

MINUTES
Lake~Sumter Metropolitan Planning Organization
Bicycle & Pedestrian Advisory Committee (BPAC) Meeting

Thursday, September 15, 2016
Regular Meeting, 3:00 p.m.

1616 South 14th Street
Leesburg, Florida 34748
Phone (352) 315-0170 – Fax (352) 315-0993

OPENING

Mike Woods called the meeting to order at 3:05 p.m. and confirmed the meeting was properly noticed and a quorum was present. Mr. Woods asked for a volunteer that would be willing to serve as Chairman for the meeting. Mike Stephens nominated Egor Emery to Chair the meeting.

Members Present

Egor Emery, Chairman	Citizen's Advocate
Mike Stephens	Lake County, D5
John Komoroske	Sumter County (1)
David Lawrence	Sumter County (2)
Michelle Yoder	City of Fruitland Park
Pam Hunt	Town of Howey-in-the Hills
Judie Mueller	City of Webster
Helen LaValley	Lake County School Board

Members Absent

Sean Parks, Chairman	Lake County Commissioner, D2
Scot Hartle, Vice-Chairman	Lake County, D1
Nicholas Sottile	Lake County, D2
Sharlene H. Smith	Lake County, D3
John Harrison	Lake County, D4
Hal Lyons	City of Bushnell
Bryan Davis	City of Clermont
Lori Barnes	City of Eustis
Mike Burske	Town of Lady Lake
Kelly Price	City of Minneola
Glenn Burns	Town of Montverde
Mark Slaby	City of Mount Dora
Yoma Isaac	City of Wildwood
Sheri Tor	The Villages

Staff Present

T.J. Fish	Executive Director
Mike Woods	Transportation Planner
Doris LeMay	Executive Assistant
Francis Franco	GIS Manager
Robert Williams	Financial Analyst

Others Present

Deborah Tyrone
Kristina Bowen
Sam Weekley
Regis LeClerc

FDOT
Lake County
Lake County
Citizens' Advisory Committee

I. REPORTS

- A. Florida Department of Transportation: Report included in Agenda package.
- B. Florida's Turnpike Enterprise – None
- C. Lake County Report – None
- D. Sumter County Report – Report included in Agenda package
- E. MPO Staff – Mike Woods provided updates
- F. BPAC Member Comments and Reports – Updates were provided by various members.

II. AGENDA UPDATE

None

III. COMMENTS FROM THE GENERAL PUBLIC ON ANY AGENDA ITEMS

None

IV. ACTION ITEMS

- A. Approval of August 11, 2016 Meeting Minutes
Motion was made by John Komoroske to approve the August 11, 2016 Meeting Minutes, seconded by David Lawrence – **motion passed 8-0.**
- B. Recommend Approval to Amend FY 2016/17 – 2020/21 Transportation Improvement Program
Mike Woods provided a brief explanation of the recommendation to amend FY 2016/17 – 2020/21 Transportation Improvement Program. Discussion Continued. **Motion** was made by John Komoroske to approve amending FY 2016/17 – 2020/21 Transportation Improvement Program, seconded by David Lawrence – **motion passed 8-0.**
- C. Recommend Approval of Policy 2016-7: Safe Schools Emphasis Program
Mike Woods provided a brief explanation of Policy 2016-7: Safe Schools Emphasis Program. Deborah Tyrone suggested several revisions throughout the various sections of the policy. Discussion Continued. **Motion** was made by Mike Stephens to approve Policy 2016-7 subject to the revisions mentioned being made to the various sections, seconded by David Lawrence – **motion passed 8-0.**
- D. Recommend Approval of Amendment of the Unified Planning Work Program
T.J. Fish provided a brief explanation of the Amendment of the Unified Planning Work Program. Discussion Continued. **Motion** was made by John Komoroske to approve the amendment of the Unified Planning Work Program, seconded by David Lawrence – **motion passed 8-0.**

V. DISCUSSION ITEMS

- A. Annual Prioritization Process – List of Priority Projects
Mike Woods provided a brief update of the Annual Prioritization – List of Priority Projects Discussion Continued.

- B. Safe Routes to Schools – Calls for Applications
Mike Woods provided a brief update of the Safe Routes to Schools and the Applications. Discussion Continued.
- C. Transportation Management System – Budget and Traffic Impact Analysis Methodology
T.J. Fish provided a brief update of the Transportation Management System – Budget and Traffic Impact Analysis. Discussion Continued.
- D. Lake County Transportation Impact Fee Update
T.J. Fish provided a brief update on the Lake County Transportation Impact Fee Update. Discussion Continued.
- E. MPO Coordination with Lake County on Transit Planning
Mike Woods provided a brief update on the MPO Coordination with Lake County of Transit Planning. Discussion Continued.
- F. Merging of the Citizens’ Advisory Committee and the Bicycle & Pedestrian Advisory Committee
Mike Woods provided a brief update on the merging of the Citizens’ Advisory Committee and the Bicycle & Pedestrian Advisory Committee. Discussion Continued.

VI. PROJECT UPDATES

T.J. Fish gave a brief update of various projects and also noted a report is included in the Agenda Package.

VII. CONFIRMATION OF REPRESENTATIVE ATTENDING GOVERNING BOARD MEETING

VIII. ADJOURNMENT – Motion was made by Mike Stephens to adjourn the meeting, seconded by John Komoroske – **Motion passed 8-0.** Meeting adjourned at 4:34 p.m.

Sean Parks, Chairman