of the CAC Committee, Stephen Stone declined the nomination. Steve Ferrell closed the nominations - **motion passed 8-0.**
John Schaller made a **Motion** to nominate David Kilmartin as Vice-Chairman of the CAC Committee, seconded by Steve Printz – **motion passed 8-0.**

V. WORKSHOP

A. MPO Prioritization Process, Development of Prioritization Criteria and Development of the List of Project Priorities

TJ Fish provided the committee with the MPO Prioritization Process, Development of Prioritization Criteria and Development of the List of Project Priorities. Mr. Fish reminded the committee of the Project Prioritization Subcommittee that was created for the purpose of developing criteria for adding projects to the List of Priority Projects and criteria for prioritizing projects on the List of Priority Projects. Mr. Fish asked for one member of the CAC to serve on the Subcommittee. Discussion continued. David Kilmartin volunteered as the primary committee member and Steve Ferrell volunteered as the secondary committee member

VI. DISCUSSION ITEMS

A. Implementation of Transportation 2040: Developing Policies for Programs

T.J. Fish provided update on the Implementation of Transportation 2040: Developing Policies for Programs. Discussion continued.

B. Transportation Management System: Status of TMS and Development of FY 2016/17 Budget

T.J. Fish provided update on Transportation Management System: Status of TMS and Development of FY 2016/17 Budget. Discussion continued.

C. Development of FY 2016/17-2017/18 Unified Planning Work Program

T.J. Fish provided an update on the Development of 2017/17 -2017/18 Unified Planning Work Program. Discussion continued.

D. 2015 Horizon Awards

Steve Ferrell reminded the committee of the 9th Annual Horizon Awards Dinner that will be held on January 27, 2016.

VII. PROJECT UPDATES –

TJ. Fish noted that a summary page of the Project Updates are included in the Agenda Package

VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

Steve Ferrell confirmed he would not be attending the January 27, 2016 MPO Governing Board Meeting.

Susy Gibson confirmed that she would be attending the January 27, 2016 MPO Governing Board Meeting.

IX. ADJOURNMENT – Meeting adjourned at 5:04 p.m.

Steve Ferrell, Chairman