

MINUTES

Lake~Sumter Metropolitan Planning Organization Citizens' Advisory Committee (CAC) Meeting

**Wednesday, January 11, 2017
Regular Meeting, 4 p.m.**

**1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993**

OPENING

Susy Gibson called the meeting to order at 4:05 p.m.; and confirmed the meeting was properly noticed and a quorum was present. Susy Gibson asked for everyone to introduce themselves, and thanked everyone for attending the meeting.

Members Present

Doug Tharp	Sumter County
Susy Gibson	City of Clermont
Gerald Cobb	City of Eustis
Regis LeClerc	Town of Lady Lake
Victoria Diaz	City of Leesburg
Stephen Stone	City of Wildwood

Members Absent

Bradley W. Campbell	Lake County, D3
Gregory Jones	Lake County, D5
Hal Lyons	City of Bushnell
Matt Earnest	City of Minneola
David Clutts	City of Tavares

Staff Present

T.J. Fish	Executive Director
Mike Woods	Transportation Planner
Francis Franco	GIS Manager
Doris LeMay	Executive Assistant

Others Present

Kristina Wright Bowen	Lake County
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I. REPORTS

- A. Florida Department of Transportation
Vickie Wyche provided updates
- B. Florida's Turnpike Enterprise
Carol Scott provided updates
- C. Lake County Public Works, Economic Growth, Transit
None
- D. Sumter County Public Works, Transit
Reports included in Agenda Package
- E. School Districts
None
- F. Municipalities
None
- G. MPO Staff Reports
T.J. Fish and Mike Woods provided updates

II. AGENDA UPDATE

Mike Woods made note that Richard Baier would not present Item B Presentations, he would present the presentation. Mr. Woods also recommended to remove Action Item B from the Agenda.

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

None

IV. PRESENTATIONS

- A. Lake County Transit Development Plan (TDP) Update
Kristina Wright Bowen, Lake County Community Services, provided an overview of the annual update to the TDP.
- B. Sumter Advanced Traffic Systems Management (ATSM) Master Plan
Mike Woods, presented the results of the master planning process to deploy Intelligent Transportation Systems technology.

V. CONSENT AGENDA

- A. Approval of November 9, 2016 Meeting Minutes
Susy Gibson noted the minutes contained a Scribner Error on the quorum notice. Mrs. Gibson also mentioned the minutes mentioned the election of officers would take place at January 2017 meeting. T.J. Fish provided update at beginning of meeting that the election of officers would not take place due it was mistakenly left off the agenda.
Motion was made by Doug Tharp to approve November 9, 2016 Meeting Minutes as amended, seconded by Stephen Stone – **motion passed 6-0.**
- B. Recommend Approval to Amend FY 2016/17-2020/21 Transportation Improvement Program

NO ACTION TAKEN – PULLED FROM AGENDA

- C. Draft Legislative Positions and Priorities
Mike Woods provided a brief update of the Draft Legislative. Discussion Continued.
Motion was made by Stephen Stone to approve Draft Legislative Positions and Priorities, seconded by Regis LeClerc – **motion passed 6-0.**
- D. Draft Policy 2017-1: Transportation Systems Management and Operations (TSM&O)
Mike Woods provided a brief update of the Draft Policy 2017-1. Discussion Continued. **Motion** was made by Stephen Stone to approve the Draft Policy 2017-1: Transportation Systems Management and Operations (TSM&O), seconded by Regis LeClerc – **motion passed 6-0.**
- E. Update of Bylaws
Mike Woods provided a brief Update of Bylaws. Discussion Continued.
Motion was made by Doug Tharp to approve the Updated Bylaws, seconded by Victoria Diaz – **motion passed 6-0.**

VI. DISCUSSION ITEMS

- A. List of Priority Projects – Submittal of New Projects
Mike Woods provided a brief update of the List of Priority Projects – Submittal of New Projects
- B. Regional Analysis of Major Intersections
Mike Woods provided a brief explanation of the Regional Analysis of Major Intersections. Discussion Continued.
- C. TMS Update: Interlocal Agreement and FY 2016/17 Invoicing
Mike Woods gave a brief TMS Update: Interlocal Agreement and FY 2016/17 Invoicing.
- D. State Gas Tax Increase
Mike Woods gave a brief update of the State Gas Tax Increase. Discussion Continued.

VII. PROJECT UPDATES

Mike Woods noted the project updates are included in the Agenda Package.

VIII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

Susy Gibson confirmed that she will be attending the January 25, 2017 Governing Board Meeting.

IX. ADJOURNMENT – Motion was made by Stephen Stone to adjourn the meeting, seconded by Doug Tharp. Meeting adjourned at 5:13 p.m.

Susy Gibson, Chairman